

State of Georgia
Fulton County

**MEMORANDUM OF AGREEMENT
BETWEEN THE GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS (“DCA”)
AND CITY OF STONE MOUNTAIN (“CITY”)**

Federal Award Identification Number (FAIN): P25AF00972

Award Date of Prime Award: 07/14/2025

Name of Federal Awarding Agency: National Park Service

CFDA Number: 15.904

CFDA Title: Historic Preservation Fund Grants-In-Aid

Pass-Through Entity: Georgia Department of Community Affairs, Historic Preservation Division

Subrecipient's Name: City of Stone Mountain

Subrecipient's Unique Entity Identifier: GG3QDXJ9LM25

Subrecipient Award date: 09/09/2025

Subgrant Project Description: City of Stone Mountain Historic Resource Survey

Active Federal Awards: \$18,000.00

Subaward Period of Performance Start and End Date: 09/09/2025 – 09/30/2027

Amount of Federal Funds Obligated in the Subaward: \$18,000.00

Federal Funds Added/Subtracted for Agreement: N/A

Federal Indirect Cost Rate: N/A

Contact Information for Awarding Official: Jennifer Flood, jennifer.flood@dca.ga.gov

This Memorandum of Agreement (“MOA”), is made and entered into this 16th day of October, 2025 (“Effective Date”), by and between the Georgia Department of Community Affairs (“DCA”) an agency of the State of Georgia, whose address is 60 Executive Park South, NE, Atlanta, GA 30329, and the CITY OF STONE MOUNTAIN (“City”), whose address is 875 Main Street, Stone Mountain, GA, 30083, collectively referred to as the “Parties.”

WHEREAS, the State of Georgia is obligated to provide adequate public recreation and park facilities and to preserve scenic, historic, ecological and scientific sites while safely maintaining such areas to benefit all people;

WHEREAS, in accordance with Official Code of Georgia Annotated (“O.C.G.A.”) §50-8-1 et seq., DCA is a department of the executive branch and has the power to enter into contracts for services and administer grants;

WHEREAS, O.C.G.A. §12-3-32 authorizes DCA to provide the above-mentioned services and facilities;

WHEREAS, O.C.G.A. §§12-3-5 and 12-3-32 authorizes DCA to contract and make cooperative agreements, leases, and rental agreements, with the United States Government, any county, municipality, local government, or any combination of same, any public or private

corporation, firm, or any persons whatsoever, any public authority, agency, commission or institution, or between state agencies, for any of the services, purposes, duties, responsibilities or functions vested in DCA; and

WHEREAS, DCA acts as the liaison between the State of Georgia and the National Park Service (“NPS”), U.S. Department of Interior, by administering the Federal assistance program for preservation of properties listed on the National Register of Historic Places, as provided by the National Historic Preservation Act of 1966; and

WHEREAS, the City has duly applied for and been awarded a matching Historic Preservation Fund federal pass-through grant (“Grant”) in the amount of Eighteen Thousand Dollars and Zero Cents (\$18,000.00) for the City of Stone Mountain Historic Resource Survey as defined in Exhibit B such amount to be no greater than sixty percent (60%) of the allowable cost to the City of the project work, which is described, together with the budget for carrying it out, in Exhibit B, which is attached hereto and by reference specifically incorporated herein. Payments on a sixty percent (60%) reimbursement basis may be made at reasonable intervals and upon submission to DCA of a request for reimbursement, supported by required financial documentation and progress reports.

NOW, THEREFORE, in consideration of the mutual promises, covenants and agreements contained herein, the Parties hereto agree as follows:

Section 1 Statement of Work and Terms

- 1.1 The City shall perform the necessary responsibilities as specified in the Scope of Work (“SOW”), stated in Exhibits “A-D,” attached hereto, during the specified term of this MOA.
- 1.2 Project work shall be carried out in conformance with the Secretary of the Interior's *Standards for the Evaluation, Identification, and Registration*, part of the Secretary of Interior's *Standards for Archaeology and Historic Preservation*. At the completion of the project, all work will be reviewed by DCA in order to assure compliance with the Secretary of the Interior's *Standards for the Evaluation, Identification, and Registration*, part of the Secretary of the Interior's *Standards for Archaeology and Historic Preservation*. Final products that do not conform to the applicable Secretary of the Interior's Standards and approved scope of work will not be reimbursed.
- 1.3 The City shall notify and obtain approval by DCA prior to employing or otherwise securing the services of any consultant to be compensated with funds provided for in this Agreement.
- 1.4 The City shall carry out the approved City of Blank Historic Resource Survey Phase 1 Project work between the date of written notification by DCA of the approval and **September 30, 2027**.

