

# STAFF REPORT



**SUBJECT:** Landfill Permit Amendment Application – Professional Services Amendment  
**MEETING:** Public Works Committee Meeting - 16 APR 2024  
**DEPARTMENT:** Public Works  
**STAFF CONTACT:** Nick Williams

## RECOMMENDATION:

Staff recommends approval of an amendment to the professional services agreement with Biggs & Mathews, Inc. (BME) to finalize a state operating permit amendment application for the Stephenville Landfill.

## BACKGROUND:

State of Texas records indicate the Stephenville Landfill began accepting Type I waste (regular household waste) as a permitted facility in 1975. Following passage of Subtitle D regulations by the Environmental Protection Agency in 1991, the landfill was re-permitted by the state and converted to accept only Type IV, construction and demolition (C&D), waste.

At the time the decision was made to close the Pre-Subtitle D Type I area and limit the Type IV waste to only the undeveloped area, the city surrendered about 1.4 million cubic yards of airspace that could have been used for C&D waste.

The incoming volume has increased significantly over the last few years and, while increasing revenue, the increased volume has also resulted in a faster depletion of available airspace. Estimates indicate the landfill's current available volume has approximately three (3) years of available airspace. The goal is to reclaim the previously permitted airspace and extend the life of the landfill for 50+ years.

The city has held numerous discussions, both in-person and virtually, with the Texas Commission on Environmental Quality (TCEQ) and has negotiated a method to expand the existing waste-receiving area of the landfill via a "Limited Scope Permit Amendment" process. BME continues to work with the TCEQ on revisions and revisions to the permit amendment.

## FISCAL IMPACT SUMMARY:

The initial proposal from BME was approved for \$80,000 in August of 2022 and included three phases of work with the first phase providing for the initial submittal of the application including survey work, drawings, and evaluations. Phase II provided for responses to the TCEQ's technical review and Phase III allowed for a public meeting, should one be required.

The responses to TCEQ's comments and extended technical review periods have prolonged the approval process.

The attached proposed professional services amendment requests \$50,000 to complete the state's approval process.

Additional professional services were anticipated, and the FY23-24 budget allocated \$50,000 specifically for this project.

## ATTACHMENTS:

Attached is a copy of the proposed professional services amendment.

[Professional Services Amendment - Limited Scope Permit Amendment Application](#)