



**To:** Nick Williams, Director of Public Works  
**From:** Felipe A. Wescoup, P.E.  
**Date:** March 26, 2024  
**Re:** Limited Scope Permit Amendment Application  
City of Stephenville Landfill  
TCEQ Permit No. MSW 664  
Additional Services – TCEQ Coordination and Response to Technical NOD 2

---

Biggs and Mathews Environmental (BME) appreciates the opportunity to provide engineering services for the City of Stephenville. In August of 2022, the City of Stephenville authorized BME to prepare and submit a Limited Scope Permit Amendment Application (LSPAA) to reclaim previously permitted airspace at the City of Stephenville Landfill. The original Scope of Professional Services is attached. After protracted coordination with the Texas Commission on Environmental Quality (TCEQ), BME submitted the LSPAA in March of 2023. In June of that year, the TCEQ issued the first Technical Notice of Deficiency (NOD). BME revised the LSPAA and submitted the NOD1 response in August of 2023. In September of 2023, BME responded to a supplementary NOD issued by the TCEQ. In February of this year, 2024, the TCEQ issued a second technical NOD after a five-month review period. BME has already reviewed NOD2 and attended a virtual meeting to discuss the technical comments. BME requests an additional scope of services for continued coordination with the TCEQ and to respond to NOD2.

## **ADDITIONAL SERVICES PROVIDED**

BME has completed the following additional services in response to TCEQ comments and requests during the technical review of the LSPAA.

- Attachment 14 – Landfill Gas Management Plan – after a presubmittal meeting in February 2023 with the TCEQ, BME prepared and included Attachment 14 into the LSPAA.
- Site Operating Plan – in March of 2023, the TCEQ conducted an inspection of the facility. The inspection resulted in the TCEQ requesting an update to the landfill’s Site Operating Plan. BME revised and submitted the Site Operating Plan the same month.
- Attachment 4 – Geology Report – NOD1 requested a geology report. BME prepared and included Attachment 4 into the LSPAA in response to NOD1.
- Supplementary NOD Response – in September of 2023 BME revised the LSPAA in response to a supplementary request from the TCEQ.

## **ADDITIONAL SERVICES BUDGET**

Based on the additional services that have been required by the TCEQ during the initial submittal and technical review of the LSPAA to date and the coordination and response required by the TCEQ in NOD2, BME requests an additional services budget of \$50,000 to prepare and submit the response to NOD2.