

## MINUTES OF PARISH COUNCIL FINANCE COMMITTEE MEETING

WEDNESDAY, APRIL 26, 2023 FOLLOWING AGENDA REVIEW

ST. TAMMANY ADMINISTRATIVE COMPLEX  
21490 KOOP DRIVE, MANDEVILLE, LA.

Call to order by Honorable Michael R. Lorino, Jr., Chair

Roll Call: Michael R. Lorino, Jr.  
Rykert O. Toledano, Jr.  
Cheryl Tanner  
Michael "Mike" Smith  
Maureen "MO" O'Brien  
Jerry Binder ABSENT  
Jacob "Jake" A. Airey (ex officio member)  
Chris Canulette (alternate) ABSENT

Also present: Cazaubon, Davis, Laughlin, Randolph

Lorino - 1. Review of Monthly Finance Reports generated by the Finance Department.

-Long – explained reports.

-Tanner – asked about the employee report being added back into the packet as asked last month and if there was a problem with it.

-Adrienne Stroble – handed out the report and went over it.

-Tanner – asked about the number of openings in Public Works and is that number normal.

-Stroble – explained that it is and sometimes it is from employees moving to different departments.

-O'Brien – asked if Public Works openings were all full time.

-Stroble – answered yes.

-O'Brien – asked when part time employment would start, and Stroble answered.

-Smith – asked about the Engineering positions and how long they have been open.

-Stroble – provided an answer.

-Smith – asked how many engineers there are, and Stroble answered. He also asked what levels are the Public Works openings.

-Stroble – answered that they are lower levels and it is not hard to hire, they the workers are hard to keep.

-O'Brien – asked how many people are currently in Code Enforcement.

-Liner – answered 4 officers and 1 supervisor. He said they are currently advertising for 1 officer and they are working with Lorino on amending the budget in June for 2 more officers. He said another problem is vehicles.

-Laughlin – asked if increasing fines would be more beneficial because there is 1 street in his district that is a problem.

-Liner – explained that if he lets them know, they will go out and repeat offenders are sent to administrative hearings.

-Smith – spoke about problems in his district that are reoccurring and said that it takes a long time.

-Liner – explained that some cases can be taken to the 22<sup>nd</sup> JDC.

-Airey – asked about an update on those cases that outside counsel was handling.

-Liner – said he can get him an update.

-Airey – asked about structures that were condemned, but not torn down.

-Liner – said it is a part of Lance’s report and he can get that to him.

-O’Brien – asked about squatters and if there is something that Code Enforcement can do and about squatters’ rights.

-Liner – explained that is all the Sheriff’s office and not his officers.

-Lorino - 2. Review of proposed Finance Ordinances and Resolutions on the May 04, 2023 Council Meeting Agenda. (Meeting Agenda available in Council Office or on Parish website: [www.stpgov.org](http://www.stpgov.org))

**ITEMS TO PULL**

Ords for Intro	Resos
5. Ord. Cal. No. 7258	14. Reso. C.S. No. C-6761
6. Ord. Cal. No. 7259	
7. Ord. Cal. No. 7260	
8. Ord. Cal. No. 7261	
9. Ord. Cal. No. 7262	
10. Ord. Cal. No. 7263	
11. Ord. Cal. No. 7264	
12. Ord. Cal. No. 7265	
13. Ord. Cal. No. 7266	
14. Ord. Cal. No. 7267	
15. Ord. Cal. No. 7268	

-Lorino - 5. Ord. Cal. No. 7258 - Ordinance to amend the 2022 Operating Budget – Amendment No. 15. (Airey/Cooper)

-Long – explained the purpose of this ordinance. That it is a final amendment to the 2022 budget and went over the adjustments.

-Lorino – asked about the Criminal Court reduction.

-Lorino - 6. Ord. Cal. No. 7259 - Ordinance to amend the 2023 Operating Budget – Amendment No. 6. (Lorino/Cooper)

-Long – explained the purpose of this ordinance and said the largest budgets were for HVAC maintenance and electricity.

-Lorino – asked which buildings this covers.

-Long – explained the buildings.

