

INSTRUCTIONS

- 1. Complete only the sections of the Environmental Audit which apply to your wastewater treatment system. Leave sections that do not apply blank and enter a "0" for the point value.
- 2. Parts 1 through 7 contain questions for which points may be generated. These points are intended to communicate to the department and the governing body or owner what actions will be necessary to prevent effluent violations. Place the point totals from parts 1 through 7 on the Point Calculation page.
- 3. Add up the point totals.
- 4. Submit the Environmental Audit to the governing body or owner for review and approval.
- 5. The governing body must pass a resolution which contains the following items:
 - a. The resolution or letter must acknowledge the governing body or owner has reviewed the Environmental Audit.
 - b. This resolution must indicate <u>specific</u> actions, if any, will be taken to maintain compliance and prevent effluent violations. Proposed actions should address the parts where maximum or close to maximum points were generated in the Environmental Audit.
 - c. The resolution should provide any other information the governing body deems appropriate.

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PART 1: INFLUENT FLOW/LOADINGS (all plants)

A. List the average monthly volumetric flows and BOD loadings received at your facility during the last reporting year.

Column 1 Average Monthly Flow (million gallons per day, MGD)		Column 2 Average Monthly BOD5 Concentration (mg/l)		Column 3 Average Monthly BOD5 Loading (pounds per day, lb/day)
0.172	X	242	x 8.34 =	347
0.180	X	114	x 8.34 =	171
0.183	X	194	x 8.34 =	296
0.175	X	274	x 8.34 =	400
0.192	X	102	x 8.34 =	163
0.183	X	233	x 8.34 =	356
0.199	X	150	x 8.34 =	249
0.215	X	180	x 8.34 =	323
0.193	X	154	x 8.34 =	248
0.183	X	112	x 8.34 =	171
0.191	Х	170	x 8.34 =	279
0.207	X	133	x 8.34 =	230

BOD loading = Average Monthly Flow (in MGD) x Average Monthly BOD concentration (in mg/l) x 8.34

B. List the design flow and design BOD loading for your facility in the blanks below. If you are not aware of these design quantities, refer to your Operation and Maintenance (O&M) Manual or contact your consulting engineer.



C. How many months did the monthly flow (Column 1) to the wastewater treatment facility (WWTF) exceed 90% of design flow? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months points	0	1	2	3	4	5	6	7	8	9	10	11	12
points	U	0	0	0									5 nt Total

D. How many months did the monthly flow (Column 1) to the WWTF exceed the design flow? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months points	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	15	15	15	15	15	15	15	15
				Write	e 0, 5, 1	10 or 1:	5 in the	e D poi	nt total	box	0	D Poir	nt Total

E. How many months did the monthly BOD loading (Column 3) to the WWTF exceed 90% of the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months points	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	5	5	5	10	10	10	10	10	10	10	10
				V	Vrite 0	, 5,or 1	0 in the	e E poi	nt total	box	0	E Poin	ıt Total

F. How many months did the monthly BOD loading (Column 3) to the WWTF exceed the design loading? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
months points	0	10	20	30	40	50	50	50	50	50	50	50	50

Write 0, 10, 20, 30, 40 or 50 in the F point total box F Point Total

G. Add together each point total for C through F and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 1:

(max = 80)

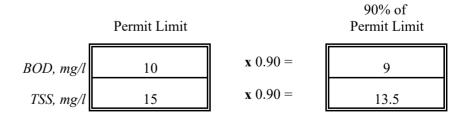
Also enter this value or 80, whichever is less, on the point calculation table on page 16.

PART 2: EFFLUENT QUALITY / PLANT PERFORMANCE

A. List the monthly average effluent BOD and TSS concentrations produced by your facility during the last reporting year.

Month	Column 1 Average Monthly BOD (mg/l)	Column 2 Average Monthly TSS (mg/l)
January	7	2
February	4	4
March	5	3
April	10	4
May	4	4
June	5	2
July	2	2
August	3	3
September	2	2
October	2	3
November	2	3
December	9	2

B. List the monthly average permit limits for your facility in the blanks below.



- C. Continuous Discharge to Surface Water.
- i. How many months did the effluent BOD (Column 1) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months points	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the i point total box

- 0 i Point Total
- **ii.** How many months did the effluent BOD (Column 1) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

months	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	5	5	10	10	10	10	10	10	10	10	10	10
				W	/rite 0,	5, or 1	0 in th	e ii poi	nt total	box	0	ii Poin	ıt Total

iii. How many months did the effluent TSS (Column 2) exceed 90% of the permit limits? Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months points	0	1	2	3	4	5	6	7	8	9	10	11	12
points	0	0	10	20	30	40	40	40	40	40	40	40	40

Write 0, 10, 20, 30 or 40 in the iii point total box

iii Point Total

iv. How many months did the effluent TSS (Column 2) exceed permit limits? Circle the number of months and corresponding point total. Write the point total in the box below at the right.

