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|----------------------|----------------------------------------------------------------------------------------------------------------------|-----------------------------------|---------------|
| <b>Date:</b>         | July 14, 2026                                                                                                        | <b>City Council Meeting Date:</b> | July 21, 2026 |
| <b>From:</b>         | Michelle Uran                                                                                                        | <b>Department:</b>                | Finance       |
| <b>Goal:</b>         | Governance                                                                                                           | <b>Presenter:</b>                 |               |
| <b>Agenda Title:</b> | <b>Budget Amendment – Reallocation of Contingencies Funds for Tourism Manager Computer and associated equipment.</b> |                                   |               |

**Agenda Item Description (Background/History/Details):**

The FY2026 budget did not include funding within the Visitor Center Fund for the purchase of a computer and related hardware for the Tourism Manager position. This budget amendment transfers \$ from the Visitor Fund Contingencies to the appropriate Capital Outlay – Computer line item to fund the purchase of the required technology necessary to support the Tourism Manager's operation.

**Workplan Goal Details:** Provide the Tourism Manager with the necessary technology and equipment to effectively perform departmental responsibilities while maintaining accurate budget appropriations.

**Staff Recommendations (Motion):**

Staff recommends approval of the attached resolution amending the FY2026 Visitor Center Fund budget by transferring \$ from the Contingencies line item to the Capital Outlay – Computer line item for the purchase of a computer and related hardware for the Tourism Manager.

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|----------------------------------|---------------|
| <b>Department Head Approval:</b> | Michelle Uran |
| <b>City Manager Approval:</b>    | Miglena Dimov |

|                                    |     |    |
|------------------------------------|-----|----|
| <b>Mayor's Signature Required:</b> | YES | NO |
|------------------------------------|-----|----|

**List Attachments:**

1. Resolution

**Financial Information (MUST BE COMPLETE & PRE-APPROVED BY CITY MANAGER)**

| Budgeted Yes/No | Fund Name & Code        | Current Balance | Requested Allocation | City Manager's Initials |
|-----------------|-------------------------|-----------------|----------------------|-------------------------|
| YES             | Visitor Center Fund -02 | Attached        | \$                   | MD                      |