



# CITY OF SUMAS

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## MEMO

To: Sumas City Council  
From: Mollie Bost, Finance Director  
Date: April 27, 2026  
Re: Salary Step Increase – Cortez

### Proposed change:

- **Carson Cortez**, City Planner, has successfully completed 3 years of Full-Time service. Administrative staff, with the support of Mayor Bosch, recommend moving Carson from step 3 to step 4 of 5, effective April 1<sup>st</sup>, 2026.

### Request for Council approval on April 27, 2026:

- Motion to affirm the salary-step increase for Carson Cortez from Step 3 to Step 4 effective April 1, 2026.