

CITY OF SUTTER CREEK



DRAFT

2/10/2026

Master Fee Schedule

Administrative Fees

Business Licensing

BUSINESS LICENSING	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee?**	New Fee?
Business License	per license, per 30 days	\$30	\$40	Yes	N/A	Yes	No
Business License	per license, per 6 months	\$89	\$100	Yes	N/A	Yes	No
Business License	per license, per year	\$174	\$180	Yes	N/A	Yes	No

**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.

City Clerk

CITY CLERK	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee?**	New Fee?
Copies (black and white)	per page	n/a	\$0.25	No	N/A	No	Yes
Copies (color)	per page	n/a	\$0.50	No	N/A	No	Yes
Notary (by appointment and staff availability)*	per signature	n/a	\$15	No	N/A	No	Yes

*Fee only covers notarization of signature. Additional fees such as photocopy and travel not included. Fee reflected is per State regulation.

**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.

Finance

FINANCE	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee?**	New Fee?
Returned Check (NSF): 1st Occurrence	per item	\$25	\$30	No	N/A	Yes	No
Returned Check (NSF): Subsequent Occurrence	per item	\$35	\$40	No	N/A	Yes	No
Credit Card Convenience Fee	(%) of transaction	2.50%	2.50%	No	N/A	Yes	No

**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.

+California Government Code Section 6157 permits government entities to accept negotiable instruments and recover costs associated with dishonored payments. The City plans to have an ordinance introduced and adopted for this fee.

Building / Engineering

Authority: California Building Code and Sutter Creek Municipal Code

Building fees are generally calculated based on the **Total Project Valuation**.

BUILDING	
Fee Category	Basis / Calculation
Permit Fees	
Building Permit Fee	2.2 % of the total valuation. Based on Valuation Table (2023 International Code Council / 2023 ICC. Staff will soon implement an update via implementation of 2025 ICC building valuation data). The minimum Building Permit fee is \$110.00 plus SB 1473 and SMP Fees.
Grading Permit	Valuation based.
Plan Check Fee	65% of Building Permit Fee
Electrical Permit Fee	\$94 in addition to Building Permit Fee
SMP (Strong Motion Program)	Residential: \$0.50 or valuation x 0.00013 for residential and 0.00028 for commercial (State Fee)
Revisions	\$174
Green Building Fee (SB 1473)	\$1.00 per \$25,000 valuation (State Fee)
Improvement Plan Check	% of Engineer's Estimate (Typ 3-5%)
Inspection (Public Improvements)	% of Engineer's Estimate (Typ 3-5%)
Inspections	
Additional Inspection Fee	Cost plus 20%
Re-inspection Fee	Hourly (min 1 hr)
After-Hours Inspection	Hourly (min 2 hrs)
Staff Costs	
	See STAFF COST Matrix

DEVELOPER IMPACT FEES - CITY

Residential - Current

RESIDENTIAL:	Single Family	Multi-Family Attached	Mobile Home Park or Subdivision	Congregate Care Facility
Unit of Measure - per dwelling unit				
Police	\$1,430.96	\$933.94	\$1,430.96	\$1,430.96
Fire	\$2,808.31	\$1,832.14	\$2,808.31	\$2,808.31
Historical	\$654.57	\$427.18	\$654.57	\$654.57
City Hall	\$1,638.86	\$1,068.75	\$1,638.86	\$1,638.86
Corp Yard	\$776.39	\$506.76	\$776.39	\$776.39
Program Update	\$186.79	\$121.82	\$186.79	\$186.79
Admin	\$224.15	\$146.18	\$224.15	\$224.15
TOTAL Gen Gov't AB 1600	\$7,720.03	\$5,036.77	\$7,720.03	\$7,720.03
Parks	\$13,700.65	\$13,700.65	\$13,700.65	\$13,700.65
General Traffic	\$5,134.22	\$3,644.80	\$5,134.22	\$5,134.22
Sewer Connection Fee	\$10,247.56	\$10,247.56	\$10,247.56	\$10,247.56
Sutter Crest East/Golden Hills (Gopher Flat)	\$1,624.24	\$1,624.24	\$0.00	\$0.00
Sutter Crest East/Golden Hills (Gopher Flat)	\$1,624.24	\$1,624.24	\$0.00	\$0.00
Sutter Glen Manor Court (Gopher Flat)	\$1,624.24	\$1,624.24	\$0.00	\$0.00
Crestview	\$2,861.91	\$2,861.91	\$0.00	\$0.00
Mesa De Oro	\$584.73	\$584.73	\$0.00	\$0.00
Powder House Estates	\$1,624.24	\$1,624.24	\$0.00	\$0.00

Non-Residential - Retail / Commercial - Current

NON-RESIDENTIAL - Retail / Commercial:	High Volume Retail*	Medium Volume Retail**	Low Volume Retail***
Unit of Measure - per square foot			
Police	\$0.28	\$0.28	\$0.28
Fire	\$0.54	\$0.54	\$0.54
Historical	\$0.05	\$0.05	\$0.05
City Hall	\$0.31	\$0.31	\$0.31
Corp Yard	\$0.15	\$0.15	\$0.15
Program Update	\$0.03	\$0.03	\$0.03
Admin	\$0.03	\$0.03	\$0.03
TOTAL Gen Gov't AB 1600	\$1.39	\$1.39	\$1.39
Parks	\$0.00	\$0.00	\$0.00
General Traffic	\$10.27	\$6.67	\$0.77
Sewer Connection Fee	\$10,247.56	\$10,247.56	\$10,247.56
Sutter Crest East/Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00
Sutter Crest East/Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00
Sutter Glen Manor Court (Gopher Flat)	\$0.00	\$0.00	\$0.00
Crestview	\$0.00	\$0.00	\$0.00
Mesa De Oro	\$0.00	\$0.00	\$0.00
Powder House Estates	\$0.00	\$0.00	\$0.00

* - High Volume Retail: Drug store, department store, grocery store, discount store, mini-mart, automobile sales, liquor store, supermarket, laundromat, auto parts, clothing / apparel, delicatessen, bank, health fitness center, pharmacy, hardware store, record / video rental and sales.

Under **High Volume Retail** are the following two categories:

Specialty Retail Center: Small shopping centers that contain a variety of retail shops including apparel; hard goods; and services such as real estate offices, dance studios, florists, and small restaurants.

Shopping Center: May contain supermarkets, drug stores, banks, movie theater, and miscellaneous mall retail shops.

** - Medium Volume Retail: Bakery, automobile repair, child care, club store, dry cleaner, shoe store, automobile sales, liquor store, supermarket, laundromat, auto parts, clothing / apparel, delicatessen, bank, health fitness center, pharmacy, hardware store, record / video rental and sales.

*** - Low Volume Retail: Antique store, boat / equipment repair shop, appliance store, furniture store, gallery, museum, kennel, boat / RV / mobile home sales, clock store / store (TV,radio, vacuum, etc.), wine and beer tasting rooms or product retail sales in conjunction with a winery and brewery.

Office - Current

	FOOD SERVICES			SPECIALTY COMMERCIAL		
OFFICE	General Office	Stand Along Restaurant w/ drive through on State Hwy	Stand Along Restaurant w/ drive through w/in shopping center or community (wherein fast food restaurant is not immediately adjacent to a State Hwy Quality Sit-down Restaurant, Drinking Establishment (Bar)	Gas Station w/ or w/o convenience store	Car wash / Quick lube	Hotel / Motel / B & B - Unit
Unit of Measure - depends on category	per square foot	per square foot	per square foot	per sq. ft. / per fueling space	per sq. ft. / per stall	per sq. ft. / per unit
Police	\$0.50	\$0.28	\$0.28	\$0.28	\$0.28	\$0.00
Fire	\$0.97	\$0.54	\$0.54	\$0.54	\$0.54	\$0.00
Historical	\$0.08	\$0.05	\$0.05	\$0.05	\$0.05	\$0.00
City Hall	\$0.57	\$0.31	\$0.31	\$0.31	\$0.31	\$0.00
Corp Yard	\$0.28	\$0.15	\$0.15	\$0.15	\$0.15	\$0.00
Program Update	\$0.06	\$0.03	\$0.03	\$0.03	\$0.03	\$0.00
Admin	\$0.08	\$0.03	\$0.03	\$0.03	\$0.03	\$0.00
TOTAL Gen Gov't AB 1600	\$2.54	\$1.39	\$1.39	\$1.39	\$1.39	\$0.00
Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$13,700.65	\$0.00
General Traffic	\$5.65	\$82.66	\$82.66	\$16,429.19	\$10,781.71	\$0.00
Sewer Connection Fee	\$10,247.56	\$10,247.56	\$10,247.56	\$10,247.56	\$10,247.56	\$0.00
Sutter Crest East / Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sutter Crest East / Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sutter Glen Manor Court (Gopher Flat)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Crestview	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mesa De Oro	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Powder House Estates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

Medical - Current

MEDICAL	Medical Office / Medical / Health Clinic providing diagnostic or treatment services	Hospital	Nursing / Convalescent Home
Unit of Measure - depends on category	per square foot	per square foot / per bed	per square foot / per bed
Police	\$0.50	\$0.50	\$0.00
Fire	\$0.97	\$0.97	\$0.00
Historical	\$0.08	\$0.08	\$0.00
City Hall	\$0.57	\$0.57	\$0.00
Corp Yard	\$0.28	\$0.28	\$0.00
Program Update	\$0.06	\$0.06	\$0.00
Admin	\$0.08	\$0.08	\$0.00
TOTAL Gen Gov't AB 1600	\$2.54	\$2.54	\$0.00
Parks	\$0.00	\$0.00	\$0.00
General Traffic	\$15.40	\$6,058.42	\$0.00
Sewer Connection Fee	\$10,247.56	\$10,247.56	\$0.00
Sutter Crest East/Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00
Sutter Crest East/Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00
Sutter Glen Manor Court (Gopher Flat)	\$0.00	\$0.00	\$0.00
Crestview	\$0.00	\$0.00	\$0.00
Mesa De Oro	\$0.00	\$0.00	\$0.00
Powder House Estates	\$0.00	\$0.00	\$0.00

Industrial - Current

INDUSTRIAL	Light Industrial including: *	Heavy Industrial including: **	Manufacturing / Assembly / Agricultural Processing***
Unit of Measure - per square foot			
Police	\$0.15	\$0.15	\$0.00
Fire	\$0.29	\$0.29	\$0.00
Historical	\$0.03	\$0.03	\$0.00
City Hall	\$0.18	\$0.18	\$0.00
Corp Yard	\$0.08	\$0.08	\$0.00
Program Update	\$0.02	\$0.02	\$0.00
Admin	\$0.02	\$0.02	\$0.00
TOTAL Gen Gov't AB 1600	\$0.77	\$0.77	\$0.00
Parks	\$0.00	\$0.00	\$0.00
General Traffic	\$3.08	\$0.77	\$0.00
Sewer Connection Fee	\$10,247.56	\$10,247.56	\$0.00
Sutter Crest East/Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00
Sutter Crest East/Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00
Sutter Glen Manor Court (Gopher Flat)	\$0.00	\$0.00	\$0.00
Crestview	\$0.00	\$0.00	\$0.00
Mesa De Oro	\$0.00	\$0.00	\$0.00
Powder House Estates	\$0.00	\$0.00	\$0.00
* - Light Including: Airport / airstrip, meat packing facility, livestock, feedlot / auction yard, printing plant, material testing laboratory, electronics plant.			
** - Heavy Including: Auto wrecking and junk yard, mining operation, foundry and smelter, refining plant, lumber mill.			
*** - Manufacturing / Assembly / Agricultural Processing: Manufacturing or assembly facilities where the primary activity is the conversion of raw materials, products or parts into finished commodities for sale or distribution, including a winery or brewery.			