- 1.5 The City shall submit one copy of the first draft of the project to DCA for review and comment no later than **October 15, 2026**. The City shall submit one copy of the second draft to the DCA no later than **December 31, 2026**, for review and approval.
- 1.6 The City shall submit the required number of copies of the final project, as specified in Exhibit B, to DCA no later than **March 15, 2027**. This is the period of performance. All project work should be completed by this date.
- 1.7 The City shall notify DCA in the event of any of the following conditions:
- a) Problems, delays or adverse conditions which will materially affect the progress of the project work.
 - b) The need for adjustment to the project work or cost estimates.
- 1.8 The City shall submit progress reports summarizing the status of project work. Such reports shall be submitted to DCA with each on a regular basis, until the completion of the project.
- 1.9 The City shall submit one (1) copy of the completion report along with the final reimbursement request. Final payment shall not be made until the completion report has been approved.
- 1.10 Any publications, exhibits, public announcements, news releases or presentation related to this project shall acknowledge federal assistance as follows: ***This (material or preservation project) has been financed with assistance from the Historic Preservation Fund, administered by the National Park Service, U. S. Department of Interior, through the Historic Preservation Division of the Georgia Department of Community Affairs. Any opinions, findings, conclusions or recommendations expressed in this [project/product] are those of the author(s) and do not necessarily reflect the views or policies of the Department of the Interior or the Georgia Department of Community Affairs, nor does the mention of trade names, commercial products or consultants constitute endorsement or recommendation by these agencies. This program receives Federal financial assistance for identification and protection of historic properties. Under Title VI of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, age, gender or disability in its federally assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Office for Equal Opportunity, National Park Service, 1849 C Street, N. W., Washington, D.C. 20240.***
- 1.11 The City will obtain approval by DCA and the National Park Service prior to publishing any product that has been produced with the assistance of this Grant or matching funds.

Section 2 Disbursements and Financial Records

- 2.1 Reimbursement under this MOA is contingent upon the local government's continuous compliance with all Qualified Local Government eligibility criteria, as established by DCA and adhere to local, state, and federal audit requirements, including the timely submission of required audit reports to the Georgia Department of Audits & Accounts.
- 2.2 DCA shall issue disbursements to the City in accordance with this MOA as follows:
- a. DCA will disburse the Grant to the City in an amount not more than sixty percent (60%) of the allowable cost to the City of the project work, as approved by DCA.
 - b. DCA will disburse an amount not to exceed **\$18,000.00** to the City not later than **November 30, 2027** (60 days after the end date).
- 2.3 Payments on a sixty (60%) percent reimbursement basis may be made at reasonable intervals during project work and upon submission to the City of a request for reimbursement supported by required financial documentation and a statement of work accomplished to date. Reimbursements can only be provided against cash expenses.
- 2.4 Both Parties and any subcontracted parties shall maintain their registration with the System for Award Management ("SAM"), accessed at <http://www.sam.gov>. Failure to maintain registration can impact obligations and payments under this MOA and/or any other financial assistance or procurements documents the City may have with the Federal government.
- 2.5 Accurate records of all costs relating to the project work – whether cash expenditures or donated services, materials or equipment - shall be maintained by the City in a separate ledger, in accordance with acceptable management and accounting practices, and submitted to DCA. All record retention shall be in accordance with the regulations outlined in 2 CFR 200.333.
- 2.6 The City shall maintain financial documentation concerning the project work until a successful audit has been completed by DCA and DCA has notified the City in writing that such records are no longer needed. Copies of such records or any portion thereof shall be supplied to DCA upon request. For a period of three (3) years or until the City has been notified in writing by DCA that such records are no longer needed, whichever is earlier. The City shall maintain records of any other sources of state or federal funding for the project work in order that duplication of work or matching capability may be prevented. The City shall complete an audit within ninety (90) days after the end of the fiscal year in which the project ends and any other required financial or programmatic documentation as specified by the Single Audit Act of 1984 (31 U.S.C. 7501 et seq.) and all applicable Federal and State laws, regulations or guidelines.

Section 3 Notice

3.1 Any and all notices, designations, consents, offers, acceptances or any other communication provided for herein shall be given in writing by e-mail, registered or certified mail, return receipt requested, by receipted hand delivery, by Federal Express, courier or other similar and reliable carrier which shall be addressed to the person who signed the MOA on behalf of the party at the address identified by DCA. Each such notice shall be deemed to have been provided:

- (i) At the time it is actually received; or,
- (ii) Within one (1) day in the case of overnight hand delivery, courier, or services such as Federal Express with guaranteed next-day delivery; or,
- (iii) Within five (5) days after it is deposited in the U.S. Mail in the case of registered U.S. Mail.
- (iv) From time to time, the Parties may change the name and address of the person designated to receive notice. Such a change of the designated person shall be in writing to the other party and as provided herein.

