

# COMMITTEE REPORT



**REPORT TYPE:** Nominations Committee Report  
**MEETING:** April 18, 2023  
**Present:** Bob Newby, LeAnn Durfey, Ricky Thurman  
**Absent:** Lon Reisman  
**DEPARTMENT:** Administration  
**STAFF CONTACT:** Sarah Lockenour, City Secretary

## AGENDA ITEM 1: CONSIDER APPROVAL OF COUNCIL RULES OF PROCEDURE UPDATES

Staff presented updates to the Council Rules of Procedure as follows:

Section 3.1 Regular Business Meeting of the Council Rules of Procedures currently reads:

*The Council shall meet in City Hall for Regular Business, Adjourned, and Special Meetings. The Regular Business Meetings are to commence at 5:30 p.m. on the first and third Tuesday of each month, unless otherwise specified in accordance with state law.*

Staff recommends revising to state:

*The Council shall meet in City Hall for Regular Business, Adjourned, and Special Meetings. The Regular Business Meetings are to commence at 5:30 p.m. on the first Tuesday of each month, unless otherwise specified in accordance with state law.*

Section 3.7 Committee Meetings and Reports of the Council Rules of Procedures does not currently address when or where Committee Meetings are routinely held.

Staff recommends adding the following language:

- A. *The Committees shall meet in City Hall for their Committee Meetings. The Committee Meetings are to commence at 5:30 p.m. on the third Tuesday of each month, unless otherwise specified in accordance with state law.*

MOTION by LeAnn Durfey, second by Bob Newby, to recommend approval of the Council Rules of Procedure as presented to full Council. MOTION CARRIED unanimously.