

| ADMINISTRATIVE TASKS - January 2025 | |
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| Item | Count |
| Business License (New & Renewals) | 73 |
| Open Records Request | 52 |
| Total Items | 125 |
| Item | Count |
| Permits | |
| Building Permit Fee (Commercial) | 13 |
| Building Permit Fee (Residential) | 2 |
| Total For Month | 15 |

| ZONING | |
|---------------------------------|-----------|
| Zoning Verifications | 8 |
| Special Use Permits | 2 |
| Rezoning | 1 |
| Certificates of Appropriateness | 1 |
| Total For Month | 12 |

| PLANNING | |
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| <u>January 27th, 2025 meeting</u> | |
| <ol style="list-style-type: none"> 1. 973 Sheppard Road – Special Use Permit for a granite fabrication shop. (recommended denial) 2. 5444 Rockbridge Road – Special Use Permit for a laundry facility. (recommended approval) 3. 1031 Ridge Avenue – Rezoning from VCM to R-2. (recommended approval) 4. 1st Review of Proposed Bylaws. 5. Text amendment to Sec. 4-2.6 to address unzoned properties (deferred). | |
| <u>February 17th, 2025 meeting</u> | |
| <ol style="list-style-type: none"> 1. CSX right-of-way – Special use permit for paid parking services. 2. 1037 Ridge Avenue – Rezoning from VCM to R-2. 3. 2nd Review of Proposed Bylaws. 4. Text amendment to Sec. 4-2.6 to address unzoned properties. | |
| The March meeting is scheduled for March 17, 2025. | |