**Georgia Department of Community
Affairs**

60 Executive Park South, NE
Atlanta, Georgia 30329
Attn: Natasha Washington
Natasha.Washington@dca.ga.gov

City of Stone Mountain

875 Main Street
Stone Mountain, Georgia 30083
Attn: Tamaya Huff
Planning Manager, City of Stone
Mountain
thuff@stonemountaincity.org

Section 4 Termination.

4.1 Termination Due to Loss of Funding.

- a. The Parties hereto expressly recognize that DCA receives federal funding which is available to DCA for the purposes of contracting for the aforementioned services above, and therefore, the City expressly understands and agrees that all its rights, demands and claims to compensation arising under this MOA are contingent upon availability of such funds to DCA. In the event that such funds or any part thereof are not available to DCA, this MOA will terminate immediately.

4.2 Termination of Convenience

- a. DCA may terminate this MOA at any time by written notice to the City of such termination and specifying the effective date thereof, at least thirty (30) days prior to the effective date of such termination. The City shall be paid its costs, including contract close-out costs, and profit on work performed up to the time of termination. The City shall promptly submit its termination claim to DCA to be paid.

4.3 Termination Upon Default

- a. If the City fails to perform in the manner called for under this MOA, or if the City fails to comply with any other provision of the MOA, DCA may declare the failure to perform an event of default and shall serve a notice on the City setting forth the manner in which City is in default. If it is determined by DCA that the City had an excusable reason for not performing, such as a strike, fire, or flood, events which are not the fault of or are beyond the control of the City, DCA, after setting up a new delivery of performance schedule, may allow the City to continue work, or treat the termination as a termination for convenience.

Section 5 **Federal Requirements.**

- 5.1 The City agrees to comply with all applicable regulations, laws, policies, guidelines and requirements of the grant program, including those outlined in the Historic Preservation Fund Grant Manual, OMB regulations in 2CFR200, National Register Programs Guidelines, the *Secretary of the Interior's Standards for Archaeology and Historic Preservation*, and any special conditions or regulations relating to the application, acceptance and use of Federal funds for a federally assisted project. Final products that do not conform to the applicable Secretary of the Interior's "Standards" will not be reimbursed.
- 5.2 The City agrees that no part of the funds provided for under the terms of this Agreement shall be used directly or indirectly to pay for any personal service, advertisement, telegram, telephone, letter, printed or written matter, or other device, intended or designated to influence in any manner a member of Congress, to favor or oppose, by vote or otherwise, any legislation or appropriation by Congress, whether before or after the introduction of any bill or resolution proposing such legislation or appropriation. Thus, costs associated with activities to influence legislation pending before the Congress, commonly referred to as "lobbying," are unallowable as charges to HPF-assisted grants, either on a direct or indirect basis (18 U.S.C. § 1913). If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- 5.3 The City will comply with Title VI of the Civil Rights Act of 1964, 42 U.S.C. 2000d et seq., and in accordance with Title V of that Act, no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be otherwise subjected to discrimination under any program or activity for which the applicant receives Federal financial assistance. The City will immediately take any measures necessary to effectuate this provision.

- 5.4 The City will comply with Title VII of the Civil Rights Act of 1964 (42 U.S.C. 2000 et seq.) prohibiting employment discrimination where (1) the primary purpose of a grant is to provide employment, or (2) discriminatory employment practices will result in unequal treatment of persons who are or should be benefiting from the grant-aided activity.
- 5.5 The City will comply with Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. 794 et. seq.) which requires that no qualified handicapped individual is solely, by reason of handicap, excluded from the participation in, denied the benefits of, or subjected to discrimination under any program or activity receiving Federal financial assistance.
- 5.6 The City agrees that whoever knowingly and willfully misapplies, steals, or obtains by fraud or endeavors to embezzle any funds, assets, or properties which are the subject of a subgrant, contract or other form of assistance pursuant to this award, or whoever receives, conceals or retains such funds, assets, or property with intent to convert such funds, assets, or property to his/her use or gain, knowing that such funds, assets or property have been embezzled, willfully misapplied, stolen, or obtained by fraud, shall be subject to prosecution.
- 5.7 The City and all sub-recipients or contractors must report any credible evidence that a principal, employee, agent, contractor, sub-recipient, or other person has submitted a false claim under the False Claims Act or has committed a criminal or civil violation of laws pertaining to fraud, conflict of interest, bribery, gratuity, or similar misconduct involving grant funds. Report potential fraud, waste, abuse, or misconduct to:

Office of Inspector General
U.S. Department of the Interior
ATTN: Intake Management Unit
381 Elden Street, Suite 3000
Herndon, VA 20170
Telephone: (800) 424-5081
Fax: (703) 487-5402 (ATTN: HOTLINE OPERATIONS)

Section 6 Miscellaneous.

