

DEVELOPMENT SERVICES COMMITTEE REPORT



MEETING: Development Services Committee – Specially Called Meeting – March 7, 2023
Present: P7 Gerald Cook, Chair; P6 David Baskett; P8 Mark McClinton P2, Justin Haschke
Absent:
DEPARTMENT: Development Services
STAFF CONTACT: Steve Killen

AGENDA ITEM: Discuss Comprehensive Plan and Update on Requests for Proposals

Last Fiscal Year, the City Council allotted funding to engage consulting services to update the City's Comprehensive and Thoroughfare Plans. A Request-for-Proposals was issued with a submittal due date of February 15, 2023. Five firms submitted packets and a four-member Panel was formed to evaluate the submittals. The Panel selected the top three firms and conducted virtual interviews on March 3, 2023. Based on the actions described above, the Development Services Committee is presenting the following for Council Consideration:

1. Authorize staff to pursue negotiations with two firms, Verdunity and Lionheart Places. Verdunity will be contacted to perform the fiscal analyses/cost impacts of our current and future development trends. Lionheart will perform the remaining components of the plan. Based on provided references, these firms have worked together on similar projects in the past and both were highly recommended for the respected roles recommended.
2. If Verdunity and Lionheart decline a joint effort project, staff will be authorized to enter into negotiations with the selected firm to perform the entire project.

Should staff be authorized to proceed, the Development Services Committee is targeting the April City Council meeting for a recommendation on the award(s) of contract.