

Public Works Committee

COMMITTEE REPORT



MEETING: Public Works Committee Meeting – 15 OCT 2024
Present: P8 Alan Nix, Chair; P2 Gerald Cook, P4 Dean Parr; P6 David Baskett
Absent: None
DEPARTMENT: Public Works
STAFF CONTACT: Nick Williams

Agenda Item 3: Review Proposed FY24-25 Rates for Upper Leon River Municipal Water District

Discussion: The annual, recurring expenditure for the Upper Leon River Municipal Water District was presented. It was noted the exact amount was allocated in the approved FY24-25 budget. It was also noted the \$185,269.00 raw water fee is a dollar-for-dollar direct pass-through cost from the Brazos River Authority (BRA) for the Upper Leon River Municipal Water District.

Committee Action: Following discussion, a motion was made by Mr. Baskett, seconded by Mr. Parr, to forward a positive recommendation to the full council to approve the budgeted expenditure as presented.

Recommendation: The committee voted unanimously to forward a positive recommendation to the full council to approve the budgeted expenditure as presented.

Agenda Item 4: Review Recommendation for FY25-26 CDBG Admin Services

Discussion: An overview of the Texas Community Development Block Grant (TXCDBG) program was presented notating the FY25-26 program has a maximum possible award amount of \$750,000. It was noted the program does not require a matching amount, but that a 15% match (\$112,500.00) would provide the most scoring points on the application. It was also noted an approved project would provide for water, sewer, drainage, and/or paving improvements within the Department of Housing and Urban Development's (HUD) designated Low-to-Moderate Income (LMI) areas.

Additionally, it was noted that no fee is required to be paid to the grant administrator unless a grant is awarded, and only if the grant is subsequently accepted by the city. Further, Public Management, Inc.'s maximum fee of \$60,000, would be paid from the awarded grant funds.

Committee Action: Following discussion, a motion was made by Mr. Cook, seconded by Mr. Baskett, to forward a positive recommendation to the full council to award the grant administration services contract for the FY25-26 Texas Community Development Block Grant (TxCDBG) program as presented.

Recommendation: The committee voted unanimously to forward a positive recommendation to the full council to award the grant administration services contract for the FY25-26 TxCDBG program to Public Management, Inc. as presented

Agenda Item 5: Review Proposed Waste Connections Annual Rate Adjustment

Discussion: A proposal from Waste Connections was presented requesting a 17.50 percent increase in rates. It was noted that twice per week collection would be maintained and the rates, if approved, for the residential accounts would increase by \$2.44 per month. It was also noted that disposal rates for Waste Connections at the Stephenville Landfill would increase to match the proposed roll off rates and are anticipated to generate over \$25,000 annually. Further, the roll-off disposal rates for the Stephenville Wastewater Treatment Plant would not be subject to change until October 2025.

Negotiation meetings have been held with Waste Connections and it should be noted the original requested rate increase was 21.50 percent and was negotiated down to 17.50 percent.

Committee Action: Following discussion, a motion was made by Mr. Baskett, seconded by Mr. Cook, to forward a positive recommendation to the full council to approve the annual rate adjustment as presented.

Recommendation: The committee voted unanimously to recommend the annual rate adjustment as presented at a maximum of 17.50 percent.

Agenda Item 6: Review Budgeted Design Services Proposal for Lillian 1MG Ground Storage Tank

- Discussion:** A proposal from Provenance Engineering was presented for the budgeted design of a one-million-gallon ground storage tank at the Lillian Pump Station. The Lillian Pump Station was originally designed to include a second ground storage tank. This proposal would prepare the detailed technical specifications as well as provide for construction phase services, if/when a construction contract is awarded by council. It was noted the FY24-25 budget allocated \$275,000 and the proposal was for \$274,000 with a design timeline of nine (9) months.
- Committee Action:** Following discussion, a motion was made by Mr. Cook, seconded by Mr. Baskett, to recommend award of the professional service agreement to Provenance Engineering for \$274,000 for design of the planned one-million-gallon ground storage tank at the Lillian Pump Station as presented.
- Recommendation:** The committee voted unanimously to forward a positive recommendation to the full council to award the professional service agreement to Provenance Engineering as presented.