- 6.1 This MOA sets forth the entire agreement and understanding between the Parties as to the subject matter hereof and merges all prior discussions between them; and neither party shall be bound by any conditions, definitions, warranties, understandings or representations with respect to such subject matter other than as expressly provided herein.
- 6.2 This MOA may not be modified or altered except in writing by an instrument duly executed by authorized officers of DCA and City. No other terms and conditions, oral

or written, be they consistent, inconsistent, or additional to those contained herein, shall be binding upon the Parties, unless and until such terms and conditions shall have been specifically accepted in writing by the Parties.

- 6.3 Nothing in the MOA shall be construed as creating or constituting the relationship of a partnership, joint venture, (or other association of any kind or agent and principal relationship) between the Parties thereto. No party has the authority to enter into any contract or create an obligation or liability on behalf of, in the name of, or binding upon another party to this MOA.
- 6.4 The laws of the State of Georgia shall govern and determine all matters arising out of or in connection with this MOA without regard to the choice of law provisions of the laws of the state of Georgia. In the event any proceeding of a quasi-judicial or judicial nature is commenced in connection with this MOA, such proceeding shall solely be brought in a court or other forum of competent jurisdiction within Fulton County, Georgia. This provision shall not be construed as waiving any immunity to suit or liability, including without limitation sovereign immunity, which may be available to DCA.
- 6.5 With the express written consent of the other party, either party may assign in whole or in part, any of its rights and obligations here under to any other party, including its affiliates or successors, as may be provided by state and federal law program requirement, provided however, that notwithstanding any such agreement assignor retains primary responsibility for ensuring the obligations in Section 1 and Section 2 of this MOA are accomplished by an appropriate governmental entity.
- 6.6 If any provision of the MOA is determined by a court of competent jurisdiction to be invalid or unenforceable, such determination shall not affect the validity or enforceability of any other part or provision of the MOA. Further, if any provision of the MOA is determined to be unenforceable by virtue of its scope, but may be made enforceable by a limitation of the provision, the provision shall be deemed to be amended to the minimum extent necessary to render it enforceable under the applicable law. Any agreement of the Parties to amend, modify, eliminate, or otherwise change any part of this Agreement shall not affect any other part of this MOA, and the remainder of this MOA shall continue to be of full force and effect.
- 6.7 The section and paragraph headings contained in the MOA are for reference purposes only and shall not affect the meaning of interpretation of this MOA.

IN WITNESS WHEREOF, the undersigned duly authorized officers or agents for DCA and the City have hereunto affixed their signatures below.

AGREED TO BY:

BY GEORGIA DEPARTMENT OF COMMUNITY AFFAIRS (“DCA”)

By: _____	_____
Jennifer Flood	Date
Division Director, Georgia Department of Community Affairs	

BY: CITY OF STONE MOUNTAIN

By: _____	_____
Name:	Date
Title:	

(SEAL)

EXHIBIT A

GRANT ADMINISTRATION DELIVERABLES

The City is responsible for project and grant management. Grant management consists of action items and deliverables related to procurement, reporting, consultant management, and reimbursement. The following deliverables must be provided to DCA for review. DCA will complete the review of the deliverables within 15 days. All deliverables will be submitted to NR Tigers.

- Draft Request for Proposal (RFP)
- Bid Tabulation Forms
- Draft Consultant Contract
- Executed Consultant Contract
- Activity Reports
- Request for Reimbursement

Draft Request for Proposal (RFP)

TARGET DUE DATE: October 15, 2025

- The City must follow local procurement requirements.
- The draft documents for the RFP must be submitted to DCA prior to the RFP advertisement.
- The RFP should contain the following information on the projects:
 - Background information on the project
 - Scope of work
 - Timeline in which it needs to be completed
 - Expectations for review
 - Description of community role in project

Draft Consultant Contract

TARGET DUE DATE: November 1, 2025

- The City must provide a draft of the consultant contract prior to execution.
 - Placeholders can be used for unknown items such as project cost, consultant, initiation date, etc.
- The City should prepare this draft while the RFP is active.

Bid Tabulation Forms

TARGET DUE DATE: December 15, 2025

- The City shall submit a bid tabulation for that summarizes the RFP results.
- The form must include a summary of each bid, including the firm, firm's address, firm's phone number, and cost proposal.
- The City must also indicate which bid is preferred along with a justification.
- Form must be submitted prior to execution of a contract with the preferred vendor.

Consultant Contract

TARGET DUE DATE: January 15, 2026

- The City shall submit a copy of the fully executed contract between the City and the consultant.

Activity Reports

DUE DATES: December 15, 2025; March 15, 2026; June 15, 2026; September 15, 2026; December 15, 2026; March 15, 2027

- The City shall submit a report on regular intervals.
- The report should include at a minimum, the work accomplished during the performance period, estimated expenses to date, anticipated completion date, and issues for DCA to address.

