



STAFF REPORT

TO: THE HONORABLE MAYOR AND MEMBERS OF THE CITY COUNCIL
MEETING DATE: MAY 4, 2026
FROM: TOM DUBOIS, CITY MANAGER
SUBJECT: POOL PLANNING FOR 2026 SEASON

RECOMMENDATION

Review and provide feedback on the pool plan. This is primarily an information item.

BACKGROUND

This report summarizes the key planning and operational decisions, along with the planned pool schedule. The pool is scheduled to open to the public on June 6.

DISCUSSION

This operational plan addresses staffing, compensation, training, pricing, and the seasonal schedule.

- **Staffing and Compensation**
 - The plan includes a Pool Director, two Pool Manager/Assistant Manager positions, and 6 Lifeguards.
 - Recruiting began on March 27th. Hiring as contractors. 2 people are interviewing, currently 5 solid candidates. Interviews will be conducted by the Pool Director and the City Manager or Finance Supervisor (at least two people conduct interviews)
 - New hires will come into the office on May 6 to complete hiring forms.

- **Training and Certification**
 - Lifeguard Training and Certification sessions are scheduled for March 25, March 28–29, May 13, 16, 17 with a \$240 fee. Recertification is scheduled for April 18–19 and April 25–26.
 - The Sutter Creek Pool Training is scheduled for May 23. Attendees will include Chief Jim O'Connell, Chief Dominic Moreno, George Allen and Dan Lafontaine (Public Works/Maintenance).

- **Passes and Pricing**

- Sales for passes and private lesson sign-ups are set to begin on May 4th at City Hall.
- Pricing is very similar to last year, but slightly simplified.
- **Season Pass Pricing:**
 - Family Season Pass: \$225 for four individuals, plus \$25 for each additional family member.
 - Individual Season Pass: \$100.
- **Daily Entrance Pricing:** \$6 for Kids/Seniors and \$7 for Adults.
- **Lessons:** Private lessons priced at \$85 per week. Lessons should not be scheduled back-to-back for a single child.
- A waiver must be signed by an adult for anyone under 18.

- **Pool Schedule / Key Dates**

- **June 4 (Thursday):** Elementary Graduation Party (9:30 AM – 1:30 PM) for 60 kids.
 - Contact: Alisa Miller, Administrative Assistant, Sutter Creek Elementary, (209) 257-7241, alisa.miller@acusd.org.
- **June 5 (Friday):** Last Day of School.
- **June 6 (Saturday):** Pool Opens to Public.
- **July 4 (Saturday):** Special July 4 City Pool Party.
 - Closed to pass holders; includes music, food, and rec swim all day.
 - *Pending Info:* Operating HOURS for this day.
- **August 9 (Sunday):** Last Public Pool Day.
- **August 12 (Wednesday):** First Day of School.
- **School Camp:** *Pending Info:* Need time and date details.

Standard Operating Schedule (June 6 – July 19)

- 10:00 AM – 11:00 AM: Private Lessons
- 11:00 AM – 12:00 PM: Lap Swim
- 12:00 PM – 7:00 PM: Rec Swim
- 7:00 PM – 8:00 PM: Lap Swim

Modified Schedule: Water Polo Team

MWF Schedule (Starting July 20 – August 2)

- 8:00 AM – 10:00 AM: Water Polo
- 10:00 AM – 11:00 AM: Private Lessons
- 11:00 AM – 12:00 PM: Lap Swim
- 12:00 PM – 6:00 PM: Rec Swim
- 6:00 PM – 7:00 PM: Lap Swim (closes at 7 PM)
- 7:00 PM – 9:00 PM: Water Polo

M-F Schedule (August 3 – August 7)

- 8:00 AM – 10:00 AM: Water Polo
 - 10:00 AM – 11:00 AM: Private Lessons
 - 11:00 AM – 12:00 PM: Lap Swim
 - 12:00 PM – 6:00 PM: Rec Swim
 - 6:00 PM – 7:00 PM: Lap Swim (closes at 7 PM)
 - 7:00 PM – 9:00 PM: Water Polo
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- **Public Works (PW) Items**
 - PW is responsible for setting up shade, performing opening cleaning, and addressing the vending machine's operational status
 - PW needs to purchase chemicals (12 buckets are on order but not yet arrived)
 - A pool contractor is installing a new diving board (four brackets are needed) and is expected to provide a quote for replacing a leaking 3-way valve

BUDGET IMPACT

Expecting this to be budget neutral compared to the costs we incurred outsourcing to ACRA. It is impacting staff directly through additional tasks.

ATTACHMENT

1. Brochure
2. Waiver
3. Example Pool Pass
4. Membership Form
5. Swim Lesson Signup