

STAFF REPORT



SUBJECT: Vacancies on Citizen Boards and Commissions

DEPARTMENT: Administration

STAFF CONTACT: Staci King, City Secretary

BACKGROUND:

Stephenville Tourism and Visitors Bureau Advisory Board

On December 28, 2021, I was advised by Julie Smith, Tourism and Visitors Bureau Manager, that Tina Marchbanks, hotel representative, had not met the attendance requirements as outlined in Article V, Section 23.68 of the Code of Ordinances; failure to meet said requirements constitutes a voluntary resignation from the board.

Planning and Zoning Commission

On November 29, 2021, Todd McEvoy – Place 7, notified Steve Killen, Director of Development Services, that he would be moving outside of the city limits of Stephenville and therefore would no longer be eligible to serve on the Commission. He tendered his resignation with an effective date of January 31, 2022.