

Proposed Changes Key:**Blue, Bold, and Underlined Text** – Added Text~~Red and strikethrough text~~ - Deleted Text**Proposed amendments to St. Tammany Parish’s Part I– Code of Ordinances, include the following:**

Text changes to Part I of the Code of Ordinances are not under the authority of the Planning and Zoning Commission and therefore shall not be included with the recommendation of the Planning and Zoning Commission.

1. Amend Part I of the Code of Ordinances, Chapter 2 – Administration, Article XVII – Parish Fees to revise development and permitting fees and renumber as necessary, to read as follows:

ARTICLE XVII – PARISH FEES

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DIVISION 2 – GENERAL GOVERNMENT

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Sec. 2-658 – Administrative documents.

The following are administrative documents:

- (1) Code of ordinances, per copy \$300.00
- (2) Supplement to Code, per page \$0.50
- (3) Photocopy of ordinances, resolutions, minutes, etc., per page \$0.50
- (4) Certification, each \$1.50
- (5) Mailout agenda/notices, per year **\$315.00** ~~\$210.00~~
- (6) Public records request:
 - a. Copies—Black and white, per page \$0.50
 - b. Copies—Color, per page \$1.00
 - c. Preproduced/standardized maps—Non-GIS:
 - 8.5 × 11 paper map \$5.00
 - 8.5 × 14 paper map \$7.00
 - 11 × 17 paper map \$10.00
 - 30 × 40 paper map \$35.00
 - Map on CD \$15.00
 - Map on DVD \$20.00
 - ~~Map on floppy disk \$10.00~~
 - d. Custom/nonstandardized maps—Non-GIS:

8.5 × 11 paper map \$5.00

8.5 × 14 paper map \$7.00

11 × 17 paper map \$10.00

30 × 40 paper map \$35.00

Map on CD \$15.00

Map on DVD \$20.00

~~Map on floppy disk \$10.00~~

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Sec. 2-659 – Alcoholic Beverage Permit.

(a) Alcoholic beverage permits (per year, except as otherwise listed):

- 1) Retail dealer (first year) \$525.00;
- 2) Retail dealer (high content), per year \$325.00;
- 3) Dispenser's license, four years \$60.00;
- 4) Class R (restaurant), per year \$25.00; and
- 5) Class LW (light wine), per year \$30.00.

(b) The amounts indicated in this section include a ~~\$150.00~~ \$525.00 fee to be paid to cover administrative costs and processing.

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Sec. 2-660 – Reserved ~~License fees.~~

~~The following are license fees:~~

- ~~1) Dance hall, per year \$250.00.~~
- ~~2) Amusement park, per year \$250.00.~~
- ~~3) Public swimming pool, per year \$100.00.~~
- ~~4) Circus show:~~
 - ~~a. Wholesale (low content), per year \$125.00.~~
 - ~~b. Class A retail (low content), per year \$72.00.~~
 - ~~c. Class B retail (low content), per year \$60.00.~~
 - ~~d. Wholesale (high content), per year \$525.00. Annual, per year \$2,400.00:~~
 - ~~1. Daily, per day \$500.00.~~
 - ~~2. Music festival:~~
 - ~~i. Annual, per year \$4,800.00.~~
 - ~~ii. Daily, per day \$100.00.~~
 - ~~iii. Application fee, each \$6.00.~~

Sec. 2-661 Bingo license.

The following are fees for a bingo license:

1. Annual, per year ~~\$100.00~~ \$240.00
2. One-time, each ~~\$25.00~~ \$60.00
3. Bingo fees – Fixed flat rate of ~~three~~ seven percent of net proceeds after allowable expenses.

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DIVISION 3 – DEVELOPMENT

Subdivision I. – In General

Sec. 2-674 – Tree Bank Program fee.

The method for calculation for payments to the Tree Bank Program shall be based on the following formula: ~~\$150.00~~ \$200.00 per caliper inch.

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Subdivision II. – Building Permits; Registration and Associated Fees

Sec. 2-683 – Building permits.

The following are types of building permits and their associated fees:

1. Commercial.
 - a. \$300.00 plus \$0.31 per square foot;
 - b. Additions \$300.00 plus \$0.31 per square foot;
 - c. Remodel \$100.00 plus \$5.00 per \$1,000.00 of executed contract amount;
 - d. New Commercial Plan Review \$150.00 base fee plus \$0.01 per square foot;
 - e. Temporary Certificate of Occupancy Fee \$250.00.
 - f. Minor Modification to Approved Commercial Plans \$250.00
2. Residential.
 - a. New \$300.00 plus \$0.31 per square foot.
 - b. Additions \$300.00 plus \$0.10 per square foot.
 - c. Remodel \$100.00 plus \$5.00 per \$1,000.00 of executed contract amount.
 - d. Residential plan review fee (\$50.00 + \$0.01 per square foot).
3. Mobile homes.
 - a. Mobile homes \$100.00 plus \$0.10 per square foot.
 - b. Licensed parks \$100.00