Institutional - Current

INSTITUTIONAL	Elementary School, Middle School, Church, or other place of worship	High School
Unit of Measure - per square foot		
Police	\$0.15	\$0.00
Fire	\$0.29	\$0.00
Historical	\$0.03	\$0.00
City Hall	\$0.18	\$0.00
Corp Yard	\$0.08	\$0.00
Program Update	\$0.02	\$0.00
Admin	\$0.02	\$0.00
TOTAL Gen Gov't AB 1600	\$0.77	\$0.00
Parks	\$0.00	\$0.00
General Traffic	\$5.13	\$0.00
Sewer Connection Fee	\$10,247.56	\$0.00
Sutter Crest East/Golden Hills (Gopher Flat)	\$0.00	\$0.00
Sutter Crest East/Golden Hills (Gopher Flat)	\$0.00	\$0.00
Sutter Glen Manor Court (Gopher Flat)	\$0.00	\$0.00
Crestview	\$0.00	\$0.00
Mesa De Oro	\$0.00	\$0.00
Powder House Estates	\$0.00	\$0.00

Public Utilities and Warehousing / Storage - Current

		WAREHOUSING / STORAGE	
PUBLIC UTILITIES AND WAREHOUSING / STORAGE	Utilities (Publicly or Privately Owned)	Warehouse (facilities primarily devoted to the storage of materials, including wholesale distribution facilities)	Mini Storage Facilities (Buildings housing separate storage units used for storage)
Unit of Measure - depends on category	per square foot	per square foot	per square foot
Police	\$0.00	\$0.15	\$0.00
Fire	\$0.00	\$0.29	\$0.00
Historical	\$0.00	\$0.03	\$0.00
City Hall	\$0.00	\$0.18	\$0.00
Corp Yard	\$0.00	\$0.08	\$0.00
Program Update	\$0.00	\$0.02	\$0.00
Admin	\$0.00	\$0.02	\$0.00
TOTAL Gen Gov't AB 1600	\$0.00	\$0.77	\$0.00
Parks	\$0.00	\$0.00	\$0.00
General Traffic	\$0.00	\$2.57	\$0.00
Sewer Connection Fee	\$0.00	\$10,247.56	\$0.00
Sutter Crest East / Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00
Sutter Crest East / Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00
Sutter Glen Manor Court (Gopher Flat)	\$0.00	\$0.00	\$0.00
Crestview	\$0.00	\$0.00	\$0.00
Mesa De Oro	\$0.00	\$0.00	\$0.00
Powder House Estates	\$0.00	\$0.00	\$0.00

Other - Current

OTHER	Golf Course (9-Hole)	Golf Course (18-Hole)	Live Theater	Movie Theater	Recreational / Visitor Center
Unit of Measure - depends on category	per hole	per hole	per square foot	per square foot	per parking space
Police	\$0.28	\$0.28	\$0.28	\$0.28	\$0.00
Fire	\$0.54	\$0.54	\$0.54	\$0.54	\$0.00
Historical	\$0.05	\$0.05	\$0.05	\$0.05	\$0.00
City Hall	\$0.31	\$0.31	\$0.31	\$0.31	\$0.00
Corp Yard	\$0.15	\$0.15	\$0.15	\$0.15	\$0.00
Program Update	\$0.03	\$0.03	\$0.03	\$0.03	\$0.00
Admin	\$0.03	\$0.03	\$0.03	\$0.03	\$0.00
TOTAL Gen Gov't AB 1600	\$1.39	\$1.39	\$1.39	\$1.39	\$0.00
Parks	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
General Traffic	\$97,035.38	\$194,070.76	\$0.77	\$3.29	\$0.00
Sewer Connection Fee	\$10,247.56	\$10,247.56	\$10,247.56	\$10,247.56	\$0.00
Sutter Crest East / Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sutter Crest East / Golden Hills (Gopher Flat)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sutter Glen Manor Court (Gopher Flat)	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Crestview	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Mesa De Oro	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Powder House Estates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

DEVELOPER IMPACT FEES - CITY - PROPOSED

Impact fees incur an additional 3.5% administrative fee to cover the costs of managing the impact fee program and nexus studies, as allowed by State law.

