

ST. TAMMANY PARISH COUNCIL

ORDINANCE

ORDINANCE CALENDAR NO.: 7741

ORDINANCE COUNCIL SERIES NO.: 24-

COUNCIL SPONSOR: CORBIN/COOPER

PROVIDED BY: CAO

INTRODUCED BY: _____

SECONDED BY: _____

ON THE 7TH DAY OF NOVEMBER, 2024

ORDINANCE TO AMEND SECTION 2-183(b)(1) AND (b)(2) OF THE ST. TAMMANY PARISH CODE OF ORDINANCES, PARTICULARLY THE DEPARTMENT OF FINANCE, FOR THE REORGANIZATION OF PARISH DEPARTMENTS

WHEREAS, the St. Tammany Parish Home Rule Charter created the Department of Finance in Article IV, Section 4-04; and

WHEREAS, the Department of Finance has been the subject of several reorganization ordinances; and

WHEREAS in 2016 Ordinance Council Series No. 16-3450 placed the supervision of the Department of Finance directly under the Parish President; and

WHEREAS, all other Parish Departments report to the Chief Administrative Officer; and

WHEREAS, it is the specific intent of the Parish President to organize parish departments to perform in the most efficient manner to serve and benefit the residents and businesses of St. Tammany Parish, for all departments, including the Department of Finance, to answer directly to the CAO; and

WHEREAS, in accordance with Section 4-12 of the St. Tammany Parish Home Rule Charter, the Parish President must submit a reorganization plan to the Parish Council; and

WHEREAS, the Parish President hereby submits the following Administration reorganization plan; and

WHEREAS, the Parish Council recognizes and agrees that the Administration reorganization plan is reasonable, appropriate, and should benefit the residents and businesses of St. Tammany Parish.

THE PARISH OF ST. TAMMANY HEREBY ORDAINS that the Parish Code of Ordinances, Chapter 2, Section 2-183(b)(1) and (b)(2) be amended and restated as follows:

Sec. 2-18. Duties of departments.

(b) The further duties of these offices, agencies and/or departments shall be as follows:

- (1) The office of the president shall include the parish president, chief administrative officer, one or more deputy chief administrative officers, ~~chief financial officer~~, and such administrative assistants and clerical staff necessary to perform the charges mandated by the Charter and effectively govern the day-to-day affairs of parish government. The president shall also possess those powers outlined in the parish Charter, together with those inherent duties and powers not otherwise enumerated in the Charter as are necessary to operate the affairs of the parish. All duties previously listed for the parish manager shall now be transferred to the position of the chief administrative officer (CAO);

the CAO is directly answerable to the president. The CAO shall have the authority to establish a hierarchy and/or chain of command between and among the departments and officers, except the legal department ~~and finance department. The finance department shall answer directly to the president.~~ The Finance Department shall answer directly to the CAO. The prior parish Code is amended accordingly. The office of the CAO shall include the legislative liaison and shall carry out intergovernmental relations.

- (2) The department of finance, ~~under the direction of the chief financial officer,~~ shall provide such administrative and technical support to ensure that the finances of the parish are maintained and fiscally sound. This department shall maintain all parish accounting, budgeting, collection of funds, financial reporting, investing and maintenance of indebtedness; distribution of parish funds shall be included in the powers and duties of this department. Custodian of securities for developmental obligations to this parish shall likewise be the responsibility of this department. Said duties shall include, but not be limited to, any and all actions necessary to carry out the functions of the department.

REPEAL: All Ordinances or parts of Ordinances in conflict herewith are hereby repealed.

SEVERABILITY: If any provision of this Ordinance shall be held to be invalid, such invalidity shall not affect other provisions herein which can be given effect without the invalid provision and to this end the provisions of this Ordinance are hereby declared to be severable.

EFFECTIVE DATE: This Ordinance shall become effective January 1, 2025.

MOVED FOR ADOPTION BY: _____ SECONDED BY: _____

WHEREUPON THIS ORDINANCE WAS SUBMITTED TO A VOTE AND RESULTED IN THE FOLLOWING:

YEAS:

NAYS:

ABSTAIN:

ABSENT:

THIS ORDINANCE WAS DECLARED DULY ADOPTED AT A REGULAR MEETING OF THE PARISH COUNCIL ON THE 5TH DAY OF DECEMBER, 2024; AND BECOMES ORDINANCE COUNCIL SERIES NO. 24-
_____.

ATTEST:

ARTHUR A. LAUGHLIN, COUNCIL CHAIR

KATRINA L. BUCKLEY, COUNCIL CLERK

MICHAEL B. COOPER, PARISH PRESIDENT

Published Introduction: _____, 2024
Published Adoption: _____, 2024

Delivered to Parish President: _____, 2024 at _____
Returned to Council Clerk: _____, 2024 at _____