



Staff Report

To: The Honorable Mayor and City Council

Tom DuBois, City Manager

Meeting Date: February 17, 2026

From: Frank Whitmore, PE City Engineer

Subject: Project Status Update

Type: Project Status Memo - January 2026 Monthly Report

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For January 2026:

2 Plan checks were completed

17 Inspections were completed

2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For January 2026:

0 Permit reviews were completed

0 Inspection was completed

- A. Central Valley Independent Network, LLC (CVIN, LLC or CVIN) – The proposed encroachment permit plans for CVIN Fiberoptic Facilities through town have been reviewed by City Staff. City recently received additional required information and will issue permit as soon as possible. The applicant intends to start work in Jackson and work their way towards Sutter Creek. Construction in Sutter Creek commencing in 2026.

3. **Code Enforcement** – Code Enforcement Officer sent previous correspondence from 300 Hanford Street and 30 Ridge Road to City Clerk for code enforcement assistance.
4. **Bryson Park Bathroom Expansion Project** – Contractor has started work and anticipates field work completed around March 1, 2026.
5. **Sutter Hill Road Asphalt Concrete Overlay Project** – WGA has started preliminary engineering design work. WGA will provide cost estimates to City Manager for potential additional work at the project site, including sidewalk and tree removal.