





City of Stone Mountain  
Economic Development Department  
875 Main Street, Georgia 30083  
(770) 498-8984

**Please provide a statement as to whether the special event will occupy all or only a portion of the sidewalks, streets, or public property of the City:**

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**Please provide plans for parking, restroom facilities, and sanitation concerns:**

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**Please first aid/medical support plan:**

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**Please provide plans crowd and traffic control:**

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**Please attached to this application an overall site plan of the proposed event location. Plan must be drawn to scale and include: (1) all property boundaries and setbacks for proposed location of the special event; (2) all existing buildings, structures, parking, and curb cuts permanently located on site; and (3) any proposed temporary structures including buildings, structures, and parking.**



**Special Event Fees (This is in addition to any fee charged in another department):**

<b>Event Permit Level</b>	<b>Permit Fee (nonrefundable)</b>
Tier 1 – Under 250 participants	\$1,000
Tier 2 – 251 to 500 participants	\$1,500
Tier 3 - 501 to 1000 participants	\$2,000
Tier 4 – Over 1000 participants	\$2,500
*Food Trucks	\$250.00 per day
*Vendor Fee (if not a City of Stone Mountain Vendor)	\$100
Off-duty police officer services, per person	Start at a flat rate of \$80.00/hour\Holiday \$95.00/hour with a four-hour minimum but may be increased upon expected duties and large crowd control
Off-duty public works services, per person (There is a 4-hour minimum for all PD on-site).	Start at a flat rate of \$40.00/hour, with a four-hour minimum but may be increased upon expected duties and large crowd control
** Special Effects (Fireworks and other) **Fire Marshal Officer will be required	\$250.00

\* Producer shall provide proof all affected residents/businesses both on and adjacent to a proposed street closure are to be notified 30 days prior to the proposed event. The department shall provide the list of affected residents/businesses to the event producer. The event producer shall provide residents/businesses a copy of the proposed street closure map. Additionally, notification signs may be required at the event producer's expense in the neighborhood during the street closure for traffic routing purposes.

**[ACKNOWLEDGEMENT AND SIGNATURE ON FOLLOWING PAGE]**



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**Terms & Conditions:** To the best of my knowledge, this special event application is correct and complete. If additional information is determined to be necessary, I understand that I am responsible for filing additional information as specified by the City of Stone Mountain. I understand that failure to supply all required information will result in the denial of this application or revocation of a permit. I hereby agree that as a condition to the issuance of a Special Event Permit, the Special Event producer shall indemnify and hold the City harmless from claims, demand or cause of action which may arise from activities associated with the special event.

\_\_\_\_\_  
Applicant Name and Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Received by (Employee Name & Title, City of Stone Mountain)

\_\_\_\_\_  
Date