

DEVELOPMENT SERVICES COMMITTEE REPORT



MEETING: Development Services Committee Meeting – October 17, 2023
Present: P6 David Baskett, Chair; P1 LeeAnn; P2 Justin Haschke; P8 Mark McClinton
Absent: None
DEPARTMENT: Development Services
STAFF CONTACT: Steve Killen

AGENDA ITEM: Progress Report on the Comprehensive and Thoroughfare Plan Updates

Staff provided the following information at the request of the Committee:

1. An RFP was initiated in Dec 2022 and a contract awarded by April 2023
2. A 12-month process officially kicked off May 2023. The process consists of four phases:

Phase 1 - Think

In this phase a project management plan was developed and a stakeholder engagement plan was also created. A 25-member Advisory Panel was formed, and goals were identified. A kick-off meeting with city staff was held May 17, 2023, and biweekly update meetings began. On June 15, 2023, a series of Focus Groups meetings and a Downtown Walking Tour was hosted by Lionheart with an estimated 60 participants. The Advisory Panel met for the first time at the conclusion of the focus group meetings.

Phase 2 – Investigate

The second Advisory Panel meeting was held August 9 (virtual) to discuss population projections and existing conditions. Goals were revisited. On August 17, 2023, an Open House was held at the SISD Bond Auditorium. Approximately 50 people participated and provided input on the previously identified goals. Lionheart submitted the first draft of Part 1 of the plan for staff review and comment on October 12, 2023. Comments were issued.

Current Phase 3 – Create:

This phase will be to develop concepts, recommendations and design criteria. Deliverables will include the Land Use and Growth Sector map, development alternatives, Thoroughfare Plan and an implementation roadmap. The third Advisory Panel meeting was held October 26, 2023. The third Open House was rescheduled to November 16, 2023, due to a conflict with another community event.

Phase 4 – Share

This phase will result in the submittal of the Comprehensive and Thoroughfare Plan, 2050. Public Hearings and Adoption meetings will occur. Project wrap-up is targeted for May 2023.

The project is on-schedule and within budget.

No formal action was taken by the Committee.

END OF REPORT