Request for Reimbursement:

DUE DATE: October 30, 2027

- The City may request a reimbursement at intervals coinciding with Activity Report due dates.
- The City must provide the following documentation with the request for reimbursement:
 - Invoices or receipts for services
 - Proof of payment of services via a cancelled check.
 - Proof of check creation is not sufficient for documentation.
 - Timesheets for donated labor for each individual
 - Rate of pay verification form for each individual donating labor

EXHIBIT B
SCOPE OF WORK
CITY OF STONE MOUNTAIN FY2025
HISTORIC RESOURCES SURVEY

The City will conduct a comprehensive historic resources survey of an estimated 438 (or as many as *funds will allow up to 500*) individual resources, which will include buildings, structures, sites, and objects, constructed before 1985, and located within the City of Stone Mountain. The survey area includes the National Register of Historic Places-listed Stone Mountain Historic District. The survey area is defined on the map attached to this contract as Exhibit C.

All project work shall conform to the Secretary of the Interior's *Standards for Archaeology and Historic Preservation*, which include the *Standards for Evaluation, Identification, and Registration*. The project work will be prepared in accordance to (a) *National Register Bulletin: Guidelines for Local Surveys: A Basis for Preservation Planning*; (b) the Historic Preservation Division's guidance materials for identifying and documenting Georgia's historic resources, including the "Georgia Historic Resources Survey Manual, "GNAHRGIS Polygon Tool Comprehensive User Guide," and "GNAHRGIS Field Maps Demo," available online;" (c) the DCA's Georgia's Natural, Archaeological, and Historic Resources Geographic Information System (GNAHRGIS) web-based GIS database; (d) ArcGIS Online GIS geodatabases and map layers in the 'PolyTool Windshield District' folder provided by the SHPO (if applicable to project); and (e) the mobile app ESRI Field Maps (if applicable to project).

The City will ensure that the consultant(s) meets professional requirements according to the Secretary of the Interior's Professional Qualification Standards (36 CFR Part 61) and possesses the following:

1. A thorough knowledge of and familiarity with American architectural history;
2. Demonstrated experience in researching and describing historic resources, conducting architectural surveys, and writing historic contexts;
3. A thorough knowledge of and familiarity with identifying and evaluating Georgia's historic resources including architectural styles and types, the GNAHRGIS database, and survey procedures;
4. Demonstrated writing skills; and
5. Experience with digital photography.

The City will ensure that consultant(s) is familiar with data categories and procedures for the GNAHRGIS system and is aware of the information contained in **Exhibit D**.

The City will ensure that all survey data and digital photographs are entered in the GNAHRGIS online database within the contract period. All data groups in GNAHRGIS will be completed for each resource surveyed. The following photographic documentation parameters will be met:

- When utilizing the district polygon tool to survey a district, **a minimum of ten (10) digital** photographs for polygon resources will be uploaded, per the applicable district survey requirements outlined in the guidance materials referenced above.
- When surveying individual resources without using the district polygon tool, **a minimum of two (2) digital photographs** per individual resource will be uploaded per the applicable individual resource survey requirements outlined in the guidance materials referenced above.
- All photographs will **date to within six (6) months** of the survey date, per surveyed resource will be uploaded.

Resource information is entered and stored via the GNAHRGIS website. Printed (hard copy) resource “forms” are not required and are not reimbursable as part of this grant.

The City will provide a survey area map delineating surveyed parcels. The map will indicate the survey area boundary, any relevant local or National Register of Historic Places-listed historic district boundaries and any **proposed** amendments to existing boundaries, **ALL** addresses, legal parcels, **ALL** GNAHRGIS ID numbers and **ALL** street names, and be at a scale of 1” = 200’. The map will include a key explaining boundaries.

The City will provide a native digital copy in PDF file format of the survey report and the survey map, to DCA within the contract period.

The survey report is to include at a minimum:

- **Executive summary**, which includes the total number of surveyed resources;
- **Project description**, including how the survey was funded, who sponsored the survey, the name of the surveyor, and a general description of the survey area, including a clear statement and justification of the boundaries of the area surveyed, and the total number of surveyed resources;
 - In describing the survey’s funding, include the following disclaimer:
 - “This (material or preservation project) has been financed with assistance from the Historic Preservation Fund, administered by the National Park Service, U. S. Department of Interior, through the Historic Preservation Division of the Georgia Department of Community Affairs. Any opinions, findings, conclusions or recommendations expressed in this [project/product] are those of the author(s) and do not necessarily reflect the views or policies of the Department of the Interior or the Georgia Department of Community Affairs, nor does the mention of trade names, commercial products or consultants constitute endorsement or recommendation by these agencies. This program receives Federal financial assistance for identification and protection of historic properties. Under Title VI

of the Civil Rights Act of 1964 and Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, age, gender or disability in its federally-assisted programs. If you believe you have been discriminated against in any program, activity, or facility as described above, or if you desire further information, please write to: Office for Equal Opportunity, National Park Service, 1849 C Street, N. W., Washington, D.C. 20240.”

