

Regular City Council Meeting
STAFF REPORT



SUBJECT: ITB 3287 – Utility Department ½-Ton Pickup Truck
MEETING: Regular City Council Meeting - 01 Dec 2020
DEPARTMENT: Finance / Public Works
STAFF CONTACT: Tricia Wortley / Nick Williams

RECOMMENDATION:

It is the recommendation of the Purchasing Department and the Utility Department to award the bid for the ½-Ton Pickup Truck to Bruner Motors of Stephenville, Texas.

BACKGROUND:

Bids for the Utility Department ½-Ton Pickup Truck were opened on November 23, 2020. Three (3) bids were received as shown below.

FISCAL IMPACT SUMMARY:

The approved FY20-21 budget allocated \$25,000 for the truck.

The difference in the total low bid, including all options, and the budgeted amount is \$26,822.91-\$25,000 = \$1,822.91.

The difference in the total low bid, without the trade-in, and the budgeted amount is \$30,322.91-\$25,000 = \$5,322.91.

Staff proposes to utilize funds from the Wastewater Collections manhole maintenance account to cover the \$5,322.91 cost difference to allow the city to maintain the 2009 Ford Ranger in the city’s fleet. The 2009 Ford Ranger would be utilized for the Construction Observer and Construction Supervisor positions that are proposed to be unfrozen for the upcoming, anticipated increase in construction projects as well as to maintain social distancing in performing duties.

<u>Description</u>	<u>Vendor</u>		
	<u>Grapevine DCJ Dodge</u>	<u>Bruner’s Chevrolet</u>	<u>Bruner’s Dodge</u>
½-Ton Extended Cab Pickup	\$30,419.00	\$30,712.69	\$30,322.91
Less Optional Trade-in – Unit 135, 2009 Ford Ranger	-\$1,500.00	-\$3,500.00	-\$3,500.00
	\$28,919.00	\$27,212.69	\$26,822.91