

<b>ADMINISTRATIVE TASKS</b>	
Item	Count
Business License (New & Renewals)	20
Open Records Request	60
Approx Time per Request	1.25 Days
Total Items	80

<b>CODE ENFORCEMENT</b>	
Violation	Quantity
<b>City Ord. SEC 13-62-</b> Parking Surface required.	2
Immobile/Unattended Vehicle/ no tag/ VIN covered.	1
<b>O.C.G.A 40-6-203</b> Parking on sidewalk/crosswalk/intersection	1
Pending Investigation/Broken fence	
<b>SEC. 12-36 (A)</b> No Business License Obtained From the City. Zoning Approval	1
<b>SEC. 5-267.</b> - Exterior property requirements.Keep exterior premises in clean, safe and sanitary condition. All exterior property and premises shall be maintained in a clean, safe and sanitary condition. The occupant shall keep that part of the exterior property which such occupant occupies or controls in a clean and sanitary condition.	11
<b>SEC. 5-269.</b> - Exterior structure requirements. The exterior of a structure shall be maintained in good repair, structurally sound and sanitary so as not to pose a threat to the public health, safety or welfare. (1)All exterior surfaces including, but not limited to, doors, door and window frames, cornices, porches, trim, balconies, decks and fences shall be maintained in good condition.	1
<b>SEC. 5-344.</b> - Mechanical equipment: All mechanical appliances, fireplaces, solid fuel-burning appliances, cooking appliances and water heating appliances shall be properly installed and maintained in a safe working condition, and shall be capable of performing the intended function.	1
<b>SEC: 5-161</b> Permit/Application. Re-roof/Completing work W/O Permit	2

<b>SEC: 5-272 (A)</b> Rubbish & Garbage Etc. It shall be unlawful for owner, operator or occupant of a dwelling , building or structure to use the premises of such property for open storage or of any household appliances, glass, building materials, building trash or similar items.	2
<b>SEC: 5-272 (A)</b> Rubbish & Garbage Req. <b>SEC. 5-267 (J)</b> Junk, Etc. It shall be unlawful for owner, operator or occupant of a dwelling , building or structure to use the premises of such property for open storage or of any household appliances, glass, building materials, building trash or similar items.	1
Total For Month	23

Item	Count
Administration	40
Building Permit Fee (Commercial)	1
Building Permit Fee (Residential)	5
Co/O or C/C New or Renovated Commercial	1
C/O or C/C Fee Renovated Single Family Detached, Condo	5
Work Done Without a Permit	15
Residential Plan Review	1
Residential Roof	2
Trade Permits	9
Total For Month	79

<b>ZONING</b>	
Zoning Verifications	7
Banner Permit	1
Total For Month	8