

STAFF REPORT



SUBJECT: Executive staff re-organization of the Stephenville Police Department (SPD)

DEPARTMENT: Police

STAFF CONTACT: Dan M. Harris, Jr.

RECOMMENDATION:

Consider approval of the re-organization of the executive staff of SPD.

BACKGROUND:

The current executive staff structure consists of one assistant chief and three lieutenants. The volume and complexity of the daily duties of the executive staff continues to increase. In order to meet the challenging demands of executive level policies, procedures, projects, deliverables, and daily duties, it is recommended to convert the current assistant chief position, along with one current lieutenant position, into two captain positions. This will create an equal two tier second in command structure. One captain would oversee all administrative functions and one captain would oversee all operational functions. The two positions would answer directly to the chief of police. Two existing lieutenant positions, administration and operations, would remain existent in the third tier of the SPD organizational structure.

FISCAL IMPACT SUMMARY:

Combining and converting the two positions will result in an overall salary savings.

ALTERNATIVES

Continue with the existing structure of one assistant chief and three lieutenants.