4. Miscellaneous.

- a. Seasonal retail (tents, temporary structures, prefab) \$300.00 plus \$0.25 per square foot.)
- b. Land clearing \$250.00 Fee will double if the permit is applied for after the fact land clearing activities that have already begun.
- c. Residential demolition \$100.00
- d. Commercial demolition \$250.00
- e. Towers (including, but not limited to: telecommunications, radio and digital) \$2,500.00
- f. Tower locations tower co-location \$1,250.00
- g. Traffic impact fee analysis. This fee shall consist of a \$500.00 submittal fee plus \$50.00/mile of roadway to be studied plus \$50.00/intersection in study area plus \$50.00/proposed development in study area that have submitted a tentative plat or conditional use application.
- h. Solar Energy System - Permit applications shall adhere to all other Parish Fees as listed within Article XVII – Parish Fees and shall also incur the following review fee upon submission of building permit or site work application: \$60.00 per acre.

Sec. 2-684 – Electrical Permit Fees

The following are fees for electrical permits:

- 1. Commercial.
 - a. One percent of the executed electrical contract.
 - b. Minimum fee of \$140.00
 - c. Electrical connection permit \$20.00
- 2. Residential.
 - a. ~~A \$140.00 plus \$3.00 per ton of A.C.~~ \$0.10 per square foot under beam, minimum of \$140.00
 - b. ~~Change-outs \$125.00 per unit/component.~~ Residential Renovation 2% of contract value, minimum of \$140.00

Sec. 2-685 – Mechanical permit fees.

The following are fees for mechanical permits:

1. Commercial.
 - a. Two percent of the executed mechanical contract.
 - b. Minimum fee is \$140.00
2. Residential
 - a. ~~A \$140.00 base plus \$3.00 per ton of A.C.~~ \$0.10 per square foot under beam, minimum of \$140.00
 - b. ~~Change outs \$125.00 per unit/component.~~ Residential Renovation 2% of contract value, minimum of \$140.00
3. Miscellaneous:
 - a. Elevators, builders' hoists and moving stairs are based on number of floors served: two to four floors \$150.00; five to ten floors \$175.00; over ten floors \$200.00.
 - b. Cargo lifts \$140.00.

Sec. 2-686 – Plumbing permit fees.

The following are fees for plumbing permits:

1. Commercial.
 - a. Two percent of the executed plumbing contract;
 - b. Minimum fee \$140.00
2. Residential.
 - a. ~~A \$140.00 base plus \$1.00 per fixture.~~ \$0.10 per square foot under beam, minimum of \$140.00
 - b. Residential Renovation: 2% of contract value, minimum of \$140.00

Sec. 2-687 Gas permit fees.

The following are fees for gas permits:

1. Commercial.
 - a. Two percent of the executed gas contract;
 - b. Minimum fee \$140.00
2. Residential.

- a. A \$140.00 base plus \$1.00 per drop.

Sec. 2-688 – Re-inspection fee.

The following fee for building permits is for a re-inspection:

1. Re-inspection fee \$100.00

Sec. 2.-689 – Special inspections.

The following fees are for special inspections:

1. Special inspections \$100.00

Sec. 2-690 Registration and renewal fees.

The following fees are for registration and renewals:

1. ~~Building, electrical, mechanical, plumbing and gas~~ \$100.00 annually

Subdivision III. – Zoning and Associated Fees**Sec. 2-709 Zoning Changes.**

The following fees are for zoning:

1. All zoning changes:
 - a. Per acre \$100.00
 - b. Maximum acreage fee \$5,000.00
 - c. Processing fee \$500.00
 - d. Advertising fee \$150.00
2. Amendments to Planned Unit Development and Regional Business Center Overlay:
 - a. Minor Amendments: \$500.00;
 - b. Major Amendments: \$500.00;
 - c. Advertising fee \$150.00.
3. Exemptions. If a manifestly unreasonable financial hardship is demonstrated by an applicant requesting a Manufactured Housing Overlay on a single parcel, the processing fee may be waived, subject to the following parameters:
 - a. A manifestly unreasonable hardship shall be defined as a situation where the demonstrated income of the property owner falls within the parameters set by the

most recent U.S. Department of Housing and Urban Development—Public Housing and Section 8 Income Limits for Very Low Income (50 percent of regional median income).

- b. Adequate financial documentation shall be presented to the impact fee administrator to determine qualifications for said waiver.
- c. No individual may receive more than a single waiver of said fees.