- **Summary of previous preservation projects**, including previous survey efforts, local designations, National Register listings, and other historic preservation planning efforts;
- **Developmental history**, a brief but comprehensive written account of how the area developed over time, socially and physically, and how it reflects distinctive aspects of Georgia’s history;
- **Survey methodology**, including the fieldwork techniques and research methods employed while conducting the survey references to previous surveys and any re-survey completed as part of this project;
- **Recommendations for future preservation activities**, including: potential National Register nominations for individual resources and/or historic districts with basic boundary justification(s) for any proposed historic districts, as applicable; potential updates and/or amendments to existing National Register historic district listings, as applicable; designation recommendations for potential local historic districts, as applicable; and potential economic development, heritage tourism, and other preservation planning activities;
 - The following disclaimer must be included in this section:
“This survey does not change the existing National Register nomination or listing in any way, including but not limited to: contributing/noncontributing status of properties, period of significance, boundaries, and/or additional documentation. Any amendments, additional information, increase or decrease of boundaries must be made through the formal National Register process outlined in 36 CFR 60, as amended.”
- **Survey results and architectural analysis**, including the total number of surveyed resources divided into appropriate categories; a table listing all of the building types and all of the architectural styles as identified in GNAHRGIS, in addition to narrative defining the building types and architectural styles; local architectural character; some general observations (such as integrity and condition of resources, character-defining features, and apparent developmental trends), and local landmarks and eccentricities;
- **Appendix 1:** table listing all GNAHRGIS ID numbers associated with the survey paired with the address of the resource that each GNAHRGIS ID number represents.
- **Appendix 2:** A survey map that delineates the survey area; existing local historic district and National Register-listed district boundaries and potential updates and/or

amendments to these existing district boundaries; and the boundaries of identified potential new historic districts (this map will be in addition to the separate 1"=200' map discussed above).

The above criteria are the minimum standards. For more detailed guidance on the survey report, please refer to the Georgia Historic Resources Survey Manual.

All project development by the City shall be reviewed by DCA. The review process includes reviewing and approving consultant selection, the consultant contract, GNAHRGIS data, draft data from Field Maps or an ArcGIS shapefile of polygons (if applicable to project), first draft of the survey report and map, subsequent drafts of the survey report and map, final draft of the survey report and map, and other materials determined necessary during project development.

Prior to review by DCA, the City shall review drafts of the survey report and map. The City shall ensure that the consultant provides GNAHRGIS survey data point documentation at the 25% and 75% data entry due dates.

The City will complete project work by the following due dates. Timelines will not be adjusted unless extreme circumstances require. Timeline adjustments will be requested and approved via written correspondence.

March 15, 2026	Approximately 25% of surveyed resource data entered into GNAHRGIS. Documentation spreadsheet submitted with Second Activity Report.
July 15, 2026	Approximately 75% of surveyed resource data entered into GNAHRGIS. Documentation spreadsheet submitted with Third Activity Report.
October 15, 2026	First Draft of Survey Report submitted in electronic format (Adobe PDF) and map (including a copy of the ArcGIS file geodatabase for any polygons) to the DCA for review and comment.
December 31, 2026	Second Draft of Survey Report submitted in electronic format (Adobe PDF) to the DCA for review and comment, as necessary Final version of one (1) set of survey map(s) in electronic format (Adobe PDF) submitted for approval by the DCA
March 15, 2027	Final Survey Report submitted to the DCA in native digital electronic format (Adobe PDF) Final Survey Map Submitted to the DCA in electronic format (Adobe PDF)
completed	All GNAHRGIS data and digital photographs for each resource

BUDGET

FEDERAL SHARE	\$ 18,000.00
MINIMUM REQUIRED MATCHING SHARE	<u>\$ 12,000.00</u>
MINIMUM TOTAL PROJECT COST	\$ 30,000.00

EXHIBIT C
MAP
CITY OF STONE MOUNTAIN FY2025
HISTORIC RESOURCES SURVEY

Map delineating boundaries of FY2025 HPF grant-funded historic resources survey for the City of Stone Mountain identified as area within the purple boundary line. The survey area is bounded by the city limits to the north; the city limits to the east, excluding Stone Mountain Park property; to the south, the boundary runs along the western side of the CSX railroad; to the west, the boundary starts at the intersection of Sheppard Road and Cloud Street extending southwest to include Hearthstone Street and VFW Drive properties then extending north to include all properties on Gordon Street and Sexton that extends to the city limits. The survey area includes the following National Register of Historic Places-listed districts: Stone Mountain Historic District.

