



# CITY OF SUMAS

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## MEMO

To: Sumas City Council  
From: Jennifer Bell, Finance Director  
Date: January 24, 2022  
Re: Salary Step Increase – Sinclair & Korthuis & Huyber

### Proposed change:

- **Officer Cory Sinclair** has completed 1.5 years of service with the City and is eligible for a salary step increase. It has been recommended by Chief DeBruin and supported by Mayor Bosch to move him from Step 4 of the Police Officer Salary Step Schedule to Step 5 **effective January 1, 2022.**
- **Officer Lucas Huyber** will complete 2 years of service with the City on 2/5/22 and is eligible for a salary step increase. It has been recommended by Chief DeBruin and supported by Mayor Bosch to move him from Step 3 of the Police Officer Salary Step Schedule to Step 4 **effective February 1, 2022.**
- **Grant Korthuis** has completed 2-years of full-time employment with the City and is eligible for a salary step increase. It has been recommended by Public Works Director Aulakh and supported by Mayor Bosch to move him from Step 2 of the Maintenance – Crew Position 3 to Step 3 **effective January 1, 2022.**

### Request for Council approval on January 24, 2022:

- Motion to affirm the salary step increase for Officer Sinclair from Step 4 to Step 5 effective January 1, 2022.
- Motion to affirm the salary step increase for Officer Huyber from Step 3 to Step 4 effective February 1, 2022.
- Motion to affirm the salary step increase for Grant Korthuis from Step 2 to Step 3 effective January 1, 2022.