



## Staff Report

**To:** Tom DuBois, City Manager  
**Meeting Date:** July 22, 2024  
**From:** Matt Ospital, PE City Engineer  
**Subject:** Project Status Update

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**Type:** Project Status Memo

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Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For June 2024:
  - 3 Plan checks were completed
  - 22 Inspections were completed
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For June 2024:
  - 1 Permit reviews were completed
  - 0 Inspections were completed
3. **Oro Madre Way Overlay Project** – The project is commencing on 7/15/2024 and field work is estimated to be completed by 8/9/2024.
4. **Eureka Road Overlay Project** – The project started on 6/24/2024 and field work is estimated to be completed by 7/22/2024.
5. **Capital Improvement Plan** – Preliminary cost estimates and exhibits have been completed. Met with Public Works Director to discuss incorporating additional drainage improvements and sewer improvements and finalizing draft capital improvement plan.
6. **330 Gopher Flat Road Drainage Repair** – Surveying and design work are completed. Contractor has provided a cost proposal to the City for approximately \$29,000. Awaiting City authorization to proceed. A new storm drain easement will be prepared after construction is completed.