



## Sumas City Council Meeting

Sumas City Hall, 433 Cherry Street, Sumas, WA 98295

Monday, October 14, 2024, at 7:00 PM

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### Minutes

#### PRESENT

Mayor Bruce Bosch

Council Member Jesse Clawson

Council Member Josh Clawson

Council Member Richard Postma

Council Member Todd Daniels

Council Member Jessica Koehler

1. **Opening Meeting - Pledge of Allegiance**
2. **Review/Correct and/or Approve Minutes**

- a. September 23, 2024, Draft Minutes

Councilmember Daniels made a motion to approve September 23, 2024, Minutes, Councilmember Koehler seconded; all were in favor the motion carried.

3. **Citizen Input**

Steven Brock, Arthurs Way, spoke about the history of his home and his water line. Mr. Brock would like to request a review of his water line and to have it upgraded, he provided old documents showing his property being grandfathered. Mayor Bosch sent Mr. Brock's request to the Public Works Committee.

Nicole Postma, Wilson Lane, is the owner of Loca Mocha and wanted to request a road closure for the Trunk or Treat on Third Street on October 31, 2024, from 4:45 pm - 7:00 pm. Councilmember Daniels made a motion to approve the road closure for the Trunk or Treat, Councilmember Koehler seconded; all were in favor the motion carried.

Councilmember Postma made a motion to waive the fee for the road closure, Councilmember Daniels seconded; all were in favor the motion carried.

4. **New Business**

- a. Washington State Dept of Commerce Interagency Agreement for Washington State Electric Vehicle Charging Program

Carson Cortez, City Planner explained this grant is for \$64,000.00 with the businesses each agreeing to pay the extra cost for an electric vehicle charging program. The two businesses in town are Bob's Burger and Brew and Sinclair Gas Station that have requested to be part of this program.

Jim Wright, City Attorney, recommends he would like to follow up with the Department of Commerce with sections of the contract that will need to be addressed. The contract will be brought back to the council for final review.

b. P&P Excavating Contract for Chemical Treatment Line Upgrade

Sunny Aulakh, Public Works Director stated that the contract with P&P Excavating LLC is for the chemical treatment line upgrade at the Puget Sound Energy site. This project will be reimbursed by PSE for the line upgrade.

Councilmember Josh Clawson made a motion to authorize the Mayor to sign the P&P Excavating Contract for the chemical treatment line upgrade, Councilmember Jesse Clawson seconded; all were in favor the motion carried.

c. Ordinance No. 1816 - SMC Establishing New User Fees

Mollie Bost, Finance Director, explained these proposed new fees and rates will go towards helping with the increased cost for maintenance of the city's facilities.

Councilmember Josh Clawson made a motion to adopt Ordinance No. 1816, Amending Section 2.96.010 of the Sumas Municipal Code and adding Section 2.96.015 Establishing New User Fees for City-owned Facilities, Councilmember Postma seconded; all were in favor the motion carried.

d. Ordinance No. 1817 - SMC Amending Cemetery Fees

Mollie Bost, Finance Director, is asking for an increase for our cemetery care, also for increased costs for maintenance. This does raise the rates for the plot purchase, headstone setting, permanent care and adds a new additional interment fee of \$100.00.

Councilmember Koehler made a motion to adopt Ordinance 1817 Amending Section 3.30.010 of the Sumas Municipal Code Adjusting the Cemetery Fees, Councilmember Postma seconded; all were in favor the motion carried.

e. Resolution No. 841 Petition for Vacation of a Portion of an Unnamed Alley

Carson Cortez, City Planner explained this resolution for vacating an alley and Hazel Street requests are for the Heutink Property on Sumas Avenue.

Councilmember Daniels made a motion to adopt Resolution 841, Petition for a Vacation of an Unnamed Alley and setting a public hearing November 12, 2024, at 7:00 pm, Councilmember Josh Clawson seconded; all were in favor the motion carried.

f. Resolution No. 842, Petition for the Vacation of Portion of Hazel Street

Councilmember Daniels made a motion to adopt Resolution No. 842, Petition for Vacation of Portion of Hazel Street and setting a public hearing November 12, 2024, at 7:00 pm, Councilmember Koehler seconded; all were in favor the motion carried.

