



**TO: THE HONORABLE MAYOR AND CITY COUNCIL
TOM DUBOIS, CITY MANAGER**

MEETING DATE: FEBRUARY 16, 2026

FROM: ERIN VENTURA, CONTRACT PLANNER

SUBJECT PLANNING DEPARTMENT REPORT FOR JANUARY 2025

Executive Summary

Planning Commission-

- 18 Boston Alley Sign permit – Approved

Design Review Committee-

- 121 Hanford Street- Design Clearance approved for improvements at the gas station

Detailed Summary

Additional Projects:

- Impact Fee Study: The City has the final draft of the Impact Fee schedule ready for City Council and public review.
- Short Term Rental: Staff has been working on revising the ordinance for City Council’s review
- Staff is working on revising the ADU ordinance in compliance with State Law.
- Panner Creek: Staff has been working with the applicant and the County on solutions to the creek crossing
- Sutter Creek Ranch: The City is working with the applicant on outstanding issues. Comments have been sent back to the applicant.
- 12 Lots on Bryson Court: Received DRC approval. Applicant submitted an application for Site Plan review. The application is being reviewed by outside agencies.

- 40 Gold Dust Trail- Building permit plans received.
- DANCO- Building permit plans reviewed.
- Sweat Pea- staff has been working with a potential buyer on possible development opportunities on a vacant lot.
- Preparing 2025 Annual Progress Report for HCD.