



Staff Report

To: Tom DuBois, City Manager
Meeting Date: July 20, 2026
From: Frank Whitmore, PE City Engineer
Subject: Project Status Update

Type: Project Status Memo

Tom, the following is a status update of all projects WGA is currently working on:

1. **Building Inspections/Plan Check** – Continuing building inspections on Tuesdays and Thursdays or as needed. Building plan check is being performed on a continual basis as plans are submitted. For June 2026:
 - 5 Plan checks were completed
 - 17 Inspections were completed
 - A. *Valley View Commons Apartments* – Building Plan Check is completed.
 - B. *Bryson Cottages* – Building Plan Check is completed. WGA has reviewed and approved house plot plans for 4 lots. Anticipate the applicant obtaining building permits for these as soon as possible.
2. **Encroachment Permit Review** – Encroachment permits are reviewed as needed when requested by the City’s Account Clerk, Holly Boehme. For June 2026:
 - 2 Permit reviews were completed
 - 0 Inspection was completed
 - A. *Central Valley Independent Network (CVIN)* – The applicants representatives met with the City of Sutter Creek and requested alternative construction methods with the City. These alternative construction methods were accepted by the City Council at the June 15, 2026 City Council

Meeting. The City anticipates the project will be re-bid by the applicant. It's unknown when construction will begin on this project.

3. **Site Plan Review**

A. *Valley View Commons Apartments* – Civil Site Plan review is 100% completed. Architectural site plan review is approximately 99% completed. The applicant intends to begin construction on approximately July 13, 2026.

4. **Sutter Hill Road Asphalt Concrete Overlay Project** – The project was awarded at the June 15, 2026 City Council Meeting for the Base Bid & Additive Alternate #1. The City Engineer anticipates the construction agreement will be completed with the Contractor on approximately July 11th and construction will commence on approximately July 27th.