If funds allow for survey of additional resources outside of these boundaries, the consultant and the City should work with DCA to define additional survey area boundaries in a systematic manner.

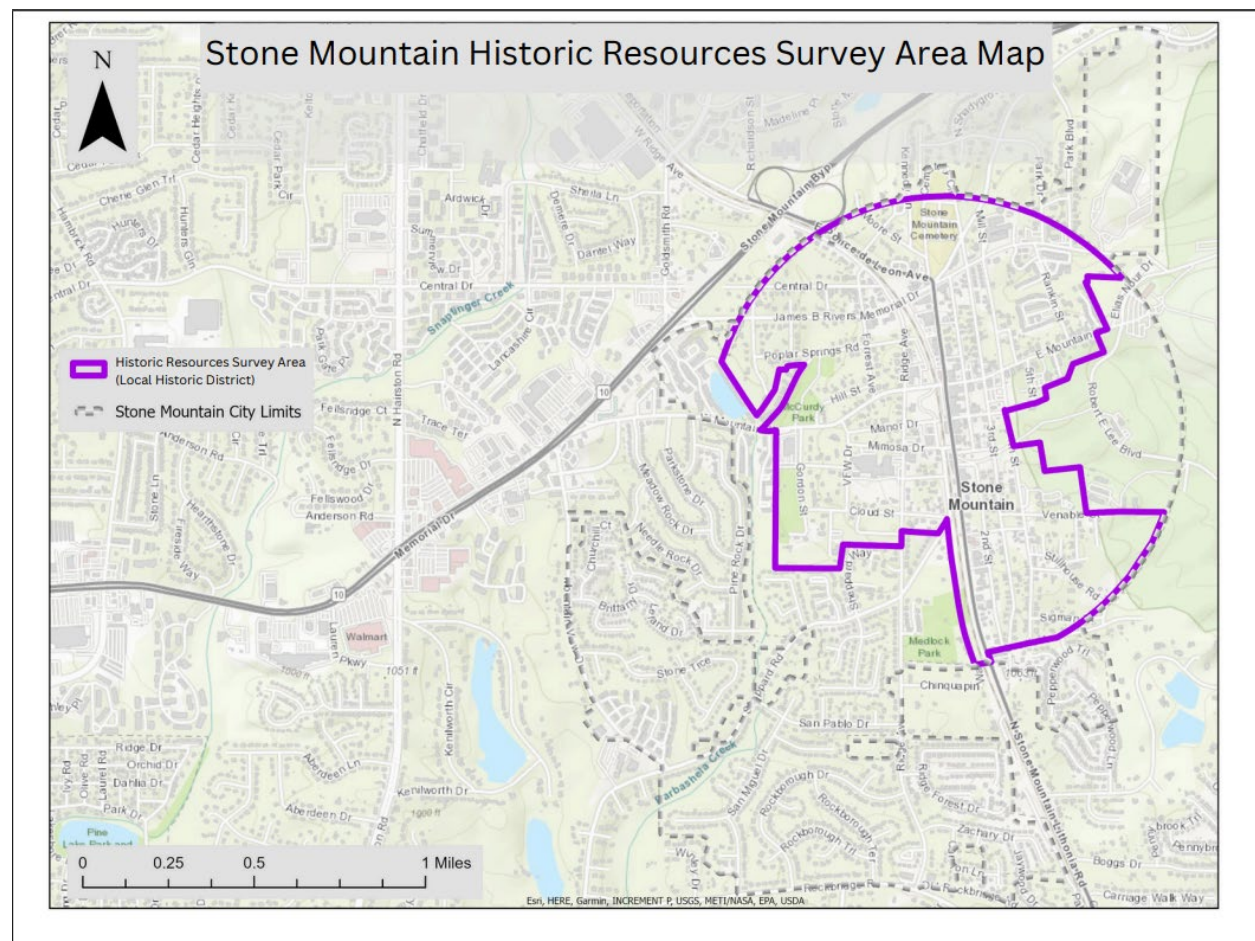


EXHIBIT D

NOTE ON RESURVEY OF RESOURCES CITY OF STONE MOUNTAIN FY2025 HISTORIC RESOURCES SURVEY

Include the following language in the Request for Proposal, as budgeting for resurvey of resources can impact cost and time allowances:

In 1993, the City of Stone Mountain was surveyed, and resources documented through this survey were later entered into GNAHRGIS with varying degrees of accuracy. Therefore, this survey will likely have a high number of resurveyed resources. The below image of GNAHRGIS shows resources located within and around the proposed survey area. This means the surveyor will need to identify previously-surveyed points in GNAHRGIS and link new survey data (or resurveyed resources) to the previous entry to avoid duplicate entries for the same resource.