		-		5	0	/	8	9	10	11	12
months 0 1 points 0 5	5	10	10	10	10	10	10	10	10	10	10
		W	rite 0,	5, or 1() in the	iv poi	nt total	box	0	iv Poir	nt Total

v. Add together each point total for i through iv and place this sum in the box below at the right.

TOTAL POINT VALUE FOR PART 2: 0 (max = 100)

- **D.** Other Monitoring and Limitations
- **i.** At any time in the past year was there an exceedance of a permit limit for other pollutants such as: ammonia-nitrogen, phosphorus, pH, total residual chlorine, or fecal coliform?

$\sqrt{\mathbf{Check}}$ one box.	Yes	X No	If Yes, Please describe:

ii. At any time in the past year was there a "failure" of a Biomonitoring (Whole Effluent Toxicity) test of the effluent?

√ Check one box.	Yes	X No	If Yes, Please describe:
N/A - biomonitorin	g is not require	ed for this facility.	

iii. At any time in the past year was there an exceedance of a permit limit for a toxic substance?

\checkmark Check one box.	Yes	X No	If Yes, Please describe:	

PART 3: AGE OF THE WASTEWATER TREATMENT FACILITY

A. What year was the wastewater treatment facility constructed or last major expansion/ improvements completed?

-	-	Expansion 2005			
Current Year	-	Answer to A	=	Age in years	
2022		2005		17	

Enter Age in Part C below.

B. $\sqrt{}$ Check the type of treatment facility that is employed.

FACTOR:

<u> </u>	Mechanical Treatm (trickling filter, act sludge, etc) Specify Type:	2.5
	Aerated Lagoon	2.0
	Stabilization Pond	1.5
	Other Specify Type:	 1.0

C. Multiply the factor listed next to the type of facility your community employs by the age of your facility to determine the total point value for Part 3.

TOTAL POINT VALUE FOR PART 3 =

$$\frac{2.5}{Factor} \times \frac{17}{Age} = 42.5 \quad (max = 50)$$

Also enter this value or 50, whichever is less, on the point calculation table on page 16.

D. Please attach a schematic of the treatment plant.

SEE ATTACHED DIAGRAM.

PART 4: OVERFLOWS AND BYPASSES

- A.
- i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to heavy rain:
- **ii.** List the number of bypasses, overflows or unpermitted discharges shown in A (i) that were within the collection system and the number at the treatment plant

 Collection System:
 0
 Treatment Plant:
 0

B.

i. List the number of times in the last year there was an overflow, bypass or unpermitted discharge of untreated or incompletely treated wastewater due to equipment failure, either at the treatment plant or due to pumping problems in the collection system:

9	\checkmark Check one box.	0 = 0 points	3 = 15 points
		1 = 5 points	4 = 30 points
		2 = 10 points	X 5 or more = 50 points

ii. List the number of bypasses, overflows or unpermitted discharges shown in B (i) that were within the collection system and the number at the treatment plant

 Collection System:
 9
 Treatment Plant:
 0

C. Specify whether the bypasses came from the city/village/town sewer system or from contract or tributary communities/sanitary districts, etc...

All SSO from Department of Utilities collection system

D. Add the point values checked for A and B and place the total in the box below.

TOTAL POINT VALUE FOR PART 4:

50 (max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

E. List the person responsible (name and title) for reporting overflows, bypasses or unpermitted discharges to State and Federal authorities:

Christopher Tissue, Appointed Director - Department of Utilities

Describe the procedure for gathering, compiling and reporting:

SSO response and reporting per Dept. of Utilities Sewer Treatment and Collection Systems SOP.

PART 5: SLUDGE STORAGE AND DISPOSAL SITES

A. Sludge Storage

How many months of sludge storage capacity does your facility have available, either on-site or off-site?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months<2</th>234-5>6points503020100

Write 0, 10, 20, 30 or 40 in the A point total box

A Point Total

20

B. For how many months does your facility have access to (and approval for) sufficient land disposal sites to provide proper land disposal?

