



Agenda Item

Meeting Date: January 20, 2026

SUBJECT: Consideration of an action on a request to approve Engineering Services with LBGM Associates, requested by Interim City Manager Maggie Dimov

Item: Discussion/Action Item

Department: Public Works

Presented By: Maggie Dimov, Interim City Manager

Dear Mayor and Council,

I would like to provide background information regarding the City's past working relationship with CPL and request Council's consideration to authorize the City Attorney to draft a formal services agreement to cover engineering services provided in 2025.

The City previously worked with CPL for planning and engineering services. That agreement was later terminated by CPL due to staffing shortages within their planning department. Despite the termination of the formal agreement, the City continued coordinating with the engineer to complete critical projects that were already underway and needed to be closed out, including the paving and parking lot improvement projects.

During this period, services were provided to the City to ensure project continuity; however, a formal partnership or services agreement between the City and the individual engineer was not finalized at that time.

To properly document and formalize the services rendered in 2025, staff is requesting Council approval to authorize the City Attorney to prepare a form of services agreement that will retroactively cover the engineering services provided.

Please let me know if you have any questions or need additional information.

Respectfully,

Miglana Dimov