

ORDINANCE NO. 2023-O-XX

AN ORDINANCE CREATING A NEW SECTION OF CHAPTER 32 "DEPARTMENTS, BOARDS AND COMMISSIONS" OF THE CODE OF ORDINANCES AND PROVIDING AN EFFECTIVE DATE

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF STEPHENVILLE, TEXAS:

Section 1.

The following shall be added to Chapter 32 "Departments, Boards and Commissions" of the City of Stephenville Code of Ordinances:

ARTICLE II: PARKS AND LEISURE SERVICES ADVISORY BOARD

32.20 MEMBERSHIP.

There is hereby created a seven-member board which shall advise the City Council on policy matters affecting the city's Parks and Leisure Services Department, and such board shall be known as the Parks and Leisure Services Advisory Board. At least five members of the Board must be residents of the city. Each of the seven members shall be appointed for two year terms until their successors are appointed and qualified. Should vacancies occur on the Board, the vacancies shall be filled in the same manner as original appointments, except such terms shall only be for the remainder of such unexpired term. The City Council shall approve the appointment of new Board members prior to January 1, since the term of office will run from January 1 to December 31.

32.96 POWERS AND DUTIES.

The Parks and Leisure Services Advisory Board shall serve in an advisory capacity to the City Council on policy matters concerning the planning, acquisition, operation and use of parks, playgrounds, and open spaces; recommend policies on recreational programs; matters concerning the policies, operation and use of the Senior Citizens' Center; and perform such functions as may be duly delegated to it from time to time by the City Council.

32.97 PROCEDURE; QUORUM.

(A) Procedure. "Roberts Rules of Order Revised" shall govern the proceedings of the Board, provided that such shall not be in conflict with the City Charter or other provisions of law.

(B) Quorum. A quorum at any meeting of the Parks and Leisure Services Advisory Board will be established by the presence of at least four members. The Chairman shall be entitled to vote upon any issue but shall have no veto power.

32.98 MEETINGS; ATTENDANCE.

(A) Meetings. The Board shall meet at least quarterly in accordance with the Texas Open Meeting Law.

(B) Attendance. Three consecutive absences from meetings of the board shall be considered a voluntary resignation. In addition, four absences in any twelve-month period shall be considered a voluntary resignation.

32.99 COMPENSATION.

All members of the Parks and Leisure Services Advisory Board shall serve without compensation but may be reimbursed for all expenses reasonably incurred by them in the performance of their duties as members of the Board, when authorized by the City Council.

32.100 TERM LIMITS.

A member of this board will not be eligible for reappointment after they have served three consecutive terms until after they have taken a one-year hiatus. Members may apply for another board or commission without taking a one-year hiatus. The City Council may appoint members to additional terms past the term limit if no applications have been received to fill a vacancy.

Section 2.

This ordinance shall become effective upon its passage.

PASSED AND APPROVED this the 7th day of November 2023.

Doug Svien, Mayor

ATTEST:

Sarah Lockenour, City Secretary

Reviewed by Jason King,
City Manager

Approved as to form and legality by
Randy Thomas, City Attorney