Circle the number of months and the corresponding point total. Write the point total in the box below at the right.

months<2</th>6-1112-2324-35>36points503020100

Write 0, 10, 20, 30 or 40 in the B point total box 20 B Point Total

C. Add together the A and B point values and place the sum in the box below at the right:

TOTAL POINT VALUE FOR PART 5: $\|_{40}$

(max = 100)

Also enter this value or 100, whichever is less, on the point calculation table on page 16.

PART 6: NEW DEVELOPMENT

A. Please provide the following information for the total of all sewer line extensions which were installed during the last year.

Design Population:	N/A		
Design Flow:	N/A	MGD	
Design BOD:	N/A	mg/l	
	that either flow or	moved into the community or expanded pollutant loadings to the sewerage system	
$\sqrt{\text{Check one box.}}$	Yes =	15 points X No = 0 points	
If Yes, Please describ	be:		
	No		
_			
List any new pollutar	nts: N/A		
Is there any developm	N/A	nmercial or residential) anticipated in the	
Is there any developm	N/A nent (industrial, co ither flow or pollu	nmercial or residential) anticipated in the ant loadings to the sewerage system coul	
Is there any developm 2-3 years, such that e	N/A nent (industrial, co ither flow or pollu ?		
Is there any developm 2-3 years, such that e significantly increase	N/A nent (industrial, co ither flow or pollu ? X Yes =	ant loadings to the sewerage system coul	
Is there any developm 2-3 years, such that e significantly increase √ Check one box.	N/A nent (industrial, co ither flow or pollu ? X Yes =	ant loadings to the sewerage system coul	
Is there any developm 2-3 years, such that e significantly increase √ Check one box.	N/A nent (industrial, co ither flow or pollu ? X Yes =	ant loadings to the sewerage system coul 15 points $$ No $= 0 \text{ points}$	
Is there any developm 2-3 years, such that e significantly increase √ Check one box.	N/A nent (industrial, co ither flow or pollu ? X Yes =	ant loadings to the sewerage system coul 15 points $$ No $= 0 \text{ points}$	
Is there any developm 2-3 years, such that e significantly increase √ Check one box.	N/A nent (industrial, co ither flow or pollu ? X Yes = be: Hur	ant loadings to the sewerage system coul 15 points $$ No $= 0 \text{ points}$	
Is there any developm 2-3 years, such that e significantly increase √ Check one box. <i>If Yes, Please describ</i>	N/A nent (industrial, co ither flow or pollu ? X Yes = be: Hur	ant loadings to the sewerage system coul 15 points $$ No $= 0 \text{ points}$	

TOTAL POINT VALUE FOR PART 6: 15

15 (max = 30)

Also enter this value or 30, whichever is less, on the point calculation table on page 16.

PART 7: OPERATOR CERTIFICATION AND EDUCATION

A.	What was the name of the operator-in-charge for the reporting year?					
		Name:	Glenn I	Daughdrill		
B.	What is his or her certifi			1158		
C.	What level of certification wastewater treatment factors			o have to operate the II		
D.	What is the level of certi					
D .	what is the level of certi	Level Certified:	C C	V		
E.	Was the operator-in-char required in order to oper	ge of the report year ce		_		
	\vee Check one box.	X Yes = 0 points	5	\square No = 50 points		
	Wı	ite 0 or 50 in the E poir	nt total box	0 E Point Total		
F.	Has the operator-in-char year?	ge maintained recertific	ation requirem	ents during the reporting		
	$\sqrt{\text{Check one box.}}$	X Yes		No		
G.	How many hours of cont last two calendar years?	inuing education has th	e operator-in-c	charge completed over the		
	\vee Check one box.	X > 12 hours = 0) points	\leq 12 hours = 50 points		
	Wr	ite 0 or 50 in the G poir	nt total box	0 G Point Total		
H.	Is there a written policy treatment plant employed		ucation an trai	ning for wastewater		
	$\sqrt{\text{Check one box.}}$	X Yes		No		
	Explain:	dule set at beginning of each year				
I.	What percentage of the opaid for:	continuing education exp	penses of the c	operator-in-charge were		
		100	By the opera	<i>utor?</i> 0%		
J.	Add together the E and C	G point values and place	e the sum in the	e box below at the right.		
		TOTAL POINT	VALUE FOR	PART 7: 0 (max = 100)		
	Also enter this val	ue or 100, whichever is	less, on the po	bint calculation table on page 16.		