-Jim Ford – spoke about building maintenance and costs. He spoke about the HVAC plan for several buildings.

-Lorino – asked how this would be handled financially.

-Long – explained that this would come from the fund balance for each building.

-Terri Lewis Stevens – spoke about a past year’s judicial court fund and asked if she could get that number.

- Lorino - 7. Ord. Cal. No. 7260 - Ordinance to amend the 2023 Operating Budget – Amendment No. 7. (Lorino/Cooper)
- Long – explained that the purpose of this ordinance was to add 2 Code Enforcement officers for drainage related issues and these 2 officers would be focused on drainage complaints.
- Lorino - 8. Ord. Cal. No. 7261 - Ordinance to amend the 2022 Grants Budget – Amendment No. 13. (Airey/Cooper)
- Long – explained that the purpose of this ordinance was the year end amendment to the 2022 Grants budget to make final adjustments.
- Lorino - 9. Ord. Cal. No. 7262 - Ordinance to amend the 2023 Grants Budget – Amendment No. 4. (Airey/Cooper)
- Long – explained the purpose of this ordinance was to roll forward the 2022 budget to 2023 for expenditure.
- Lorino – asked about the amount in Coastal and asked if \$729,000 is a large amount to just be sitting there.
- Long – explained.
- Jeanne Marino – gave an explanation of the grants and the process through close out. She said the money may look like it is there, but it is assigned to a project.
- Lorino – asked about CRT expenditures.
- Long – gave an explanation.
- Lorino – asked for a detailed report from Marino every 3 months or so.
- Lorino - 10. Ord. Cal. No. 7263 - Ordinance to amend the 2023 Capital Improvement Budget and Capital Assets – Amendment No. 19 – Homeland Security & Emergency Operations. (Dean/Cooper)
- Long – explained the purpose of this ordinance was to purchase a throw phone and 2 generators that will be on mobile units for the Sheriff’s office. She said this is grant-funded.
- Lorino - 11. Ord. Cal. No. 7264 - Ordinance to amend the 2023 Capital Improvement Budget and Capital Assets – Amendment No. 20 – Disaster Relief Capital Projects. (Davis/Cooper)
- Long – explained the purpose of this ordinance is for repairs to the Pavilion. She said FEMA will fund 90% and Safe Haven will fund the other 10%.
- Lorino - 12. Ord. Cal. No. 7265 - Ordinance to amend the 2023 Capital Improvement Budget and Capital Assets – Amendment No. 21 – Coastal Environmental Capital Projects. (Airey/Cooper)
- Long – explained the purpose of this ordinance is for a grant award for Carr Drive Hydrology project.
- Lorino – 13. Ord. Cal. No. 7266 - Ordinance to amend the 2023 Capital Improvement Budget and Capital Assets – Amendment No. 22 – Utilities. (Lorino/Cooper)
- Long – explained the purpose of this ordinance is for a crane truck that is needed immediately.
- Lorino - 14. Ord. Cal. No. 7267 - Ordinance to amend the 2023 Capital Improvement Budget and Capital Assets – Amendment No. 23 – Camp Salmen Facilities. (Randolph/Cooper)
- Long – explained the purpose of this ordinance is for a \$10,000 donation from the Salmen Family Foundation for a sign at the lodge.
- Lorino - 15. Ord. Cal. No. 7268 - Ordinance to amend the 2023 Grants Budget – Amendment No. 5. (Airey/Cooper)

-Long – explained the purpose of this ordinance.

-Lorino - 14. Reso. C.S. No. C-6761 - Resolution acknowledging presentation and adoption of the 2022 Louisiana Audit Compliance Questionnaire. (Airey/Cooper)

-Long – explained the purpose of this resolution.

-Tanner – asked if the Council is attesting to this and Long explained.

-Toledano – moved to refer to full Council, seconded by Tanner. Unanimous with 1 absent (Binder).

-There being no further business, meeting adjourned at the call of the Committee Chairman.

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MICHAEL R. LORINO, JR., COMMITTEE CHAIRMAN

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KATRINA L. BUCKLEY, COUNCIL CLERK