

ORDINANCE No. 1816

AN ORDINANCE OF THE CITY OF SUMAS, WASHINGTON, AMENDING SECTION 2.96.010 OF THE SUMAS MUNICIPAL CODE ESTABLISHING USE PROCEDURES FOR THE USE OF CITY-OWNED FACILITIES AND ADDING SECTION 2.96.015 TO THE SUMAS MUNICIPAL CODE ESTABLISHING NEW USER FEES.

WHEREAS, the City of Sumas (“City”) owns certain facilities including the Sumas Community Center, the Rodeo Grounds, and the Ballfields (“city-owned facilities”); and

WHEREAS, the City has previously established certain procedures and rates related to the use of said city-owned facilities; and

WHEREAS, the City has upgraded and/or improved certain city-owned facilities; and

WHEREAS, the maintenance cost to the City continues to increase; and

WHEREAS, the City periodically reviews and adjusts its rates and procedures; and

WHEREAS, the City Council has determined that the rates and procedures related to use of city-owned facilities should be amended;

NOW, THEREFORE, THE CITY COUNCIL OF THE CITY OF SUMAS, WASHINGTON DO ORDAIN AS FOLLOWS:

SECTION 1: The following is amending Section 2.96.010 to the Sumas Municipal Code to read in its entirety as follows:

2.96.010 Use of facilities – Procedures

(1) There is established the following policy for the usage of city-owned facilities, which shall include the following requirements:

(A) Any user wishing to reserve and use a city-owned facility must submit a use agreement to the City Clerk’s office with payment of the refundable deposit prior to the city staff approving the use agreement. All other user fees must be paid in full at least two weeks prior to the date of use.

(B) Reservations will be made on a first come, first served basis. If the user agreement is not completed in its entirety or if the deposit payment is neglected to be paid, the user agreement will be rejected, and the requested use period will not be reserved.

(C) All city-owned facilities shall be returned by the user in the same or as good as condition as when the usage began. All users must schedule a walk-through with City staff to establish a baseline of facility conditions and proper operation of equipment. City staff will inspect the facility after the use period and if there is any damage and/or cleanup, the refundable deposit will be used to reimburse the city for time and expense. Likewise, if the facility was returned in its original condition, the refundable deposit will be returned to the user.

(D) The City of Sumas will waive any user fees for local non-profit youth organizations. For the purposes of the use agreement the City of Sumas recognizes “local” as being any group or person(s) who resides within Nooksack Valley (Sumas, Nooksack or Everson). The City of Sumas also recognizes “youth” as being organizations whose primary participants are 12 years of age or younger. All other non-profit organizations may submit in writing a petition to have the user fees waived.

SECTION 2: The following is adding Section 2.96.015 to the Sumas Municipal Code to read in its entirety as follows:

2.96.015 Use of facilities – Fees

(1) The city council of the City of Sumas has established a fee schedule setting forth user fees for certain city-owned facilities.

(A) Rodeo Grounds Fees:

Arena Use - \$75 per hour or \$200 per day with a refundable deposit of \$150. The use includes access to the concession stand, arena lights, and the crow’s nest. If the sound equipment is going to be used the refundable deposit fee will increase to \$500.

Local Non-Profit Youth Events – The user fee is waived for local non-profit youth events, with a \$150 refundable deposit. The use includes access to the concession stand, arena lights, and the crow’s nest. If the sound equipment is going to be used the refundable deposit fee will increase to \$500.

Non-Local or For-Profit Youth Events - \$40 per hour or \$100 per day with a refundable deposit of \$150. The use includes access to the concession stand, arena lights, and the crow’s nest. If the sound equipment is going to be used the refundable deposit fee will increase to \$500.

Camping – Any camping structure that will be used for the purpose of staying overnight at the Rodeo Grounds during a scheduled event will be charged at a rate of \$5 per night, per structure. A camping structure may include tents, trailers, RV’s or the like.

(B) Ballfield Fees:

Adult League - \$40 per game or \$225 per team for a maximum of 12 scheduled games. The user fee includes field prep, field lights and access to the concession stand.

Local Non-Profit Youth League – The user fee is waived for the local non-profit youth league, however field prep at a rate of \$14 per game will apply.

Non-Local or For-Profit Youth League - \$20 per game or \$175 per team for a maximum of 12 scheduled games. The user fee includes field prep, field lights and access to the concession stand.

Tournament - \$225 per day. The user fee includes field prep, field lights and access to the concession stand.

Field Prep - \$14 per game.

Camping - Any camping structure that will be used for the purpose of staying overnight at the Ballfields during a scheduled event will be charged at a rate of \$5 per night, per structure. A camping structure may include tents, trailers, RV's or the like.

(C) Community Center Fees:

Community Center Use - \$20 per hour or \$100 per day with a refundable deposit of \$50.

Local Non-Profit Youth Organizations – The user fee is waived for local non-profit youth organizations, with a \$50 refundable deposit.

Non-Local or For-Profit Youth Organizations - \$10 per hour or \$50 per day with a refundable deposit of \$50.

SECTION 3. Should any provision of this Ordinance or its application to any person or circumstances be held invalid, the remainder of the Ordinance or the application of provisions to other persons or circumstances are not affected.

SECTION 4. This Ordinance is hereby adopted and effective as of January 1, 2025.

PASSED by the City Council and approved by the Mayor of the City of Sumas, Washington, this ___th day of _____, _____.

CITY OF SUMAS, WASHINGTON

Bruce Bosch, Mayor

Attest:

Michelle Quinn, City Clerk

Approved as to form:

Jim Wright, City Attorney

Proposed Rate Increase: User Fees - Ordinance No. 1816

**Last rate change in 2011 (Ordinance No. 1579)

Facility	Current Rates	Proposed Rates	Reason for Change
Rodeo Grounds	<p>Arena: \$40 per hour or \$125 per day - \$100 deposit</p> <p>Arena/ Ballfield Lights: \$7.5 per hour</p> <p>Concession Stand: \$75 per day - \$50 deposit</p>	<p>Arena, Concessions, Lights & Crows Nest: \$75 per hour or \$200 per day - \$150 deposit or \$500 if using crows nest</p> <p>Local Non-Profit Youth Events (includes all rodeo grounds facilities): \$150 deposit or \$500 if using crows nest</p> <p>Non-Local or For-Profit Youth Events (includes all rodeo grounds facilities): \$40 per hour or \$100 per day - \$150 deposit or \$500 if using crows nest</p> <p>Camping: \$5 per night, per camping structure (i.e. tent, trailer, camper, etc....)</p>	<p>1. Increased cost of maintenance, supplies, crew time</p> <p>2. Increased deposit for the crows nest sound equipment to cover any potential damages to the new sound system.</p> <p>3. Combining all rodeo grounds facilities into one rental fee to simplify the rental process.</p> <p>4. Adding an additional camping fee helps to offset the cost of extra supplies, garbage, and any extra patrolling needed during events.</p>
Ballfields	<p>Adult League: \$15 per game or \$150 per team for a max of 12 games</p> <p>Youth (Regular Season): Rental waived, only field prep charged</p> <p>Tournament: \$150 per day (Adult & youth)</p> <p>Field Prep: \$12.50 per game</p> <p>Field Lights: \$7.50 per hour</p>	<p>Adult League: \$40 per game or \$225 per team for a maximum of 12 scheduled games (includes field prep, lights and concession stand)</p> <p>Local Non-Profit Youth League: User fee waived, only field prep charged</p> <p>Non-Local or For-Profit Youth League: \$20 per game or \$175 per team for a maximum of 12 scheduled games. (includes field prep, lights and concession stand)</p> <p>Tournament: \$225 per day (includes field prep, lights and concession stand)</p> <p>Field Prep: \$12 per game</p> <p>Camping: \$5 per night, per camping structure (i.e. tent, trailer, camper, etc....)</p>	<p>1. Cover increased cost of maintenance, supplies, crew time (Hal's Time)</p> <p>2. Combining rental fees with field prep and lights simplifies the rental process</p>
Community Center	<p>\$15 per hour or \$75 per day - \$50 deposit</p>	<p>Community Center Use: \$20 per hour or \$100 per day - \$50 deposit</p> <p>Local Non-Profit Youth Organizations: User fee waived - \$50 deposit</p> <p>Non-Local or For-Profit Youth Organizations: \$10 per hour or \$50 per day - \$50 deposit</p>	<p>1. Increased cost of maintenance, supplies, crew time</p>

5 year Annual Average Expense: \$70,228; Revenue: \$3,673.89