

STAFF REPORT



SUBJECT: Approve Contract to Update Comprehensive and Thoroughfare Plans

DEPARTMENT: Development Services

STAFF CONTACT: Steve Killen

RECOMMENDATION:

Approve Contract with Lionheart, LLC

BACKGROUND:

Last Fiscal Year, the City Council allotted funding to engage consulting services to update the City's Comprehensive and Thoroughfare Plans. A Request-for-Proposals was issued with a submittal due date of February 15, 2023. Five firms submitted packets and a four-member Panel was formed to evaluate the submittals. The Panel selected the top three firms and conducted virtual interviews on March 3, 2023. On March 7, 2023, the City Council authorized staff to enter negotiations with specific instructions as follows:

1. To pursue negotiations with two firms, Verdunity and Lionheart Places. Verdunity will be contacted to perform the fiscal analyses/cost impacts of our current and future development trends. Lionheart will perform the remaining components of the plan.
2. If Verdunity and Lionheart decline a joint effort project, staff will be authorized to enter negotiations with the selected firm to perform the entire project.

Lionheart Places, LLC, has added a fiscal analyses component. Total cost, within the scope of the contracted services, will be \$310,000.

FISCAL IMPACT SUMMARY:

This is a budgeted item with adequate funding.

ALTERNATIVES

Reject the Contract.