PART 8: FINANCIAL STATUS

A. Are User-Charge Revenues sufficient to cover operation and maintenance expenses?

\checkmark Check one box.	X Yes	No	If No, How are	O&M costs financed?
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B. What financial resources do you have available to pay for your wastewater improvements and reconstruction needs?

Revenue generated from the sale of water and sewer services.

PART 9: SUBJECTIVE EVALUATION

- A. Collection System Maintenance
- i. Describe what sewer system maintenance work has been done in the last year.

General maintenance including point repairs of the collection system as needed.

ii. Describe what lift station work has been done in the last year.

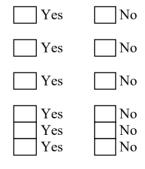
General maintenance, pumps replaced as needed. Typically burned up due to clogging.

iii. What collection system improvements does the community have under construction for the next 5 years?

None at this time.

- **B.** If you have ponds please answer the following questions:
- i. Do you have duckweed buildup in the ponds?
- **ii.** Do you mow the dikes regularly (at least monthly), to the waters edge?
- iii. Do you have bushes or trees growing on the dikes or in the ponds?
- iv. Do you have excess sludge buildup (> 1foot) on the bottom of any of your ponds?
- v. Do you exercise all of your valves?
- vi. Are your control manholes in good structural shape?
- vii. Do you maintain at least 3 feet of freeboard in all of your ponds?
- viii. Do you visit your pond system at least weekly?

N/A $\sqrt{\text{Check one box.}}$





- C. Treatment Plants
- i. Have the influent and effluent flow meters been calibrated in the last year?

XYes	No	(\checkmark Check one box.)			
N/A					
Influent flow meter calibration date(s)					

June 21, 2022 Effluent flow meter calibration date(s)

ii. What problems, if any, have been experienced over the last year that have threatened treatment?

NONE

iii. Is your community presently involved in formal planning for treatment facility upgrade?

\vee Check one box.	Yes	X No	If Yes, Please describe:

D. Preventive Maintenance

E.

i. Does your plant have a written plan for preventive maintenance on major equipment items?

	\checkmark Check one box.	X Yes	No	If Yes, Please describe:
	As per manufactur	er directives in	O&M manual,	and Dept. of Utilities SOP
ii.	Does this preventive main lubrication and other prev equipment?			
iii.	Are these preventive main recorded and filed so future			
		X Yes	No	
E.	Sewer Use Ordinance			
i.		pollutants (BC	DD, TSS or pH)	imits or prohibits the discharge or toxic substances to the idences?
	\checkmark Check one box.	X Yes	No No	If Yes, Please describe:
	systems of parish is the sew	er use ordinance	that limits the co	<i>ndards prior to entering collection</i> onventional pollutants that can be ndustrial and light industrial customers.
ii.	Has it been necessary to e	enforce?		
	$\sqrt{\text{Check one box.}}$	Yes	XNo	If Yes, Please describe:
iii.	Any additional comments additional sheets if necess		atment plant or	collection system? (Attach

Conceptual planning for the rehabilitation and replacement of the Bon Temps sewer collection system and lift station have started. The WWTP will need structural and mechanical repairs to extend the useful life of the plant.

POINT CALCULATION TABLE

	Actual Values	Maximum
Part 1: Influent Flow/Loadings	0	80 points
Part 2: Effluent Quality / Plant Performance	0	100 points
Part 3: Age of WWTF	42.5	50 points
Part 4: Overflows and Bypasses	50	100 points
Part 5: Ultimate Disposition of Sludge	40	100 points
Part 6: New Development	15	30 points
Part 7: Operator Certification Training	0	100 points
TOTAL POINTS:	147.5	

ATTACHMENT - RESOLUTION

ST. TAMMANY PARISH MWPP RESOLUTION

Resolved that the village/town/city of West St. Tammany sewered area informs the Louisiana Department of Environmental Quality that the following actions were taken by <u>St. Tammany Parish Council.</u>

1.

2.

(Please be specific in listing the actions that will be taken to address the problems identified in the audit report.)

a.

b.

c.

d.

etc..

Passed by a majority/unanimous (circle one) vote of the ______ on ______ (date).

CLERK

