



REVIEW OF JOURNAL

		City Council Meeting Date:	April 21, 2026
Goal:	Public Works & Infrastructure – Capital Project	Department:	City Manager Maggie Dimov
Agenda Title:	Consideration of an action on a request on the closeout of the Parking Lot Project and Approval of Fence Component Removal and Material Reimbursement		

Workplan Goal Details:

Public Works & Infrastructure - Advancing the parking lot project to improve accessibility, enhance traffic flow, and support downtown economic activity through safe, efficient, and well-maintained public parking

Agenda Item Description (Background/History/Details):

The City has completed construction of the parking lot project and is moving toward project closeout. During recent internal discussions regarding the associated fence component, the Finance Department raised concerns that the fence scope may be classified by auditors as a separate project, which may not be eligible for SPLOST funding.

The City understands that R&B Developer has already procured fence materials in the amount of \$19,000 under the original project scope. The City acknowledges its obligation to reimburse these costs. To ensure compliance with funding requirements and facilitate project closeout, the City Engineer has been directed to prepare a change order removing the fence component from the current parking lot project. The parking lot project will then proceed to final closeout.

The City will reimburse R&B Developer for the \$19,000 in materials and intends to repurpose these materials for a future project.

Staff Recommendations (Motion):

Staff recommends the following:

1. **Approve removal of the fence component from the parking lot project via change order;**
2. **Authorize project closeout of the parking lot improvements; and**
3. **Approve reimbursement to R&B Developer in the amount of \$19,000 for fence materials already purchased.**

Mayor’s Signature Required:	YES	NO
------------------------------------	------------	----

List Attachments:

1. Change Order: City Hall Parking Lot Project

Budgeted Yes/No	Fund Name & Code	City Manager’s Initials
Yes	SPLOST II	MD