Land Use	Police	Gen City Facilities	Parks & Rec	Transportation	Drainage
			<i>Per Residential SF</i>		
Residential	\$0.61	\$1.33	\$2.50	\$4.32	\$2.51
			<i>Per Building SF</i>		
<u>Non-Residential</u>					
Commercial	\$0.14	\$0.31	\$0.00	\$9.82	\$2.56
Office	\$0.30	\$0.66	\$0.00	\$8.62	\$3.06
Industrial	\$0.15	\$0.32	\$0.00	\$5.34	\$3.02

Regional Traffic Mitigation Fees (ACTC)

Residential

RESIDENTIAL	Development Project Type	Adjusted Trip Rate	Fee Amount Residential \$388 / trip end
Residential	Single Family Detached (Note: D.U. = Dwelling Unit)	10.0/D.U.	\$3,880/D.U.
	Multi-Family Attached	7.1/D.U.	\$2,755/D.U.
	Apartments, duplexes or condominiums are charged per dwelling unit without regard to square footage or number of bedrooms.		
	Mobile Home Park or Subdivision	4.22/D.U.	\$1,637/D.U.
	An area or tract of land where more than two spaces are rented or individually owned to accommodate mobile homes.		
	Retirement Community		
	Five or more residential units, enforceably restricted to those 55 or over and designed for the elderly.		
	Congregate Care Facility	2.15/D.U.	\$834/D.U.
Congregate care facilities typically consist of one or more multi-unit buildings designed for elderly living; they may also contain common dining rooms, medical facilities and recreational facilities.			

Non-Residential: Retail / Commercial

NON-RESIDENTIAL	Development Project Type			Adjusted Trip Rate	Fee Amount Commercial: \$167 / trip end
Retail	High Volume Retail:			20/1,000 S.F.	\$3,340/1,000 S.F.
Commercial	Drug Store	Department Store	Grocery Store		
	Discount Store	Mini Mart	Automobile Sales		
	Liquor Store	Supermarket	Laundromat		
	Auto Parts	Clothing/Apparel Store	Delicatessen		
	Bank	Health Fitness Center	Record/Video Rental & Sales		
	Hardware Store	Pharmacy			
	Speciality Retail Center				
	Small shopping centers that contain a variety of retail shops including apparel; hard goods; and services such as real estate offices, dance studios, florists, and small restaurants.				
	Shopping Center				
	May contain Supermarkets, Drug Stores, Banks, Movie Theater, and miscellaneous small retail shops.				
	Medium Volume Retail:			13/1,000 S.F.	\$2,171/1,000 S.F.
	Bakery	Automobile Repair	Child Care		
	Club Store	Dry Cleaner	Shoe Store		
	Gift Shop	Lumber / Building Supplies	Sporting Goods Store		
	Nursery	Jewelry Store	Stationary Store		
	Photo Store	Print Shop (retail)	Toy Store		
	Electronics Store	Book Store	Factory Outlet Center		
	Tire Store	Health Food Store			
	Low Volume Retail:			1.5/1,000 S.F.	\$251/1,000 S.F.
	Antique Store	Boat / Equipment Repair Shop			
	Appliance Store	Furniture Store			
	Gallery	Museum			
	Kennel	Boat / RV / Mobile Home Sales			
	Clock Store	Repair Shop (TV, Radio, Vacuum, etc.)			
	Wine or beer tasting rooms or product retail sales in conjunction with such				

Non-Residential: Food Services / Specialty Commercial / Medical

NON-RESIDENTIAL	Development Project Type	Adjusted Trip Rate	Fee Amount Commercial: \$167 / trip end
Food Services	Fast food standalone restaurant on a State highway	161/1,000 S.F.	\$26,887/1,000 S.F.
	Fast food drive-through restaurant within a shopping center or community (wherein fast food restaurant is not immediately adjacent to a State highway)	60/1,000 S.F.	\$10,020/1,000 S.F.
	Quality Sit-down Restaurant	23/1,000 S.F.	\$3,841/1,000 S.F.
	Drinking Establishment (Bar)		
Specialty Commercial	Gas Station with or without convenience store (Note: The number of fueling spaces is determined by the maximum number of vehicles capable of being fueled simultaneously).	32/Fueling Space	\$5,344/Fueling Space
	Car Wash / Quick Lube	21/Stall	\$3,507/Stall
	Hotel / Motel / Resort / Bed and Breakfast (Note: Sleeping unit, dwelling unit, rental unit, or other component by which the development is marketed).	5.2/Unit	\$868/Unit
Medical	Hospital	11.8/Bed	\$1,971/Bed
	Nursing Home / Convalescent Home	2.6/Bed	\$434/Bed
	Medical Office or Medical or Health Clinic providing diagnostic or treatment services	30/1,000 S.F.	\$5,010/1,000 S.F.

Non-Residential: All Other Categories

Office	Industrial	Institutional
Public Utilities	Warehousing/Storage	Other

NON-RESIDENTIAL CATEGORY	Development Project Type	Adjusted Trip Rate	Fee Amount Commercial: \$304 / trip end
Office	General Office	11/1,000 S.F.	\$3,344/1,000 S.F.
Industrial	Light, including:	6/1,000 S.F.	\$1,824/1,000 S.F.
	Airport / Airstrip	Meat Packing Facility	
	Livestock Feedlot / Auction Yard	Printing Plant	
	Material Testing Laboratory	Electronics Plant	
	Heavy, including:	15/1,000 S.F.	\$456/1,000 S.F.
	Auto Wrecking and Junk Yard	Mining Operation	
	Foundry and Smelter	Refining Plant	
	Lumber Mill		
	Manufacturing / Assembly / Agricultural Processing	3/1,000 S.F.	\$912/1,000 S.F.
	Manufacturing or assembly facilities where the primary activity is the conversion of raw materials, products or parts into finished commodities for sale or distribution, including a winery or brewery.		
Institutional	Elementary School / Middle School	10/1,000 S.F.	\$3,040/1,000 S.F.
	Church or other place of worship		
	High School	13/1,000 S.F.	\$3,952/1,000 S.F.
Public Utilities	Utilities (Publicly or privately owned)	6/1,000 S.F.	\$1,824/1,000 S.F.
	Production, generation, storage, transmission and treatment facilities, mechanical or industrial space, parts and equipment storage, repair areas, and office space in the same project and related to or used for these utility uses.		
Warehousing / Storage	Warehouse	5/1,000 S.F.	\$1,520/1,000 S.F.
	Facilities primarily devoted to the storage of materials, including wholesale distribution facilities.		
	Mini-Storage Facilities	2/1,000 S.F.	\$608/1,000 S.F.
	Buildings housing separate storage units or vaults used for storage		
Other	Golf Course	21/Hole	\$6,384/Hole
	Theater (Movie)	6.4/1,000 S.F.	\$1,946/1,000 S.F.
	Theater (Live)	1.5/1,000 S.F.	\$456/1,000 S.F.
	Recreational / Visitor Center	3.1/Parking Space	\$942/Parking Space

