

# MEMO



ST. TAMMANY PARISH

MICHAEL B. COOPER  
PARISH PRESIDENT

Date: 4/21/2023  
To: Gina Hayes, CAO  
From: Brandie Martin – Department of Procurement  
Re: Bid# DS-23-4 – 2023 Official Journal

## Comments:

Please find the details relating to the recent bid solicited by the Parish regarding the Official Journal for St. Tammany Parish Government.

In an effort to promote as much competition as possible, the solicitation of this bid was advertised in the Official Journal, published on LaPac, and on the Parish's e-Procurement site.

## Further details include:

- Bids opened – **April 20, 2023 at 2:00 PM**
  
- Name of bidder(s) and amount(s) bid – **The St. Tammany Farmer at \$4.20 per column inch**
  
- Lowest responsive bidder – **The St. Tammany Farmer**

If your office finds the details presented in this memo to be satisfactory, it is my understanding that the Council Office will include notification of the award on the July agenda. Should you have any questions or require any additional information. Please contact the Department of Procurement.

Thanks,

*Brandie*

Brandie Martin  
Assistant Director of Procurement

Enclosures