

# STAFF REPORT



**SUBJECT:** Projects Completed in 2021

**DEPARTMENT:** Parks and Leisure Services

**STAFF CONTACT:** Kelli Votypka

## City Park

- Kiosk installed at both pavilions to display rentals and rules
- New Parking lot to the West of Terrell playground along with bollard and cable installation by the walking bridge and playground.
- Two tennis courts converted to pickle ball courts while still tennis courts
- Removed dead trees at Terrell playground
- New Maintenance building by Splashville- removed old maintenance shops

## Optimist Jaycee Park

- Repaired playground
- New lights located along the path parallel to Harbin Rd due to the widening of Harbin
- Green ribbon project completed at corner of Harbin and Lingleville

## Collins Street Trail Head/Bosque River Trail

- FFA students exercise equipment project and 7 trash cans along the BRT
- Flower bed improvement
- Annual Rotary Club fall cleaning of Collins Street Trailhead
- Water fountain (ADA, bottle filler and dog bowl) to be installed by end of year
- 5 electrical outlets installed in lights for holiday light display
- Purchased broom brush to be more efficient with cleaning the trail
- Irrigation on the interior North side of the oval
- Installed a washout mitigation along the BRT

## Rec Hall

- New Window installation
- Paint interior entrances and staff offices
- New flooring in offices and staff restroom upgrades
- Front door replaces
- New front door exterior lights

## Splashville

- Painted restrooms and entry way
- New exterior sound system
- New ADA chair
- Reorganized concessions and storage to be more efficient

With these specific projects completed at each park or facility, there are a multitude of daily tasks that would make for an extensive report, therefore an overview is provided. Park staff mows 309 acres of parks and cemeteries from March – December. Daily responsibilities include trash clean up on Monday and Friday, turf rehabilitation, ground maintenance, facility repairs, moving office furniture, installing floors at the Rec Hall and assisting with all Parks and Recreation special events along with the Chamber of Commerce and Main Street. Additional areas are the MSC, Airport, Fire Training, Museum and the Bosque River Trail.

The Parks and Recreation maintenance crew also takes care of the Senior Center, Library and downtown.

In March of 2021, Rick Price and I spoke to City Council on the desperate need for new mowers. Thank you to City Council for approval of a budget amendment, we were able to get three new mowers. These mowers have reduced the amount of time staff is on an old broken down mower.

With a personnel of 6 full time staff one seasonal for parks and one part time for the cemeteries, makes for a small crew to manage the amount of ground and facilities they have to be responsible for. I'd say they do an exceptional job and our amenities look amazing.