



TO: TOM DUBOIS, CITY MANAGER
MEETING DATE: JANUARY 20, 2026
FROM: ERIN VENTURA, CONTRACT PLANNER
SUBJECT PLANNING DEPARTMENT REPORT FOR DECEMBER 2025

Executive Summary

Planning Commission-

- 1 Prosperity Court Sign permit – Approved

Design Review Committee- No meeting held in December

Detailed Summary

Additional Projects:

- Impact Fee Study: The City is revising its LEAP Grant application to secure additional funding. A consultant is updating the Nexus Study.
- Short Term Rental: Staff has been working on revising the ordinance for City Council's review
- Staff is working on revising the ADU ordinance in compliance with State Law.
- Panner Creek: Staff has been working with the applicant and the County on solutions to the creek crossing
- Sutter Creek Ranch: The City is working with the applicant on outstanding issues.
- 12 Lots on Bryson Court: Received DRC approval. Applicant submitted a pre application review.
- Home Occupation Permit- 280 Spanish Street- floral arrangements.
- 40 Gold Dust Trail- Building permit plans received.