Facility Rental Fees

Hourly Rental Fees

FACILITY RENTALS	Auditorium (2 Hour Min for Sports Use)	Community Center (2 Hour Min)	Cribbs Field (2 Hour min)	Snack Shack (2 hour min)	Historic Grammar School (Rooms 1, 2, and 5)** (2 hr min)	Historic Grammar School Kitchen (2 hr min)	Main Street Conf. Room (1 hour min)	Historic Grammar School
Hourly					Per Room			Whole Building
Current: Non-Profit	N/E+	\$15 (4-hour min)	\$20	N/E	\$15	\$20	N/E	N/A
Current: Commercial	N/E	\$55	\$50	N/E	\$35	\$35	N/E	N/A
Current: Private	N/E	\$30	\$20	N/E	\$35	\$35	N/E	N/A
Proposed: Non-Profit	\$20	\$20	\$20	\$15	\$20	\$25	\$15	NA
Proposed: Commercial	\$75	\$75	\$75	\$35	\$50	\$70	\$35	NA
Proposed: Private	\$35	\$35	\$35	\$20	\$30	\$40	\$20	NA

NOTES

* Two-hour (2-hour) Minimum Charge per rental transaction.

**Charge reflected is per room

***Renters to provide (SAM) Insurance Coverage when children sports leagues are involved.

+ - Nothing Established (N/E)

++ - Not Applicable (N/A)

Daily Rental Fees

FACILITY RENTALS						Historic Grammar School (Rooms 1, 2, and 5)**	Historic Grammar School Cafeteria	Main Street Conf. Room	Historic Grammar School
	Auditorium	Community Center	Cribbs Field	Snack Shack		Per Room			Whole Building
Current: Non-Profit	\$175	N/E	N/E	N/E		\$90	\$120	N/E	N/E
Current: Commercial	\$425	N/E	\$400	N/E		\$150	\$210	N/E	N/E
Current: Private	\$250	N/E	N/E	N/E		\$150	\$210	N/E	N/E
Proposed: Non-Profit	\$140	\$140	\$175	105		\$140	\$175	\$105	\$350
Proposed: Commercial	\$525	\$525	\$525	\$245		\$350	\$490	\$245	\$1050
Proposed: Private	\$245	\$245	\$245	\$140		\$210	\$280	\$140	\$700

NOTES

Room 1 = Stone room, 2 = Dance Studio, 5 = Class Room

* Two-hour (2-hour) Minimum Charge per rental transaction.

**Charge reflected is per room

***Renters to provide (SAM) Insurance Coverage when children are involved, private parties excepted.

+ - Nothing Established (N/E)

++ - Not Applicable (N/A)

Other Rental-Related Fees for All Categories

FACILITY RENTALS	Historic Grammar School (Rooms 1, 2, and 5)**							
	Auditorium	Community Center	Cribbs Field	Snack Shack	Historic Grammar School Kitchen	Main Street Conf. Room	Historic Grammar School	
Other Rental Fee					Per Room			Whole Building
Current: Utility Fees	\$100	\$50	\$25	N/E	N/E	N/E	N/E	N/E
Proposed: Utility Fees (Only applies when free use, e.g. School district)	\$125	\$75	\$45	\$25	\$45	\$45	\$45	\$100
Current: Kitchen Fee	\$25	\$50	N/A	N/A	N/A	N/A	N/A	N/A
Proposed: Kitchen Use Fee	\$10/hr	\$15/hr	N/A	N/A	N/A	\$15/hr	N/A	N/A
Current: Cleaning Deposit	\$250	\$250	\$250	\$250	\$250	\$250	\$250	\$250
Proposed: Cleaning Deposit	\$300	\$300	\$300	\$300	\$300	\$300	\$300	\$300
Current: Key Deposit	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25
Proposed: Key Deposit	\$25	\$25	\$25	\$25	\$25	\$25	\$25	\$25
Current: Insurance Requirement	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M
Proposed: Insurance Requirement ***	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M
Wi-Fi Available?	No	Yes	No	No	Yes	Yes	Yes	Yes

NOTES

* Two-hour (2-hour) Minimum Charge per rental transaction.

