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## STAFF REPORT

**TO:** THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL  
**MEETING DATE:** MAY 18 , 2026  
**FROM:** MASON PETERS, FINANCE SUPERVISOR  
**SUBJECT:** PRELIMINARY REPORT REGARDING DELINQUENT  
WASTEWATER / SEWER ACCOUNTS

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### **RECOMMENDATION**

Receive preliminary informational report on delinquent wastewater accounts from City staff.

### **BACKGROUND**

Each year, City staff generate a list of delinquent sewer accounts. Unless resolved, the delinquent account holders will have their account balance transferred to the County Assessor's Office for collection during Property Tax collection. This process places a lien on the property until the balance is paid.

The City makes all attempts to contact property owners very early in this process, which would provide delinquent account holders sufficient time to reach out to us and we can discuss payment terms.

The City plans on holding the official public hearing regarding these account balances on May 18, 2026, during the regular meeting of the City Council.

### **DISCUSSION**

Section 4.28 of the City of Sutter Creek Municipal Code outlines the mechanism for the City to place delinquent sewer charges onto the property tax roll as a means for collection.

Attached is the list of properties with delinquent sewer bills and the amounts outstanding. The total amount delinquent with administration fees is \$130,893.51 as of March 31, 2026.

In comparison of the current delinquent sewer charges with the list from last year;

- 40 sewer accounts that are on the current list were delinquent last year.
- There are 18 new delinquent sewer accounts this year.

### **BUDGET IMPACT**

The report or act of reporting these delinquencies has no budget impact. The delinquent balances are receivables sitting on the City's books. It would be to the best interest of the City to collect on these delinquent accounts as soon as possible to resolve the receivable and collect the cash.

### **ATTACHMENT**

1. List of Delinquent Accounts