

STAFF REPORT



SUBJECT: Proposed Revision to Chapter 154.20.2.K of the Zoning Ordinance
DEPARTMENT: Development Services
STAFF CONTACT: Steve Killen

BACKGROUND:

The City Council Development Services Committee convened September 20, 2022, to consider a proposed revision to Section 154.20.2.K of the Subdivision Ordinance, striking Paragraph 3 as reflected in the following excerpt and creating a new paragraph (3) and (4) as follows:

Sec. 154.20.2. Planning and zoning commission—Rules of procedure.

Roberts Rules of Order, the latest revision, shall be the Commission's final authority on all questions of procedures and parliamentary law not covered by these Rules of Procedures.

20.2.K Motions.

- (1) A motion may be made by any member other than the presiding officer.
- (2) A motion to approve any matter before the Commission or to recommend approval of any request requiring Council action shall require two-thirds favorable votes of the members present.
- (3) A motion to deny any matter before the Commission or to recommend denial of any request requiring Council action shall require a majority vote of those present. ~~(a) When fewer than all the members are present for the voting and when all motions to recommend on a given application fail to carry by two-thirds votes, consideration of the application shall be continued to the next regular meeting upon motion carried by a majority of those present.~~
~~(b) — Provided further that no request or application shall be continued under this rule beyond the next regular meeting; failure of the Commission to secure two-thirds concurring votes to approve or recommend approval at the next regular meeting shall be recorded in the minutes as a denial of the proposal under this rule.~~
- (4) If the Commission fails to obtain the minimum votes required, the item before the Commission requiring Council action shall be forwarded with no recommendation.

The Committee, by a unanimous vote of 4/0, assigned the Planning and Zoning Commission to hold a public hearing to consider the proposed revisions as presented and make a recommendation to the City Council for adoption.

The Planning and Zoning Commission convened on October 19, 2022 and held a Public Hearing. No comments were received. The Commission, by a unanimous vote of 6-0, recommended the City Council adopt the revisions as presented.

ALTERNATIVES:

1. Accept the recommendation of the Planning and Zoning Commission and adopt the proposed revisions.

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2. Overrule the recommendation of the Planning and Zoning Commission and reject the proposed revisions.