



# STAFF REPORT

**SUBJECT:** Consider Approval of Budget Amendments for Fiscal Year Ending September 30, 2024

**DEPARTMENT:** Finance

**STAFF CONTACT:** Monica D. Harris

## RECOMMENDATION:

Staff is requesting Council approval of an ordinance amending the budget for fiscal year ending September 30, 2024.

## BACKGROUND:

Budget Amendments totaling \$550,000 are as follows:

- The Fire Department is reallocating funds to cover additional expenses anticipated for bunker gear and uniforms due to the unusually high employee turnover this year.
- The Fire Department is reallocating funds to cover anticipated vehicle maintenance costs.
- The Fire Department is reallocating funds to purchase four (4) Panasonic Toughbooks due to aging batteries that can no longer be replaced. There is not a suitable alternative for these devices.
- The General Fund transfer out of \$500,000 for the Airport Expansion Project is budgeted for the final purchase of property needed, some of which will be reimbursed by TxDOT Aviation.
- Unspent budgeted funds from FY 22-23 of \$550,000 are being carried over for the purchase of a Vacuum Truck in the Water & Wastewater Fund.

## FISCAL IMPACT SUMMARY:

The reallocation of funds for the Fire Department has no impact on the budget. The General Fund transfer out to the Airport Fund will reduce the fund balance by \$500,000; however, the estimated unrestricted fund balance and cash balance will remain the same as this amount had been previously committed from these balances.

The estimated fund balance and cash balance for the Water and Wastewater Fund will decrease by the \$550,000 carryover for the Vacuum Truck.

The estimated fund balance and cash balance for the Airport Fund will increase by \$500,000 for the transfer in from the General Fund.

## ALTERNATIVES

Not approve the ordinance.