**Charge reflected is per room

***Renters to provide (SAM) Insurance Coverage when children are involved.

+ - Nothing Established (N/E)

— **Planning and Development / Engineering** —

Authority: Reso 07-01-2019-B / Muni Code 15.24 / Fish & Game Code § 711.4

General

PLANNING & DEVELOPMENT / ENGINEERING	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee? **	New Fee?
General							
Tentative Map - Deposit*	4 lots or less	\$5,000	\$5,000	Yes - see above	noted above	No	No
Tentative Map - Deposit*	5 lots or more	\$6,000	\$6,000	Yes - see above	noted above	No	No
Final Map - Deposit	Per Map?	\$5,000	\$5,000	Yes - see above	noted above	No	No
Boundary Line Adjustment***	Per Line?	\$3,000	\$3,000	Yes - see above	noted above	No	No
Certificate of Compliance	Each	\$600	\$600	Yes - see above	noted above	No	No
*Tentative Map for 4 lots or less includes remainder, with a minimum of 2 lots plus staff costs. Tentative Map for 5 lots or more includes remainder plus staff costs.							
**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.							
***County Surveyor and Recorder Fees							

Permits and Reviews - Part 1 of 2

Authority: Reso 07-01-2019-B / Muni Code 15.24 / Fish & Game Code § 711.4

PLANNING	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee?**	New Fee?
Permits and Reviews (Part One of Two)							
Encroachment Permit (plus plan check fees)	Each	\$165	\$200	Yes - see above	noted above	No	No
Encroachment Permit - Annual	Each / Per Year	\$150	\$200	Yes - see above	noted above	No	No
Site Plan Review - Deposit Minor	Flat Fee	N/A	\$500			No	
Site Plan Review: Deposit - Major+	Each	\$2,000	\$2,000			No	
Use Permit Deposit +	Each	\$3,000	\$3,000	Yes - see above	noted above	No	No
Use Permit Deposit - VRBO / Vacation Rental / AirBnB+		\$600	\$600	Yes - see above	noted above	No	No
Home Occupation Permit +		\$175	\$150	Yes - see above	noted above	No	No
Staff Cost							
Administration	Whichever is less	20% or \$200	See STAFF COST Matix	Yes - see above	Noted above	No	No
Clerical	Per person / Per hour	\$50	See STAFF COST Matix	Yes - See above	Noted above	No	No
Building Inspector	Per person / Per Hour	\$165	See STAFF COST Matix	Yes - See above	Noted above	No	No
City Engineer	Per person / Per Hour	\$165	See STAFF COST Matix	Yes - See above	Noted above	No	No
City Planner	Per person / Per Hour	\$160	See STAFF COST Matix	Yes - See above	Noted above	No	No
**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.							
++Non-Refundable							

Permits and Reviews - Part 2 of 2

Authority: Reso 07-01-2019-B / Muni Code 15.24 / Fish & Game Code § 711.4

PLANNING	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee?*	New Fee?
Permits and Reviews (Part Two of Two)							
Variance - Deposit+	Each	\$1,200	\$2,000	Yes - see above	noted above	No	No
Sign Permit	Each	\$100	\$200 if sign is already up. \$100 if done before sign is up	Yes - see above	noted above	No	No
Conditional Use Permit (CUP): Deposit+	Each	\$2,500	\$3,000				
General Plan Amendment Deposit+	?	\$4,000	\$5,000	Yes - see above	noted above	No	No
Ordinance Amendment Deposit +	?	\$3,500	\$3,500	Yes - see above	noted above	No	No
Zone Change+	?	\$3,000	\$3,000	Yes - see above	noted above	No	No
Public Utility Easement (PUE) Abandonment - Deposit+	Each	\$1,000	\$1,000	Yes - see above	noted above	No	No
Abandonment of Roadway+	?	\$1,800	\$1,800	Yes - see above	noted above	No	No
Annexation Fee - Deposit	Each	\$5,000	\$5,000	Yes - see above	noted above	No	No
Appeals - Staff or Planning Commission Decision++	Each	\$375	\$375	Yes - see above	noted above	No	No
Additive DRC Fee	Each	N/A	\$50	No	N/A	Yes	Yes
Staff Cost							
Administration	Whichever is less	20% or \$200	See STAFF COST Matix	Yes - see above	Noted above	No	No
Clerical	Per person / Per hour	\$50	See STAFF COST Matix	Yes - See above	Noted above	No	No
Building Inspector	Per person / Per Hour	\$165	See STAFF COST Matix	Yes - See above	Noted above	No	No
City Engineer	Per person / Per Hour	\$165	See STAFF COST Matix	Yes - See above	Noted above	No	No
City Planner	Per person / Per Hour	\$160	See STAFF COST Matix	Yes - See above	Noted above	No	No
**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.							
++Non-Refundable							

Environmental (CEQA) and Filing Fees

Authority: Reso 07-01-2019-B / Muni Code 15.24 / Fish & Game Code § 711.4

PLANNING	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee?*	New Fee?
Environmental (CEQA) and Filing Fees							
Environmental Review Deposit	Each	N/A	\$5,000.00	Yes - see above	Noted above	No	Yes
County Clerk Processing Fee+++	Amador County	\$50.00	\$50.00	Yes - see above	Noted above	No	?
Negative Declaration (ND / MND)+++	State Pass-Through	\$3,043.75	\$3,043.75	Yes - see above	Noted above	No	?
Negative Declaration (ND / MND) - Recordation+++	Amador County	\$50.00	\$50.00	Yes - see above	Noted above	No	?
Environmental Impact Report (EIR)+++	State Pass-Through	\$4,227.50	\$4,227.50	Yes - see above	Noted above	No	?
Environmental Impact Report (EIR) - Recordation+++	Amador County	\$50.00	\$50.00	Yes - see above	Noted above	No	?
CEQA Notice of Exemption+++	Amador County	\$50.00	\$50.00	Yes - see above	Noted above	No	?
"No Effect" Determination - Requires CDFW Approval Form+++	Amador County	\$50.00	\$50.00	Yes - see above	Noted above	No	?
Staff Cost							
Administration	Whichever is less	20% or \$200	See STAFF COST Matix0	Yes - see above	Noted above	No	No
Clerical	Per person / Per hour	\$50	See STAFF COST Matix	Yes - See above	Noted above	No	No
Building Inspector	Per person / Per Hour	\$165	See STAFF COST Matix	Yes - See above	Noted above	No	No
City Engineer	Per person / Per Hour	\$165	See STAFF COST Matix	Yes - See above	Noted above	No	No
City Planner	Per person / Per Hour	\$160	See STAFF COST Matix	Yes - See above	Noted above	No	No
**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.							
+++Fees are passed on to other agencies.							

