



L I O N H E A R T

October 11, 2023

City of Stephenville
Steve Killen, Director of Development Services
298 W. Washington St.
Stephenville, TX 76401
skillen@stephenvilletx.gov

Re: Ad-Service request for Stephenville Comprehensive & Thoroughfare Plan

Dear Steve,

We have enjoyed working on the Stephenville Comprehensive & Thoroughfare Plan and understand that the City would like to modify the format of the currently contracted Comprehensive Plan Advisory Committee meetings from virtual to in person. The current contract identifies two remaining Comprehensive Plan Advisory meetings.

- CPAC Meeting # 3: Future Land Use Alternatives
- CPAC Meeting # 4: Recommendations and Implementation

Additional services identified below reflect the additional time and preparation required for in person meetings and assume participation by three people including the project Principal, Project Manager, and a Planner / Designer.

By signing this letter, you are authorizing Lionheart Places LLC to commence services immediately for a fee of \$7,500. The contract conditions of existing Agreement (dated March 24, 2023) shall be binding on these additional services unless modified herein. The following is a summary of the fees associated with this effort.

Current Contract Amount:	\$310,000
Additional Services #1 Amount:	\$10,000
Total New Contract Amount:	\$320,000

Please call me at 512-520-4488 or my cell at 970-948-6281 if you have any questions about this request for additional services.

APPROVED BY LIONHEART, INC.

By: J. Rebecca Leonard Date: _____

Title: CEO and Founder

APPROVED BY CLIENT:

By: _____ Date: _____

Title: _____

