



Agenda Item

Meeting Date: September 02, 2025

SUBJECT: Amend Employee Personnel Policies Ordinance

Item: Discussion Item / First Read

Department: HR

Presented By: Maggie Dimov, Interim City Manager

Summary:

Per Sec. 20-12 of the City Code, the establishment of all personnel policies currently requires approval by the Mayor and Council. This item seeks formal authorization to delegate that approval authority to the City Manager. This change would streamline the process for updating and implementing employee policies while maintaining accountability, as the City Manager remains responsible for enforcement and compliance under the current code.

Attachments/Exhibits: Proposed amendment of Employee Personnel Policies Ordinance

Requested Action: Staff recommendation to Council is to review the proposed ordinance for a first read.