Police and Public Safety

Parking Citations

POLICE and PUBLIC SAFETY				
Fee Category				
Parking Citations				
Description		Authority	Current Amount	Proposed Amount
Parking - Prohibited Area		SCMC 11.24.010	\$35	\$65
Parking - Conformity with Markings		SCMC 11.24.020	\$35	\$65
Parking - Red Zone (Fire)		SCMC 11.24.030	\$150	\$160
Parking - Green Zone (Short-Term)		SCMC 11.24.040	\$40	\$50
Parking - Blue Zone (Disabled)		SCMC 11.24.050	\$350	\$350
Parking - Yellow Zone (Loading)		SCMC 11.24.060	\$40	\$50
Parking - White Zone (ATM)		SCMC 11.24.070	\$40	\$50
Parking - 2-Hour Limit		SCMC 11.24.120	\$50	\$50
Parking - 4-Hour Limit		SCMC 11.24.120	\$50	\$60
Parking - 9-Hour Limit		SCMC 11.24.120	**	\$70
Parking - 12-Hour Limit		SCMC 11.24.120	\$35	\$80
Parking - Block Sidewalk / Driveway / Hydrant		SCMC 11.24.100	\$50	\$100
Parking - Private Property Without Permission		CVC 22658	\$50	\$65
Parking - Public Street or Lot Over 72 Hours		CVC 22651(k)	\$75	\$125
Parking - Public Lot for Purposes of Sale		SCMC 11.24.010	**	\$65
Parking - Expired Registration*		CVC 4000(A)(1)	**	\$100
Parking - Improper License Plates*		CVC 5200	**	\$25
Parking - Improper Registration Tags*		CVC 5204(A)	**	\$25
Improper Parking on Public Grounds		CVC 21113	**	\$65
Parking - Right Wheel Over 18" from Curb		CVC 22502(A)	**	\$65
NOTE				
* - If proof of correction is submitted within 21 days, fine is reduced to \$10.00				
**Not in current Fee Schedule.				

Other Police and Public Safety-Related Fees

POLICE and PUBLIC SAFETY			
Fee Category			
Other Police and Public Safety-Related Fees			
Description	Authority	Current Amount	Proposed Amount
Report Copy (first 5 pages)	N/A	\$25	\$25
Report Copy (per additional page)	N/A	\$0.25	\$0.25 for black and white. \$0.50 for color
Vehicle Identification Number (VIN) verification	N/A	\$10	\$10
Citation Copy	N/A	\$10	\$10
Citation Sign-Off (non-resident or other agency)***	N/A	\$10	\$25
Blasting Permit++	N/A	\$250	\$300
Officer Subpoena	N/A	\$275	\$300
Towed/Impound Vehicle Release	N/A	\$125	\$150
Driving while Intoxicated/Impaired (DWI) Accident Responses	N/A	\$275	Fee to be determined based on fully loaded rate for staff time (minimum of two staff members), including overtime rate when applicable.
Impound Cost (30-day tow)	CVC 14606.6	**	\$300
Initial Permit (\$66 to DOJ + \$10 to City)	N/A	\$76	TBD
Renewal Permit (\$10 to DOJ + \$10 to City)	N/A	\$20	TBD
Animal impound and Redemption+ (flat rate)	N/A	**	\$150
Animal impound and Redemption+ (1st impound)	N/A	\$25	refer to \$150 flat rate above
Animal impound and Redemption+ (2nd impound)	N/A	\$35	refer to \$150 flat rate above
Animal impound and Redemption+ (3rd impound)	N/A	\$45	refer to \$150 flat rate above
Carry Concealed Weapons (CCW) Permit - Initial	N/A	\$150	\$200
Carry Concealed Weapons (CCW) Permit - Renewal	N/A	\$100	\$150
NOTE			
* - If proof of correction is submitted within 21 days, fine is reduced to \$10.00			
** - Not in current Fee Schedule.			
*** - The fee reflected is per corrected offense. This fee is mutually exclusive from any fees to be paid alongside the reduced bail/fine amount to the Court, which the individual will discuss with the Court.			
+ - Gross increase intended to offset the uncontrolled costs imposed by Amador County Animal Control.			
++Fee does not include staff time. The City will charge additional fees for staff time with a minimum of two staff members.			

Public Works

PUBLIC WORKS		
Fee Category - Per Occurrence		
Description	Current Amount	Proposed Amount
Spilled Load Clean Up	Fully allocated hourly rates + all direct costs for clean up. Aggressively pursue offenders, including potential insurance claims	Fully allocated hourly rates + all direct costs for clean up. Aggressively pursue offenders, including potential insurance claims
Hazardous Materials Clean Up	Fully allocated hourly rates + all direct costs for clean up. Aggressively pursue offenders, including potential insurance claims	Fully allocated hourly rates + all direct costs for clean up. Aggressively pursue offenders, including potential insurance claims
Damage to Town Property	Fully allocated costs of repair of property + staff time + material costs - bill offender.	Fully allocated costs of repair of property + staff time + material costs - bill offender. Aggressively pursue offenders, including potential insurance claims.

