

**MEMORANDUM OF UNDERSTANDING**  
**between**  
**THE CITY OF STEPHENVILLE, TEXAS and**  
**ERATH COUNTY, TEXAS**

WHEREAS, in January 2021, in an effort to increase the availability and supply of the COVID-19 vaccine in Erath County, the City of Stephenville and Earth County agreed to jointly open a Vaccination Center; and

WHEREAS, the City of Stephenville, Texas, a municipal corporation (herein referred to as “City”), and Erath County, Texas (herein referred to as “County”), wish to formalize an agreement made in January 2021 to operate the Erath County Vaccination Center (herein referred to as “Center”).

THEREFORE, in consideration of the above, City and County enter into this Memorandum of Understanding as follows:

**SECTION 1. PURPOSE**

To formalize, affirm, and verify the agreement entered into as of January 1, 2021, between City and County for the operation of the Erath County Vaccination Center.

**SECTION 3. PERIOD OF AGREEMENT**

This agreement was valid for any and all staffing and operating costs incurred from January 1, 2021 through December 31, 2021.

**SECTION 2. RESPONSIBILITIES**

City and County agreed to each pay half of the costs of staffing and operating the Center.

**SECTION 3. BACKGROUND INFORMATION**

In January 2021, in an effort to increase COVID-19 vaccine availability, the Texas Department of State Health Services (DSHS) committed to send approximately 300 doses of Moderna Vaccine to Erath County under the supervision of Dr. Kelly Doggett, City of Stephenville Health Official.

The Center was located in the Bosque River Center, 2900 W. Washington Street, Suite 92, Stephenville, Texas, and was the only location that the vaccines provided by DSHS as described above were administered. The Center opened on or about January 28, 2021 and began with vaccinations for those in Groups 1A and 1B as published by DSHS.

County had a previously established partnership with Tarrant County that allowed Erath County residents to register to receive the vaccine; approximately 1,300 Erath County residents that were registered with Tarrant County were contacted about creating an appointment to receive the vaccine locally. Software was obtained to allow appointment scheduling.

**SECTION 4. AGREEMENT BY PARTIES**

As indicated by signing below, City and County agree to the above statements and further agree that same was their agreement for the stated period.

CITY OF STEPHENVILLE  
298 West Washington  
Stephenville, Texas 76401

\_\_\_\_\_  
Doug Svien, Mayor

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Staci L. King, City Secretary

ERATH COUNTY  
100 West Washington  
Stephenville, Texas 76401

\_\_\_\_\_  
Alfonso Campos, County Judge

DATE: \_\_\_\_\_

ATTEST:

\_\_\_\_\_  
Gwinda Jones, County Clerk