

Stephenville Public Library
Advisory Board Meeting
January 19, 2022 5:00 pm

Minutes

Board Attendees:

Katy Eichenberg, Chair
Darla Fent, Secretary
Kate Barton
Katherine Quinnell
Tynell Slappy
Kathy Smith

Ex Officio Attendees:

Mary Meredith, Library Director

Absent:

Jennie Shafer

Ex Officio Absent:

Kelli Votypka, Director of Parks and Leisure

- **Call to Order.** Chair, Katy Eichenberg, called the meeting to order in the Stephenville Public Library.

Katy welcomed new board member, Katherine (Kat) Quinnell, and members introduced themselves.

- **Minutes.** Minutes of the October 20th meeting were approved with the motion made by Kate Barton and the second by Kathy Smith.
- **Nomination for the 2022 Chair.** Kate Barton was elected chair by acclamation with the motion made by Darla Fent and the second by Kathy Smith. Katy turned the meeting over to Kate for continuation.
- **Library Logo and Signs.** Darla Fent, Jennie Shafer and Mary Meredith reviewed other logos and recommend using two guidelines in developing a logo, incorporating the Stephenville City logo and simplicity. Darla presented three proof-of-concept samples using these guidelines for review. Mary presented sample tag lines as well. There was consensus that the final logo should be created by a graphic designer.

After review and discussion, Mary agreed to work with Kelli and bring a draft of a final logo(s) to the next meeting. The motion for approval of this plan was made by Darla and seconded by Kathy.

After discussion, a motion for Mary to propose getting new Library signs for Graham and Washington streets to the Director carried with the motion by Kat Quinnell and the second by Kathy Smith.

- **Operations, Program and Participation Numbers.** Mary presented the report for October 2021 thru January 2022 and plans to finalize and incorporate targets for each category into the next report.
- **Discussion of Summer Programs.** Mary presented an early proposal for 2022 with an estimated budget of \$5200 and a breakdown of funding (\$5260) from 2021. The current library budget is \$2000. This year, the library is not eligible for the Atmos Energy Grant that funded \$2500 in 2021.

Kathy Smith proposed applying for a grant from the 50 Women Strong group for the full amount on behalf of the Twentieth Century Club to meet the 501C requirement. The motion for Kathy to proceed with the grant application was made by Katy Eichenberg and seconded by Kat Quinnell,

- **Board Comments.**

Tynell Slappy announced that she is moving so will be resigning from the board.

Darla Fent announced that there was discussion of and approval to evaluate restructuring the Advisory Boards for the departments under Parks and Leisure Services at the January 18th City Council Committee Meeting.

- **Next Meeting.** April 20, 2022 at 5 pm in the Library.

The meeting adjourned with the motion made by Kathy Smith and the second by Katy Eichenberg.

Respectfully submitted,

Darla Fent,
Secretary