Wastewater Fees

Authority: 2024 Sewer Rate Study / Prop 218 Hearing (June 3, 2024)

Rates effective **July 1, 2024**. Future increases adopted via resolution are noted below.

WASTEWATER	RESIDENTIAL			COMMERCIAL	
	Single Family (ESFU)*	Multi-Family	Mobile Home Parks	Standard Commercial	Vacancy Rate**
Unit of Measure - depends on category	pe month	per unit / month	per space / month	per ESFU*	per month
FY 2025-2026 Rate	\$133.86	\$133.86	based on ESFU	\$133.86	\$91.02
FY 2026-2027 Rate (anticipated)	\$145.91	\$145.91	based on ESFU	\$145.91	\$99.21
* Equivalent Single Family Units (ESFU)					
**Vacancy Rate is 68% of the standard rate to cover fixed cost to maintain infrastructure. Consult with City Hall for more information, as well as required criteria to be eligible for this rate.					

~~Sewer Connection Fees and Fats, Oils, and Grease (FOG)~~

	RESIDENTIAL			COMMERCIAL	
SEWER AND FOG	Single Family (ESFU)*	Multi-Family	Mobile Home Parks	Standard Commercial	NOTES
Unit of Measure - depends on category	per unit	per unit	per space	per ESFU*	
Sewer Connection**	\$10,247.56	\$10,247.56	\$10,247.56	\$10,247.56	
Sewer Request and Basic Inspection	None Yet	None Yet	None Yet	None Yet	+
Sewer Lateral Inspection - Visual	None Yet	None Yet	None Yet	None Yet	+
Sewer Lateral Inspection - Video	None Yet	None Yet	None Yet	None Yet	+
Fats, Oils, and Grease (FOG)					
Stormwater Violation - First Offense	None Yet	None Yet	None Yet	None Yet	+
Stormwater Violation - Second Offense	None Yet	None Yet	None Yet	None Yet	+
Stormwater Violation - Third and Subsequent Offense	None Yet	None Yet	None Yet	None Yet	+
FOG Violation - First Offense	None Yet	None Yet	None Yet	None Yet	+
FOG Violation - Second Offense	None Yet	None Yet	None Yet	None Yet	+
FOG Violation - Third and Subsequent Offense	None Yet	None Yet	None Yet	None Yet	+
* Equivalent Single Family Units (ESFU)					
**Refer to Sewer Connection Rate as referenced under DEVELOPER FEES.					
+Ordinance required to establish and enforce fees.					

Special Events

Authority: Reso 07-01-2019-B / Muni Code 15.24

SPECIAL EVENTS	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee?**	New Fee?
Special Event Permit	per Event	\$100	\$100	Yes - see above	noted above	No	No
Farmer's Market Permit	Per season	\$600	\$600				
Minor Event - Deposit	per Event	\$250	\$250	Yes - see above	noted above	No	No
Major Event - Deposit	per Event	\$500	\$500	Yes - see above	noted above	No	No
Special Event - Police Services	per Event	fully loaded hourly rate (overtime)+	fully loaded hourly rate (overtime)+	Yes - see above	noted above	No	No
Special Event - Public Works	per Event	Nothing Established	fully loaded hourly rate (overtime)+	No	Nothing Established	No	Yes
Parking Lot Banner Fee	Two weeks	\$50	\$50				
"No Parking" Sign	Each	\$0.65	\$1	Yes - see above	noted above	No	No
"Road Closed" Sign	Each	\$0.65	\$1	Yes - see above	noted above	No	No
"Traffic Delay" Sign	Each	\$0.65	\$1	Yes - see above	noted above	No	No
Current: Insurance Requirement	per Event	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M	\$1M / \$2M / \$1M
Proposed: Insurance Requirement***	per Event	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M	\$2M / \$4M / \$2M

**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.

+ Fully-Loaded Hourly Rate (Overtime) - Contingent on factors including but not limited to number of staff needed, number of hours staff would be needed, established rate of overtime pay. This would be arranged and agreed upon between the event organizer and the City prior to the event.

Staff Costs

STAFF COSTS	Unit of Measure	Current Fee	Proposed Fee	Adopted per Ord or Reso?	Ord / Reso / Muni Code Number**	Need Adoption of Ord or Reso to Approve Fee?***	New Fee?
Administration Fee	whichever is less	20% or \$200	20% or \$200	Yes - see above	noted above	No	No
Clerical	per person / per hour	\$50.00	fully loaded hourly rate (overtime)+	Yes - see above	noted above	No	No
Police Staffing	per person / per hour	fully loaded hourly rate (overtime)+	fully loaded hourly rate (overtime)+	Yes - see above	noted above	No	No
Public Works Staffing	per person / per hour	None Established	fully loaded hourly rate (overtime)+	No	pending	No	Yes
Lifeguard++	per person / per hour	TBD	TBD	No	None	No	Yes
Building Inspector++	per person / per hour	\$165/hr	\$165/hr	Yes - see above	noted above	No	No
City Engineer++	per person / per hour	\$165/hr	\$200/hr	Yes - see above	noted above	No	Yes
City Planner++	per person / per hour	\$160/hr	\$195.00	Yes - see above	noted above	No	No

**Ordinance or Resolution is in addition to the Ordinance / Resolution approving the Master Fee Schedule.

+ Fully-Loaded Hourly Rate (Overtime) - Contingent on factors including but not limited to number of staff needed, number of hours staff would be needed, established rate of overtime pay. This would be arranged and agreed upon between the event organizer and the City prior to the event.

++ Fee subject to change per agreement / contract between City and Consultant.