



## **SPECIAL CITY COUNCIL MEETING**

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City Hall Council Chambers, 298 West Washington Street  
Tuesday, January 17, 2023 at 5:30 PM

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### **MINUTES**

The City Council of the City of Stephenville, Texas, convened on Tuesday, January 17, 2023 at 5:30 PM, in the City Hall Council Chambers, 298 West Washington Street, for the purpose of a Special City Council Meeting, with the meeting being open to the public and notice of said meeting, giving the date, time, place and subject thereof, having been posted as prescribed by Chapter 551, Government Code, Vernon's Texas Codes Annotated, with the following members present, to wit:

#### **COUNCIL PRESENT:**

Mayor Doug Svien  
Council Member LeAnn Durfey  
Council Member Justin Haschke  
Council Member Lonn Reisman  
Council Member Bob Newby  
Council Member Ricky Thurman  
Council Member David Baskett  
Council Member Gerald Cook  
Council Member Mark McClinton

#### **COUNCIL ABSENT:**

#### **OTHERS ATTENDING:**

Jason M. King, City Manager  
Sarah Lockenour, City Secretary

#### **CALL TO ORDER**

The Mayor called the Special City Council Meeting to order at 6:22 PM.

#### **REGULAR AGENDA**

##### **1. Consider Application from CareFlite for EMS/Ambulance Permit**

Stephenville Fire Department Chief Robert Isbell presented this item at tonight's Special City Council Meeting. The Public Health and Safety Committee met on November 15, 2022 and considered an application to operate a private ambulance in the City by CareFlite – Ground. CareFlite has been operating an ambulance service since 1979 and has served the Stephenville Hospital for many years. The Committee unanimously affirmed the application to come to council for final approval.

MOTION by Mark McClinton, second by Gerald Cook, to approve the application from CareFlite for EMS/Ambulance Permit as presented. MOTION CARRIED unanimously.

## **2. Consider Approval of an Oncor Substation Easement at the WWTP**

Public Works Director Nick Williams presented this item at tonight's Special City Council Meeting. Oncor has a substation directly adjacent to the Stephenville Wastewater Treatment Plant (WWTP). Oncor is the electrical service provider for many city facilities, including the WWTP. The easement is necessary for the operation of Oncor's new substation adjacent to the WWTP. Allowing the easement will improve Oncor's ability to maintain consistent electrical service, not only to the plant, but also to the community. Oncor has requested the easement at no cost. There is also no cost to the city to grant the electrical service easement.

MOTION by Mark McClinton, second by Bob Newby, to approve the Oncor Substation Easement at the WWTP. MOTION CARRIED unanimously.

## **3. Consider Approval of Lillian GST Floor Repairs**

Public Works Director Nick Williams presented this item at tonight's Council Committee Meeting. The city maintains a 1 MG GST at the Lillian pump station. The tank is an above ground, glass-lined, bolted, steel-panel tank. The tank was installed in 2001 and has developed leaks around some of the caulked wall panel joints. The original wall panel repairs for this tank were approved at the Special Council Meeting on October 18, 2022.

Upon draining and cleaning the tank to perform the wall-panel repairs, damage was discovered in the floor of the tank. The damage was undetectable until the tank was drained and the floor thoroughly cleaned. Texas Aquastore, Inc. is performing temporary repairs to the existing tank floor panels to seal the tank until the replacement panels are installed. Attached is a quote received from Texas Aquastore, Inc. to perform the additional, necessary repairs to the floor of the tank for \$129,965.00. Texas Aquastore, Inc. has stated the glass-lined, bolted, steel-panels for the tank have a 36-week lead time from the date of order.

The FY22-23 adopted budget included \$110,000 for the originally identified repairs. The original proposal was for \$102,492, leaving a positive balance of \$7,508.00 under the approved budget. The proposal to replace the tank's floor panels is \$129,965.00. With the \$7,508 savings from the original project, a balance of \$122,457 is necessary to fund the Lillian tank's floor repairs. Savings from the 377 Elevated Storage Tank (EST) Rehabilitation project would be used for the Lillian tank floor repairs. \$500,000 was budgeted for the 377 EST project and the total cost is anticipated to be \$357,900 leaving a balance of \$142,100. This would leave a positive balance between the two projects of \$19,643.00.

The Committee voted unanimously to move the repairs forward to City Council as presented.

MOTION by Mark McClinton, second by David Baskett, to approve the Lillian Ground Storage Tank Floor repairs as presented. MOTION CARRIED unanimously.

## **4. Consider Award of Half-Ton and one Three-Quarter Ton Vehicle Bids**

City Manager Jason King presented this item at tonight's Special City Council Meeting. Bids were solicited and opened on December 14, 2022.

Staff recommends award for twelve (12) Pickups to Bruner Motors of Stephenville, Texas as follows:

- Fire Dept – two (2) Dodge ½-ton crew cab 4x4 trucks with towing package and side nerf bars, \$42,214.42 each

- Police Dept – five (5) Dodge ½-ton crew cab trucks with no optional equipment, \$40,567.50 each
- Development Services – one (1) Dodge ½-ton crew cab truck with no optional equipment, \$40,567.50
- Public Works – three (3) Dodge ½-ton crew cab 4x4 trucks with towing package, light strobes, rhino lining, tool box, and headache rack, \$44,516.79 each
- Landfill – one (1) Chevrolet ¾-ton 4 door truck with towing package and amber light bar, \$43,933.09.

All of the general fund vehicles will be financed and the action for the financing will be taken as a separate item.

MOTION by Ricky Thurman, second by LeAnn Durfey, to award the bid for twelve (12) Pickups to Bruner Motors of Stephenville, Texas as presented. MOTION CARRIED unanimously.

## **5. Consider Adopting Resolution for Vehicle and Equipment Financing**

MOTION by Justin Haschke, second by Mark McClinton to approve Resolution No. 2023-R-02 for the Vehicle and Equipment Financing. MOTION CARRIED unanimously.

Mayor Svien recessed the Special City Council Meeting at 6:28 PM and convened the Executive Session at 6:32 PM.

## **EXECUTIVE SESSION**

In compliance with the provisions of the Texas Open Meetings Law, Subchapter D, Government Code, Vernon's Texas Codes, Annotated, in accordance with

### **6. Section 551.087 Deliberation Regarding Economic Development Negotiations - Project Frontier**

The Mayor adjourned the Executive Session at 6:46 PM and reconvened the Special City Council Meeting at 6:48 PM.

## **ACTION TAKEN ON ITEMS DISCUSSED IN EXECUTIVE SESSION, IF NECESSARY**

### **6. Section 551.087 Deliberation Regarding Economic Development Negotiations - Project Frontier**

MOTION by Mark McClinton, second by Gerald Cook, to approve Resolution No. 2023-R-03 as discussed in Executive Session. MOTION CARRIED unanimously.

## **ADJOURN**

Mayor Svien adjourned the Special City Council Meeting at 6:49 PM.

*Note: The Stephenville City Council may convene into Executive Session on any matter related to any of the above agenda items for a purpose, such closed session allowed under Chapter 551, Texas Government Code.*

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Doug Svien, Mayor

ATTEST:

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Sarah Lockenour, City Secretary