The surveyor will need to find the previous point or GNAHRGIS ID number via an address search, by locating the resource geographically using the GNAHRGIS map, or by exporting survey data from the GNAHRGIS Public website and filtering the points to identify those within the current survey area boundary. The address search method for locating previously surveyed resources will likely be the most helpful within municipalities or when a resource's address is clearly defined. In more rural areas of the county, where an exact address may not be immediately apparent, the method of geographically locating the resources using the GNAHRGIS map will likely be more effective.

These points are not able to be captured using ESRI Field Maps. These must be done within the GNAHRGIS system.

These processes are discussed in detail in the GNAHRGIS help guides located within the web site.

Account for this process in determining time and budget allowances for this survey.

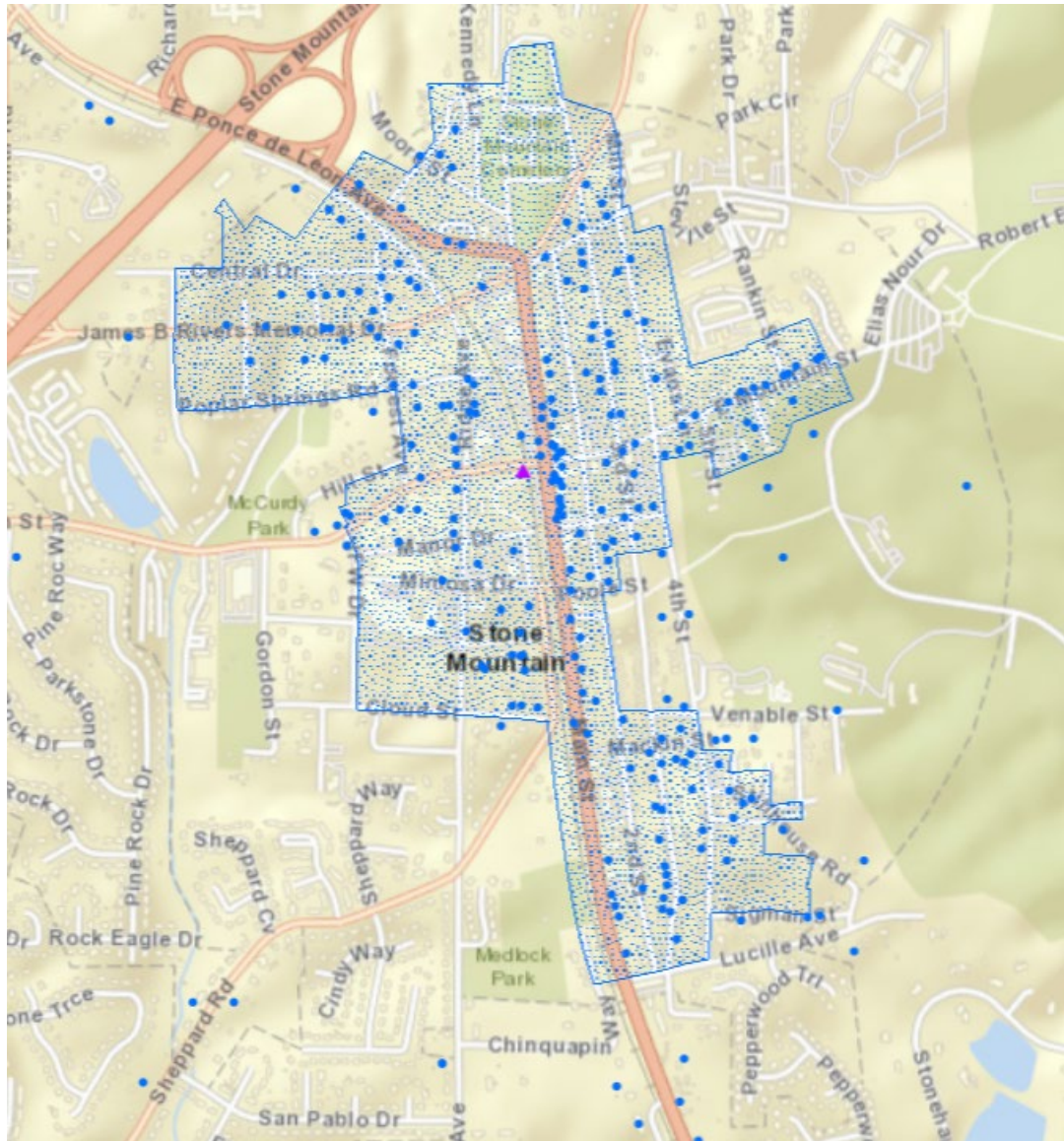


Figure 1 Screenshot of GNAHRGIS database of survey area, 9/12/2025