## 5. Staff Reports

### Public Works Director

Sunny Aulakh explained he has been in contact with the Health Department. The Department Health may mandate the city to start chlorinating our water. Sunny will keep the council updated as he finds out more information.

Sunny also explained that the city has been granted a WTA Grant for a sidewalk project on Morton Street, Sunny is proposing the sidewalk on the north side of Morton Street and provided a proposed layout of the sidewalk. Mayor Bosch sent the proposal to the parks and public properties committee for further consideration.

### Finance Director

#### 1. Resolution No. 840 - Unclaimed Property 2024

Mollie Bost Finance Director explained there is only one check to be voided for \$200.00 and the money to be sent to the Washington State Department of Revenue Unclaimed Property Section.

Councilmember Koehler made a motion to adopt Resolution No. 840 Cancelling Outstanding Treasurer's Check and Remitting the Funds to WA State Department of Revenue Unclaimed Property Section, Councilmember Daniels seconded; all were in favor the motion carried.

Mollie stated the third quarter financial report is there for their review and if they have any questions let her know.

### City Clerk

Michelle Quinn requested that the council meeting scheduled for November 11, 2024, which is a holiday, be re-scheduled to November 12, 2024, at 7:00 pm.

Councilmember Daniels made a motion to move the council meeting to November 12, 2024, at 7:00 pm, Councilmember Koehler seconded; all were in favor the motion carried.

### City Planner

Carson Cortez, City Planner requested to set a public hearing for the Heutink Property for long subdivision application, subdivision variance application and conditional use permit application for November 12, 2024, at 7:00 pm.

Councilmember Daniels made a motion to set a Public Hearing for November 12, 2024, at 7:00 pm for the Heutink Property on Sumas Avenue, Councilmember Postma seconded; all were in favor the motion carried.

#### 2. Updated Memo for Population & Employment Proposal Proposed UGA Map Study Areas

Carson Cortez went over the memo explaining the new proposed UGA areas, with a proposed increase of employment. The proposed UGA study areas have been extended to include more growth for more industry with our comprehensive plan update.

Carson is asking permission from the council to submit a final request to the county for the new proposed UGA areas moving west past Barbo Road.

Councilmember Daniels made a motion to authorize the city planner to send the UGA Study map and our employment proposal to Whatcom County, Councilmember Josh Clawson seconded; all were in favor the motion carried.

3. Whatcom County Natural Hazards Mitigation Plan Progress Report 2024

Carson Cortez, City Planner also went over the Whatcom County Natural Hazards Mitigation plan; this is the City's progress report for 2024. The information provided is part of our CRS community rating certification program related to flood insurance. This allows our residents to get a fifteen percent discount on their flood insurance. The city will continue to perform mitigation actions indefinitely as part of our role in flood mitigation for our community.

Councilmember Daniels made a motion to authorize Carson Cortez, City Planner, to submit the final CRS Report to receive our credit, Councilmember Postma seconded; all were in favor the motion carried.

6. **Voucher Approvals**

The bills were presented for approval and payment. Check numbers 43656 through 43708 for \$149,375.19; EFTs in the amount \$12,904.59 and September Payroll in the amount of \$208,356.92. Councilmember Postma made a motion to pay the bills, Councilmember Daniels seconded; all were in favor the motion carried.

7. **Executive Session**

- a. Discussion with legal counsel about legal risks of current or proposed action RCW 42.30.110(1)(i)

Discussion with legal counsel about legal risks of current or proposed action RCW42.30.110(1)(i) till 8:40 pm. No Action was taken.

8. **Adjournment**

Councilmember Koehler made a motion to adjourn the meeting, Councilmember Jesse Clawson seconded; all were in favor the motion carried.

\_\_\_\_\_, Mayor

ATTEST:

\_\_\_\_\_, City Clerk