

Public Works Committee
COMMITTEE REPORT



MEETING: Council Committee Meetings – 19 Jan 2021
Present: P6 Alan Nix, Chair; P1 Mark McClinton; P3 Nick Robinson; P8 Brandon Huckabee
Absent: None
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

Agenda Item 1: Call to Order

Agenda Item 2: 2021 TxCDBG – Main Street Program

Discussion: An overview of the Texas Community Development Block Grant – Main Street Revitalization program was presented. It was noted the grant is prefaced on the elimination of slum and blight conditions in designated downtown and/or main street areas.

Committee Action: The item was presented for informational purposes only and the committee took no formal action.

Recommendation: Staff will provide a project recommendation within the designated Downtown Historic District, removing residential properties, to create a designated Main Street Area. Staff will also provide a proposed project to utilize grant funds and the \$275,000 in FY20-21 budgeted grant-matching funds.

Agenda Item 3: 2021 TxCDBG – Community Development Program

Discussion: An overview of the Texas Community Development Block Grant - Community Development program was presented. It was noted the grant is based on low to moderate income (LMI) data. It was also noted a requirement for the grant application includes door-to-door surveys to be conducted to gather household income data.

Mr. McAdams with Public Management, Inc. (PMI) noted the door-to-door survey requirement was new to the City of Stephenville and PMI could perform the surveys at the city's request, but there would likely be a substantial associated cost. Additionally, the city's no-risk agreement with PMI (no cost unless a grant is received and any associated costs are paid with grant funds) would become an at-risk agreement for an application that is anticipated to score on the lower end of competition.

Committee Action: Following discussion, a committee consensus indicated the City of Stephenville would not pursue or submit an application for the Community Development Program for the 2021 CDBG.

Recommendation: The item was presented for informational purposes and the committee took no formal action.

Agenda Item 4: Harbin Drive Improvements

Discussion: The layout of the proposed Harbin Drive Improvements was discussed. The use of medians in the residential blocks between Frey Street and Overhill Street was discussed, including some public comment. Staff has requested a formal recommendation from Freese and Nichols as the design engineer of record.

Committee Action: Following discussion, it was noted staff will request a formal recommendation from Freese and Nichols, as the design engineer of record, regarding the placement of medians.

Recommendation: The item was presented for informational purposes and the committee took no formal action.