



Sumas City Council Meeting

Sumas City Hall, 433 Cherry Street, Sumas, WA 98295

Monday, July 28, 2025, at 7:00 PM

Minutes

Mayor Bruce Bosch
Council Member Jesse Clawson
Council Member Richard Postma
Council Member Todd Daniels
Council Member Jessica Koehler

ABSENT
Council Member Josh Clawson

1. **Opening Meeting - Pledge of Allegiance**
2. **Review/Correct and/or Approve Minutes**

- a. July 14, 2025, Draft Minutes

Councilmember Koehler made a motion to approve July 14, 2025, Minutes, Councilmember Daniels seconded; all were in favor the motion carried.

3. **Public Hearing**

- a. Conditional Use Permit Application - 1116 Sumas Avenue & Updated Site Plan

Carson Cortez, City Planner opened the public hearing for the Conditional Use Permit Application for 1116 Sumas Avenue. Carson explained that the public works committee met with Andy White, Applicant, addressing the three parking spaces on Morton Street and an additional sidewalk connecting the parking spaces to the units. The city staff recommended two units; due to vehicle congestion and being harmonious with the surrounding area.

Ryan Whittaker, Sumas Avenue, spoke against the three units due to the vehicle parking situation, he would prefer to see only two units with appropriate amount of parking.

Councilmember Daniels made a motion to continue the public hearing for the Conditional Use Permit Application for 1116 Sumas Avenue to August 25, 2025, at 7:00 pm, Councilmember Postma seconded; all were in favor the motion carried.

4. New Business

- a. Amendment to Services Agreement with Braaksma Engineering, Inc

Sunny Aulakh, Public Works Director, spoke about Braaksma Engineering for the Bob Mitchell Avenue Project. The original agreement did not exceed \$35,000.00. They are asking for an additional amount of \$10,950.00 to complete the services. Sunny also advised there may be further requests for additional funds for work-scope items that may be needed at a future date, which would be brought back to council for approval.

Councilmember Koehler made a motion to approve the Amendments to Services Agreement with Braaksma Engineering, Inc. approving the additional cost of \$10,950.00, Councilmember Jesse Clawson seconded; all were in favor the motion carried.

5. Staff Reports

Chief of Police

Daniel DeBruin advised that Officer Josh Gimmaka is in the final few weeks of FTO and is doing an excellent job.

Public Works Director

Sunny Aulakh stated the crew has begun fixing the potholes through town and if they notice any areas that need fixing, to let him know.

Sunny updated the council on the sidewalk project from Hovel Road to Boon Avenue, the original budgeted amount was \$5000.00, and the revised cost will be approximately \$8000.00 to complete the project.

Finance Director

Mollie Bost advised the council that the quarterly reports and capital project updates are ready for their review. The Finance Committee stated they have met with Mollie going over the bank statements, credit card information, the sidewalk project with the extra expense and the quarterly reports. Councilmember Daniels stated everything looks good and on track.

1. Memo Salary Step Increase - Mount

Mollie Bost, Finance Director, stated that Cecilia Mount has completed her 2-year part-time service and it is recommended moving her up to salary step-five, effective July 1, 2025.

Councilmember Daniels made a motion to affirm the salary step increase to step-five of the salary schedule, effective July 1, 2025, Councilmember Postma seconded; all were in favor the motion carried.

6. Voucher Approvals

The bills were presented for approval and payment. Check numbers 44416 through 44441 for \$57,533.01, Voided checks 42881,43693, 44424 (645.44); EFT's June manuals \$141.01 and EFTs for \$122,234.58; and Wire Transfers \$182,000.29. Councilmember Postma made a motion to pay the bills, Councilmember Daniels seconded; all were in favor the motion carried.

7. Adjournment

Councilmember Koehler made a motion to adjourn the meeting Councilmember Daniels seconded; all were in favor the motion carried.

_____, Mayor

ATTEST:

_____, City Clerk