

Public Works Committee  
**COMMITTEE REPORT**



**MEETING:** Public Works Committee Meeting – 23 Sep 2021  
**Present:** P6 Alan Nix, Chair; P4 Brady Pendleton; P8 Brandon Huckabee  
**Absent:** P7 Gerald Cook;  
**DEPARTMENT:** Public Works  
**STAFF CONTACT:** Nick Williams

**Agenda Item 1: Call to Order**

Due to out-of-town guests being present, the agenda items were addressed in the following order:

1. Backflow Prevention Presentation
2. Landfill Permit Amendment
3. Jacobs/CH2M OMI Proposed Agreement Amendment for FY2021-2022
4. Solid Waste Ordinance
5. Emergency Response Plan / Emergency Preparedness Plan – Professional Services

**Agenda Item 2: Emergency Response Plan / Emergency Preparedness Plan – Professional Services**

**Discussion:** An overview of the federally mandated Emergency Response Plan (ERP) and the state mandated Emergency Preparedness Plan (EPP) was presented. It was made clear that both plans are unfunded mandates. The proposed professional services agreement was presented and it was noted the proposal provides the plan components and timelines necessary to meet the requirements and deadlines while remaining under budget.

**Committee Action:** Following discussion, a motion was made by Mr. Huckabee, seconded by Mr. Pendleton to forward a positive recommendation to the full council to enter into an agreement with Provenance Engineering for preparation of the ERP and EPP.

**Recommendation:** The committee voted to unanimously forward a positive recommendation to enter into an agreement with Provenance Engineering for the preparation of ERP and EPP as presented.

**Agenda Item 3: Jacobs/CH2M OMI Proposed Agreement Amendment for FY 2021-2022**

**Discussion:** The proposed amendment to the wastewater treatment plant operations agreement was discussed. It was noted the calculated, contractual rate of 4.61% was negotiated down to 3.50% and the overall increase was 2.75%.

**Committee Action:** Following discussion by committee and council members, a motion was made by Mr. Pendleton, seconded by Mr. Huckabee, to forward a positive recommendation to the full council to approve the annual operations agreement amendment as presented.

**Recommendation:** The committee voted unanimously to forward a positive recommendation to the full council to approve the annual operations agreement amendment as presented.

#### Agenda Item 4: Solid Waste Ordinance

- Discussion:** A proposed solid waste ordinance was presented. It was noted the ordinance was recommended by the city attorney to enforce the existing solid waste franchise agreement.
- Committee Action:** Following discussion, a motion was made by Mr. Pendleton, seconded by Mr. Nix to recommend approval of the solid waste ordinance subject to approval of the city attorney.
- Recommendation:** The committee voted 2-1 to recommend approval of the solid waste ordinance subject to approval of the city attorney, with Mr. Huckabee as the dissenting vote.

#### Agenda Item 5: Backflow Prevention Presentation

- Discussion:** A very detailed presentation regarding the importance of backflow prevention measures was presented by Byron Hardin with Hardin and Associates.
- Committee Action:** No action was necessary.
- Recommendation:** No action was necessary.

#### Agenda Item 6: Landfill Permit Amendment

- Discussion:** Mr. Tony Wescoup with Biggs & Mathews Environmental made a short presentation regarding the permit history of the Stephenville Landfill. It was noted the estimated airspace remaining may provide less than ten (10) years of operations at the landfill. It was also noted that when the landfill was converted from a Type I (accepting Household Waste) to a Type IV (accepting Construction and Demolition Waste), approximately 2 million cubic yards of space was lost. It was also discussed that recovering the previously permitted airspace may extend the life of the landfill by 50+ years.
- Mr. Wescoup explained the Texas Commission on Environmental Quality (TCEQ), whom governs the permit process for the landfill, would engage legal services to determine if a permit amendment would be granted. A proposed engagement letter with Lloyd Gosselink was presented with a not-to-exceed amount of \$50,000, to provide legal representation for the city and assist the city in pursuit of a TCEQ permit amendment to extend the life of the landfill. It was noted the city attorney has reviewed and approved of the proposed engagement letter.
- Committee Action:** Following discussion, a motion was made by Mr. Pendleton, seconded by Mr. Huckabee to engage the firm of Lloyd Gosselink in professional legal representation services to pursue a landfill permit amendment.
- Recommendation:** The committee voted forward a unanimously positive recommendation to engage the firm of Lloyd Gosselink to assist the city with a landfill permit amendment as presented.