

# STAFF REPORT



**SUBJECT:** 377 Pump Station Generator  
**MEETING:** Council Meeting - 06 FEB 2024  
**DEPARTMENT:** Public Works – Water Production  
**STAFF CONTACT:** Nick Williams

## RECOMMENDATION:

Staff recommends approval to purchase a generator from Holt CAT as approved in the adopted FY23-24 budget.

## BACKGROUND:

The city utilizes backup generators at all pump stations for use in emergency conditions and as required by state and federal emergency management regulations.

## PROPOSAL:

Attached is a Sourcewell quote received from Holt CAT for the purchase of a 150 kW generator for the 377 Pump Station in the amount of \$63,332.29.

## FISCAL IMPACT SUMMARY:

The FY23-24 adopted budget includes \$78,500.00 for the generator. The total purchase cost is \$63,332.29 leaving a positive balance of \$15,167.71.

The Purchasing Manager has confirmed the city is able to purchase this equipment through the Sourcewell Cooperative purchasing agency and adhere to all purchasing requirements.

## ALTERNATIVES:

The following alternatives are provided for consideration:

1. Do not recommend approval of the generator set as presented, or
2. Purchase the generator set with financing, or
3. Recommend an alternate backup generator set.

## ADVANTAGES:

1. The cost is under budget.
2. Holt CAT has placed a temporary reservation on a machine for the city.

## DISADVANTAGES:

1. No disadvantages have been identified.

## ATTACHMENTS:

[2024\\_01-09 – Holt CAT – Generator Set Quote](#)