

RELEASE OF TEMPORARY POWER / TEMPORARY CERTIFICATE OF OCCUPANCY AGREEMENT



Agreement must be submitted in-person by Owner or their authorized agent.

Development Services

298 W. Washington Street Stephenville Texas 76401

P: (254) 918-1222

Property Information:
Project Name:
Street Address:

I, the property owner of the above referenced site, understand and agree with the following:

- A Certificate of Occupancy is necessary to occupy or use buildings and other structures.
- City of Stephenville Code of Ordinances and Land Use Zoning require that all building and site improvements be complete prior to issuance of a Certification of Occupancy.
- The property noted above is under construction and as such is not in compliance with the City of Stephenville Code of Ordinances and Land Use Zoning.
- Although the project is still under construction, all building, fire, and other life safety improvements have been completed and inspected by the City Building Official and Fire Marshal.
- The request for a Temporary Certificate of Occupancy is being made to occupy the building prior to completion of improvements that are not related to life safety but are required by City codes.
- I agree to hold harmless the City of Stephenville for any and all damages that may arise due to the occupancy and use of the building, other structures and site for which a (permanent) Certificate of Occupancy has not been issued.
- I agree that:
 - The Release of Temporary Power / Temporary Certificate of Occupancy is valid for a period of thirty (30) days from the date of issuance.
 - All outstanding building and site construction work must be completed within the thirty (30) day period and application must be made for a (permanent) Certificate of Occupancy prior to expiration of Temporary Certificate of Occupancy.
 - Failure to complete the work within this period of time will result in the revocation of the Temporary Certificate of Occupancy and the occupancy or use of the building(s) shall cease.
 - Additional requirements noted on page 2 by City Building Official and/or Fire Marshal will be completed prior to issuance of Temporary Certificate of Occupancy.
- I agree to pay an additional \$300.00 fee for this Temporary Certificate of Occupancy, said fee being in addition to any building or development fees paid to date.

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Building Official Requirements:

Fire Marshal Requirements:

Application Requirements:

- Completed and signed Application \$300 Fee paid in full

Acknowledgement:

I HEREBY CERTIFY THAT I AM THE OWNER OR AUTHORIZED AGENT OF THE OWNER. AFTER CLOSE REVIEW OF THIS AGREEMENT, I FURTHER CERTIFY THAT THE INFORMATION PROVIDED IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE; THAT I CONCUR WITH ALL OF THE ABOVE STIPULATIONS FOR A TEMPORARY CERTIFICATE OF OCCUPANCY; AND THAT NONCOMPLIANCE WITH THE STIPULATIONS FOR TEMPORARY CERTIFICATE OF OCCUPANCY RESULTS IN IMMEDIATE CESSATION OF THE USE OF THE PROPERTY.

Owner or Authorized Agent Signature:	Date:
Owner or Authorized Agent Printed Name:	Owner or Authorized Agent Phone:
Owner or Authorized Agent Email:	Owner or Authorized Agent Drivers License:
City Building Official Signature:	City Fire Marshal Signature: