



Downtown Development Authority Meeting

Monday, May 28, 2024, at 6:30 PM
922 Main Street, Stone Mountain, GA 30083

Regular Meeting Minutes

I. Call to Order

- Carl Wright called the meeting to order at 6:31 pm.
- Members Present: Carl Wright, Thom DeLoach, Denise Phillips, Michelle Dunbar and Council Member Anita Bass. Jenna Barclay was absent from this meeting.

II. Approval of the Agenda

- Denise Phillips requested Information Item: Urban Land Institute (ULI) Programs, to be reviewed before the Discussion Item: DDA hiring an Attorney. **Denise Phillips made a motion to approve the agenda, seconded by Thom DeLoach. Unanimously approved.**

III. Approval of Minutes

- Regular Meeting Minutes, April 22, 2024: **Motion by Michelle Dunbar to approve the meeting minutes, seconded by Denise Phillips. Unanimously approved.**
- Special Called Meeting Minutes, April 29, 2024: **Motion by Michelle Dunbar to approve the meeting minutes, seconded by Denise Phillips. Unanimously approved.**

IV. Citizen Comments – there were no comments.

V. Director's Report

- The DDA Financial Report for March 2024 will be presented at the DDA's next regular meeting. The Director also mentioned that the 2024 annual membership for the Georgia Downtown Association has not been paid. The Board noted that there is no budget for such expenses for this year and funds to cover unbudgeted items will be provided from DDA reserves.

VI. Financial Report

- DDA Financial Report: February 2024: There were costs for contracted services and supplies that were listed in the February 2024 financial statement. These expenses have been removed and the March 2024 statement reflects this change.
- Discussion Item: DDA Checks for 2024: in January 2024, the DDA approved an expense for \$756.00 for advertising. The board noted that this expense was not budgeted for this year and would have to be paid from the DDA reserves.

VII. Council Report

- Council and DDA Member Anita Bass, provided a brief update on the last council meeting discussions/action items.

VIII. Old Business

1. Action Item: 2024 Intergovernmental Agreement (IGA) for the City of Stone Mountain and the DDA.

- The DDA Board denied the latest IGA CDDA 2024 that was reviewed and approved by the City Attorney. The DDA discussed and requested the following content to be included at the end of the paragraph that describes the "Payment for Services":

"No increase or addition in liability may be attributed by the City to the DDA without approval of the DDA board and subsequent approval of an accompanying budget amendment by the City."

Thom DeLoach made a motion to approve the latest IGA CDDA 2024, with the proposed changes made by the DDA on 05/28/2024, seconded by Anita Bass. Unanimously approved.

VII. New Business

1. Information Item: Urban Land Institute (ULI) Programs:

- Patricia Luna presented information about the current ULI programs.

2. Discussion Item: DDA Hiring an Attorney:

- the DDA discussed the option for hiring an Attorney. There is no budget for legal services this year and costs will be met from DDA reserves.

3. Facade Grant Application: 981 Main Street

- The application will need to be updated to reflect that the person applying for the grant is the owner of the business located on 981 Main Street, and not the construction company that is overseeing the project. The DDA also requested the business owner to return the grant if he sells his property within one year. (The DDA Director and Vice Chair will provide the business owner with a draft agreement).

Anita Bass made a motion to approve the Facade Grant Application for 981 Main Street, seconded by Denise Phillips. Unanimously approved.

4. Facade Grant Application: Granite Mountain Craft Distillery

Thom DeLoach made a motion to approve the Granite Mountain Craft Distillery's Facade Grant Application, seconded by Michelle Dunbar. Unanimously approved.

5. Mural Project, 2024:

- There was a discussion about a new mural project. The proposed location for the mural is the building at 965 Main Street (the left exterior wall of Stoned Pizza Kitchen).

6. Executive Session: Motion by Denise Phillips to enter an executive session to Discuss Personnel, Legal, and/or Real Estate, seconded by Anita Bass. Unanimously approved. / Motion by Thom DeLoach to adjourn the Executive Session, seconded by Denise Phillips. Unanimously approved.

IX. Adjournment:

Motion by Michelle Dunbar to adjourn the Regular Meeting, seconded by Anita Bass. Unanimously approved.