

Regular City Council Meeting  
**STAFF REPORT**



**SUBJECT:** Food Inspection Services  
**MEETING:** Regular City Council Meeting - 06 Sep 2022  
**DEPARTMENT:** Finance  
**STAFF CONTACT:** Tricia Wortley

**RECOMMENDATION:**

It is the recommendation of the Purchasing Manager that the contract be awarded to Brad Hodges Inspections.

**BACKGROUND:**

Request for bids were advertised and solicited for the Food Inspection Service contract. Bids were opened on August 2, 2022 at 2 pm. We received three (3) bids which were reviewed. The contract will be in effect for the 2022-2023 fiscal year.

Bid tab is as follows:

| Description                        | Brad Hodges | Duane Barritt | Bureau Veritas |
|------------------------------------|-------------|---------------|----------------|
| Routine inspection                 | \$100.00    | \$125.00      | \$150.00       |
| Pre-opening inspection             | \$100.00    | \$125.00      | \$150.00       |
| Complaint inspections              | \$100.00    | \$125.00      | \$150.00       |
| Mobile food service inspections    | \$100.00    | \$125.00      | \$150.00       |
| Temporary food service inspections | \$50.00     | \$35.00       | \$100/hr       |
| Re-inspections                     | \$100.00    | \$125.00      | \$150.00       |

Total Expenditure for fiscal year 2021-2022 was \$29,650.00 (to date)

Total Expenditure for fiscal year 2020-2021 was \$58,600.00

Total Expenditure for fiscal year 2019-2020 was \$24,200.00