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Sec. 2-710 Conditional Uses and Planned Corridor Overlay.

The following fees are for conditional uses:

1. \$500.00 planned corridor overlay/conditional use.
2. Advertising fee ~~\$75.00~~ \$150.00
3. Traffic impact analysis fee, if required: \$500.00 ~~Traffic impact fee analysis. This fee shall consist of a \$50.00 submittal fee plus \$50.00/mile of roadway to be studied plus \$50.00/intersection in study area plus \$50.00/proposed development in study area that have submitted a tentative plat or conditional use application.~~
4. Miscellaneous; as determined by development. The above items under subsection (2) of this section will be assessed an advertising fee of \$75.00.
5. ~~Zoning Verification Letters \$50.00~~

Sec. 2-711 – Administrative/ADM conditional use.

1. Home office/occupations \$50.00;
2. Temporary use \$50.00
3. All other uses \$100.00
4. Zoning Verification Letters \$50.00

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Sec. 2-713 – Board of Adjustments.

The following fees are for the Board of Adjustments:

1. Variance ~~\$250.00~~ \$500.00;
2. Appeals of zoning administration \$250.00
3. Advertising fee \$150.00

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Subdivision IV. – Subdivisions and Associated Fees.

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Sec. 2-743 – Resubdivisions.

The following fees are for resubdivisions:

1. Base fee for all resubdivisions is \$500.00
2. Map recordation fees. Map recordation fees will be collected payable to the “St. Tammany Parish Clerk of Court” in the amount set by the clerk of court.
3. Advertising fee \$150.00

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Sec. 2-744 – Revocation process.

The fee for the revocation process for each application is \$500.00, plus \$150.00 advertising fee.

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Sec. 2-746 – Mobile home parks/RV campgrounds parks/licensing fees.

The following fees are for mobile home parks/RV campgrounds/licensing, where lots are not being sold:

1. *Review fees.*
 - a. \$250.00 per acre of land or fraction thereof.
 - ~~b. 50 percent of said amount shall be paid to the department of engineering for those inspections and reviews which are equivalent to tentative approval.~~
 - ~~c. 50 percent of said amount be paid to the parish department of planning and development at the time of those inspections and reviews which are equivalent to preliminary approval.~~
2. *License; renewal; transfer fees.*
 - a. Initial license: \$25.00 per space. ~~Annual fee of \$10.00 per space for the first five spaces and \$5.00 per space for each additional space. The license is valid for the calendar year.~~
 - b. Annual Renewal: \$15.00 per space. ~~\$10.00 per space for the first five spaces and \$5.00 per space for each additional space.~~
 - c. Transfer fee \$250.00 ~~per space for the first five spaces and \$5.00 per space for each additional space.~~
 - ~~d. Nonconforming license: \$10.00 per space for the first five spaces and \$5.00 per space for each additional space.~~

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Sec. 2-747 – Seismic exploratory permit.

The fees for a seismic exploratory permit, each, is \$5,000.00 ~~\$250:~~

1. Exploratory inspection, each \$1,000.00 ~~\$150.00.~~
2. Exploratory penalty, each \$10,000.00 ~~\$200.00~~

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Sec. 2-750 – Minor Subdivision

The following are fees for minor subdivisions and substandard lot of record:

1. Base fee for all minor subdivisions is \$500.00
2. An additional and separate fee shall be required for the recordation of the survey plat as per the fee schedule of the Clerk of Court.
3. Advertising fee \$150.00 ~~\$75.00~~

Sec. 2-751 – Acts of correction.

The following are fees for each act of correction:

1. Base fee for each act of correction is \$500.00
2. An additional and separate fee shall be required for the recordation of the survey plat as per the fee schedule of the Clerk of Court.
3. ~~\$75~~ \$150.00 advertising fee if ~~it~~ the request has to go to the Planning and Zoning Commission.

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Sec. 2-753 – Old Business Process.

1. The fee for a Planning and Zoning Commission Old Business Request shall be \$500.00.
2. Advertising fee \$150.00

Sec. 2-754 - Enter the Parish/Trace Right of Way Process.

1. The fee for the Enter the Parish/Trace Right of Way process for each application shall be \$500.00.
2. Advertising fee \$150.00

Sec. ~~2-753~~ 2-755 – 2-768. – Reserved

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Sec. 2.-932 Fees for GIS data/maps

(a) Fixed rate costs (previously formatted digital images).

Paper maps/paper maps on other media:	
30 by 40 paper	\$35.00
8.5 by 11 paper	\$ 5.00
8.5 by 14 paper	\$ 7.00

11 by 17 paper	\$10.00
Paper map on CD media	\$ 7.00
Paper map on DVD media	\$12.00
Paper map on floppy disk media	\$3.00